



Rural Municipality of St. Laurent
Regular Meeting
January 9, 2019

MINUTES

A Regular Meeting of Council was held on Wednesday, January 9, 2019 in the Council Chambers, located at 16 St. Laurent Veterans' Memorial Road, St. Laurent, Manitoba.

Present: Reeve Cheryl Smith, Councillors Frank Bruce, Laurent Kerbrat, Jerry Combot, Phil Mathews and CAO Hilda Zotter.

Call to Order

Reeve Smith called the meeting to order at 6:00 p.m.

Adoption of Agenda

Res #1/2019 Mathews - Kerbrat

BE IT RESOLVED THAT the Agenda for today's date be hereby adopted as amended.

....Carried

Adoption of Minutes

Res #2/2019 Mathews - Bruce

BE IT RESOLVED THAT the Minutes of the Regular Council Meeting of December 5, 2018, be hereby adopted as circulated.

....Carried

Committee Reports:

CAO (Hilda Zotter):

- No Report at this time.

MEC (Paul Belair):

- No Report at this time.

EDO (Tiffany Desjarlais):

- No Report at this time.

Public Works (Dean Appleyard):

- No Report at this time.

Fire Department (Roger Leclerc):

- No Report at this time.

Councillor Phil Mathews:

- Since council meeting of December 20, 2018 – none at this time.

Councillor Jerry Combot:

- Attended vet board meeting on January 5, 2019 – The RMs involved have to sign an agreement.

Councillor Frank Bruce:

- Tree issue at Laurentia – starting to impact some people that live by the tree because of snow build-up. Suggest for Dean to take tractor and clean around it from time to time.

Councillor Laurent Kerbrat:

- A lot of meetings to keep up with in the next few months.
- Council to be given a calendar and reminders.

Reeve Cheryl Smith:

- Received message from Mayor of Stonewall; he is bringing his CAO with him when he comes to meet with us about the new PCH they are proposing to build. We would like to see the needs of our bilingual and Metis elders met in such a facility.

Media Report (Reeve)

- No Report at this time.

Finance & Accounts

Res #3/2019 Bruce - Combot

BE IT RESOLVED THAT an Interim Operating Budget for 2019 be set up as per Section 163 of The Municipal Act.

General Government Services	\$200,000.00
Protective Services	\$100,000.00
Transportation Services	\$190,000.00
Environmental Health	\$ 75,000.00
Public Health Services	\$ 10,000.00
Environmental Development Services	\$ 15,000.00
Economic Development Services	\$150,000.00
Recreation & cultural Services	\$ 30,000.00
Fiscal Service	<u>\$ 50,000.00</u>
TOTAL:	<u>\$820,000.00</u>

...Carried

Res #4/2019 Mathews - Kerbrat

BE IT RESOLVED THAT the Accounts Payable to January 9, 2019, written under cheque numbers 27261 to 27323 and totaling \$34,607.04 be hereby approved for payment.

...Carried

Res #5/2019 Combot - Bruce

WHEREAS Interlake Weed Control District from Arborg, Manitoba, managed the R.M. of St. Laurent's weed control program in 2018.

AND WHEREAS Council deems it necessary to continue with the control of noxious weeds such as Leafy Spurge, Purple Loosestrife and Red Bartsia within the R.M. of St. Laurent.

THEREFORE BE IT RESOLVED THAT Council approve Interlake Weed Control District continue to execute the R.M's weed control program for 2019.

....Carried

Res #6/2019 Mathews - Bruce

WHEREAS the Province's Emergency Measures Organization is hosting a Municipal Workshop on Tuesday, February 19, 2019 in Selkirk, Manitoba.

THEREFORE BE IT RESOLVED THAT Council approve the attendance of MEC Paul Belair and Jerry Combot and Phil Mathews at the said workshop.

...Carried

Zoning and Subdivision

Public Hearings:

- None

Regular matters:

- None

Notices:

- None

Delegations

- None

Transportation and Public Works

- None

New and Unfinished Business

Res #7/2019 Kerbrat - Bruce

WHEREAS the Assiniboine River Basin Initiative is hosting a Conference in Brandon, Manitoba on February 20th and 21st, 2019.

THEREFORE BE IT RESOLVED THAT Council approve the attendance of Reeve Cheryl Smith at the said Conference.

