



Rural Municipality of St. Laurent  
 Regular Meeting  
 February 21, 2024

**Minutes**

A Regular Meeting of Council was held on Wednesday February 21, 2024 in the Council Chambers, located at 16 St. Laurent Veterans’ Memorial Road, St. Laurent, Manitoba.

Present: Reeve Richard Chartrand, Councillors Tom Johnson, Maurice Leclair, Yves Combot, Perry Gaudry, and CAO, Billie Jean Oliver

**Call to Order**

Reeve Richard Chartrand called the meeting to order at 10:00 a.m.

**Adoption of Agenda**

Res #58/2024 Johnson - Leclair

**BE IT RESOLVED THAT** the Agenda for today’s date be hereby adopted as amended.

...Carried

**Confirmation of Minutes**

Res #59/2024 Gaudry - Combot

**BE IT RESOLVED THAT** the Minutes of:

- Council Meeting – February 7, 2024
- CDC Meeting – February 12, 2024
- Special Meeting – February 12, 2024

Be hereby APPROVED BY Council as circulated.

...Carried

**Finance and Accounts**

Res #60/2024 Johnson - Leclair

**BE IT RESOLVED THAT** Council Indemnities for February 2024 and Expenses for January 2024 be approved as follows:

	Richard Chartrand	Tom Johnson	Moe Leclair	Yves Combot	Perry Gaudry
Indemnity	1000.00	900.00	800.00	800.00	800.00
Hourly	537.50	150.00	50.00	587.50	287.50
Conference	0.00	(phone)50.00	0.00	0.00	0.00
Mileage	97.90	61.60	24.75	212.30	55.00

Blue Cross (BC)	-469.49	-469.49	-469.49	-469.49	-469.49
BC (paid by RM)	469.49	469.49	469.49	469.49	469.49
CPP Deduction	74.13	45.12	33.22	65.20	47.35
Fed/Prov Tax ded	26.07	0.00	0.00	4.33	0.00
<b>Totals</b>	<b>1553.67</b>	<b>1082.04</b>	<b>857.72</b>	<b>1563.05</b>	<b>1125.45</b>

Res #60/2024

Johnson - Leclair

**WHEREAS** payroll processing for all departments is now done electronically through Payworks, which no longer requires physical cheques to be prepared.

Payroll Period #3 - Admin	January 21 – February 3, 2024	\$26,136.23
Payroll Period #4 - Admin	February 4 – February 17, 2024	\$26,791.28
Payroll Quarterly - FD		
Account payable -	Cheque #34157 to 34184	81,440.92

**BE IT RESOLVED THAT** the Accounts Payable as listed above is hereby approved for payment.

...Carried

Res #62/2024

Combot - Gaudry

**WHEREAS** THE General Operating Fund Balance Sheet (Financial Statement) as at December 31, 2023 has been provided to Council for review.

**THEREFORE BE IT RESOLVED THAT** the General Operating Fund Balance Sheet (Financial Statement) as at December 31, 2023, be hereby approved.

...Carried

**Committee Reports:**

CAO (Billie Jean Oliver)

- See Attached

Public Works/WTS (provided by Councillor Leclair)

- On going discussions with Foreman and CAO re: skid steer and trailer claim;
- P.W. is putting up the original street signs along with the numbered road signs;
- Discussions with Foreman regarding the surveying stakes at LME development area;
- Discussions with Ryko to arrange for dumping earth at the WTS instead of on private property as it is draining into the ditches and can create an issue with plugging up the culverts;
- The new Meindl Park sign is at the PW Shop; will get it installed when the ground thaws;
- Safety completed on the truck converted to a sanding truck;
- Had brief discussions regarding the Green Team;
- Discussions regarding the fire ban signs; who is to take care of taking them down and then installing;

Fire Department (provided by Deputy Chief of Administration, Melissa Buors and discussed by Councillor Combot)

- See Attached
- Very busy couple of days;
- Grateful to other organizations who are able