...Carried

Res #8/2019 Mathews - Kerbrat

BE IT RESOLVED THAT By-Law 1/2019 being a by-law to provide for the Indemity and Remuneration of Council Members be hereby given second reading.

...Carried

RECORDED VOTE:

Res #9/2019 Bruce - Combot

BE IT RESOLVED THAT By-Law 1/2019 being a by-law to provide for the Indemity and Remuneration of Council Members be hereby given third reading.

FOR: Phil Mathews, Cheryl Smith, Laurent Kerbrat, Frank Bruce, Jerry Combot
AGAINST:
ABSTAINED:

...Carried

Res #10/2019 Combot - Kerbrat

WHEREAS the RM has advertised the position of Assistant Chief Administrative Officer.

AND WHEREAS the Chair of Personnel, Frank Bruce, is to appoint a hiring committee which will interview the applicants and provide a report and recommendation.

THEREFORE BE IT RESOLVED THAT Council approve the ACAO Hiring Committee members to be CAO Hilda Zotter, Cheryl Smith, Jerry Combot, Phil Mathews, Laurent Kerbrat, and Frank Bruce.

...Carried

Res #11/2019 Mathews - Bruce

WHEREAS the Lundar & District Vet Board has sent out a Veterinary Services District Agreement which is required by the Veterinary Commission to be signed by all participating RMs.

THEREFORE BE IT RESOLVED THAT Council approve the Reeve and CAO to sign the Agreement.

...Carried

Res #12/2019 Kerbrat - Combot

WHEREAS Chad Malfait, a resident of the R.M. of St. Laurent, wishes to join the St. Laurent Fire Department as volunteer member.

THEREFORE BE IT RESOLVED THAT Council approve Chad Malfait as volunteer member of the St. Laurent Fire Department as of January 1, 2019.

...Carried

Correspondence/Information/Minutes from Others

Correspondence/Information:

- Manitoba Electoral Divisions Boundaries Commission Final Report 2018 (available for viewing in the RM office – one copy only)
- Interlake Weed Control District – Spray/weed report dated Dec. 21/18
- WIWCD – watershed planning report dated Dec. 18/18

- Veterinary Services District Agreement

Minutes:

- None

Committee of the Whole in Camera

Res #13/2019 Combot - Bruce
BE IT RESOLVED THAT Council resolve itself into a Committee of the Whole in Camera.

...Carried

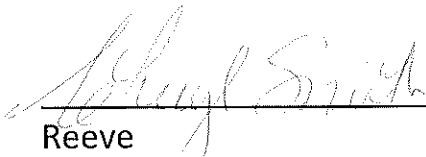
Res #14/2019 Mathews - Kerbrat
BE IT RESOLVED THAT this Committee rise and that Council reconvene once again.

...Carried


Adjourn

Res #15/2019 Mathews - Bruce
BE IT RESOLVED THAT this meeting now adjourn at 7:07 p.m.

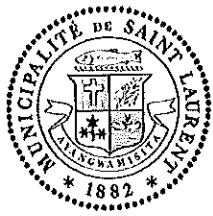
...Carried



Reeve



CAO



Rural Municipality of St. Laurent
Regular Meeting
January 23, 2019

MINUTES

A Regular Meeting of Council was held on Wednesday, January 23, 2019 in the Council Chambers, located at 16 St. Laurent Veterans' Memorial Road, St. Laurent, Manitoba.

Present: Reeve Cheryl Smith, Councillors Frank Bruce, Laurent Kerbrat, Jerry Combot, Phil Mathews and CAO Hilda Zotter.

Call to Order

Reeve Smith called the meeting to order at 6:00 p.m.

Adoption of Agenda

Res #16/2019 Mathews - Kerbrat

BE IT RESOLVED THAT the Agenda for today's date be hereby adopted as amended.

....Carried

Adoption of Minutes

None at this time.

Committee Reports:

No reports at this time.

Finance & Accounts

Res #17/2018 Mathews - Kerbrat

BE IT RESOLVED THAT Council Indemnities for January 2019 and Expenses for December 2018 be approved as follows:

	Cheryl Smith	Phil Mathews	Frank Bruce	Laurent Kerbrat	Jerry Combot
Indemnity (Jan)	1000.00	800.00	900.00	800.00	800.00
Hourly (Dec)	0.00	0.00	30.00	30.00	30.00
Meetings (Dec)	50.00	100.00	100.00	50.00	0.00
Conference (Dec)	0.00	450.00	0.00	0.00	0.00
Mileage	22.50	338.40	27.00	2.70	36.00
Blue Cross Benefit	-356.52	-141.79	-356.52	-356.52	-356.52
BC (Paid by RM)	356.52	141.79	356.52	356.52	356.52
CPP Deduction	-38.68	-53.98	-37.66	-	-27.46
Fed/Prov Tax Deduct.	-245.65	-319.10	-20.54	-211.77	0.00
Totals	788.17	1315.32	998.80	670.93	838.54

....Carried

Res #18/2019

Bruce - Combot

BE IT RESOLVED THAT the Accounts Payable to January 23, 2019, written under cheque numbers 27324 to 27403 and totaling \$123,987.60 be hereby approved for payment with the exception of Cheque Nos. 27358, 27630, 27632, and 27367 pending filing/submission of all MPI claims for 2017 and 2018; and also with the exception of Cheque No. 27327 (Fred Tom) until successful completion of work on equipment.

...Carried

Res #19/2019

Mathews - Kerbrat

WHEREAS the Association of Manitoba Municipalities is hosting an on-line seminar called "Once Elected What is Expected" on March 5, 2019 at a cost of \$40.00 per person.

THEREFORE BE IT RESOLVED THAT Council approve the registration and attendance of all of council and the CAO for said seminar.

....Carried

Res #20/2019

Combot - Bruce

WHEREAS the Association of Manitoba Municipalities is holding its 2019 Mayors, Reeves and CAOs meeting on Monday, March 18, 2019 in Winnipeg, Manitoba.

THEREFORE BE IT RESOLVED THAT Council approve the attendance of Reeve Cheryl Smith and CAO Hilda Zotter at the said event.

....Carried

Res #21/2019 Mathews - Kerbrat

WHEREAS the Association of Manitoba Municipalities is holding its 2019 Municipal Officials Seminar (MOS) on March 19 and 20, 2019 in Winnipeg, MB.

THEREFORE BE IT RESOLVED THAT Council approve the attendance of all of Council and the CAO at the said event.

....Carried

Res #22/2019 Mathews - Bruce

WHEREAS the Association of Manitoba Municipalities is holding its 2019 Trade Show on Tuesday, March 19, 2019 in Winnipeg, Manitoba.

THEREFORE BE IT RESOLVED THAT Council approve the attendance of Public Works Foreman Dean Appleyard at the said event.

....Carried

Res #23/2019 Bruce - Kerbrat

WHEREAS Town of Winnipeg Beach and the Village of Dunnottar is hosting the 50th Annual Interlake Municipal Bonspiel at Winnipeg Beach, Manitoba, on Friday, March 1, 2019 at a cost of \$150/team and dinner tickets an additional \$20.00 per person.

THEREFORE BE IT RESOLVED THAT Council approve the registration and attendance of _____ for the said event.

....Defeated

Res #24/2019 Mathews - Kerbrat

WHEREAS Manitoba Good Roads Association provides valuable courses for public works staff and public works and transportation committees with an annual membership at the cost of \$200.00 per year.

THEREFORE BE IT RESOLVED THAT Council approve the membership fee of \$200.00 be disbursed to the Manitoba Good Roads Association.

....Carried

Res #25/2019 Mathews - Bruce

WHEREAS Manitoba Weed Supervisors Association is holding a one day seminar on municipal weed control issues on Wednesday, March 13, 2019 in Carberry, Manitoba for a registration fee of \$60.00 per person.

THEREFORE BE IT RESOLVED THAT Council approve the attendance of Phil Mathews and Laurent Kerbrat at the said seminar.

....Carried

Zoning and Subdivision

Public Hearings:

- None

Regular matters:

- None

Notices:

- None

Delegations

- None

Transportation and Public Works

Res #24/2019 Mathews - Kerbrat

WHEREAS Manitoba Good Roads Association provides valuable courses for public works staff and public works and transportation committees with an annual membership at the cost of \$200.00 per year.

THEREFORE BE IT RESOLVED THAT Council approve the membership fee of \$200.00 be disbursed to the Manitoba Good Roads Association.

....Carried

Res #25/2019 Mathews - Bruce

WHEREAS Manitoba Weed Supervisors Association is holding a one day seminar on municipal weed control issues on Wednesday, March 13, 2019 in Carberry, Manitoba for a registration fee of \$60.00 per person.

THEREFORE BE IT RESOLVED THAT Council approve the attendance of Phil Mathews and Laurent Kerbrat at the said seminar.

....Carried

New and Unfinished Business

Res #26/2019 Kerbrat - Bruce

BE IT RESOLVED THAT the regular Council Meeting dates for February 2019 be held on Wednesday, February 6, 2019 at 10:00 a.m. and on Wednesday, February 20, 2019 at 10:00 a.m.

....Carried

Correspondence/Information/Minutes from Others

Correspondence/Information:

- Email dated January 14, 2019 – FCM – Progress: New federal minister for rural issues
- Information – Public Safety Communications Service
- Letter from St. Anne Municipality – dated January 14, 2019 re STARS
- Various letters from Laurentia area residents re public roadway
- PRSD Pulse – January 2019

Minutes:

- Prairie Rose School Division – Meeting Minutes – December 17, 2018
- Prairie Rose School Division – Board of Trustees Meeting Highlights – January 14, 2019
- WIWCD – Minutes of Meeting of Executive Board – November 20, 2018

Committee of the Whole in Camera

Res #27/2019 Mathews - Kerbrat

BE IT RESOLVED THAT Council resolve itself into a Committee of the Whole in Camera.

...Carried

Res #28/2019 Mathews - Kerbrat

BE IT RESOLVED THAT this Committee rise and that Council reconvene once again.

...Carried

Res #29/2019 Mathews - Bruce

WHEREAS the RM of St. Laurent has advertised for the full-time position of Assistant Chief Administrative Officer (Finance and Administrative).

AND WHEREAS interviews had been conducted of prospective applicants and the position has been offered to Bernice Kitsch at the rate of \$23.00 per hour, which offer has been accepted.

THEREFORE BE IT RESOLVED THAT Council approve the hiring of Bernice Kitsch as Assistant CAO at the rate of \$23.00 per hour with a start date of February 11, 2019, and a probation period of six months from that date.

...Carried

Res #30/2019 Combot - Bruce

WHEREAS on January 23, 2019 Part-time Assistant CAO, Karen Leclerc, submitted her resignation with two-weeks notice, and is accepted by Council.

AND WHEREAS opportunity is firstly given to other qualified R.M. staff to fill the vacant position.

AND WHEREAS the position was offered to RM employee, Paul Belair, which offer was accepted.

THEREFORE BE IT RESOLVED THAT Council approve the hiring of Paul Belair as Part-time Assistant CAO at the rate of \$22.00 per hour with a start date of January 27, 2019, with bi-weekly hours of the position totalling 56 hours;

AND FURTHER BE IT RESOLVED THAT the position of Municipal Emergency Coordinator held by Paul Belair be reduced to 24 hours in a bi-weekly period so that in effect Mr. Belair is a full time employee with the combination of both positions.

...Carried

Res #31/2019 Mathews - Bruce

WHEREAS a Performance Evaluation of the CAO Hilda Zotter has been conducted by all of Council on January 23, 2019.

AND WHEREAS based on the Performance Evaluation, it is recommendation of Council and the Personnel Committee Chair that there be a wage increase of \$2.50 per hour.

THEREFORE BE IT RESOLVED THAT Council authorize the recommended wage increase of \$2.50 per hour as of January 13, 2019.

...Carried

Res #32/2019 Kerbrat - Bruce

WHEREAS disciplinary action is required with RM employee, Tiffany Desjarlais.

THEREFORE BE IT RESOLVED THAT a one-month suspension without pay be implemented immediately, with a one-year probationary period thereafter.

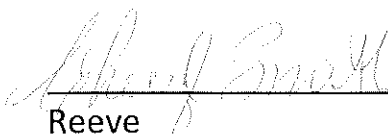
...Carried

Adjourn


Res #33/2019 Mathews - Kerbrat

BE IT RESOLVED THAT this meeting now adjourn at 8:40 p.m.

...Carried



Reeve



CAO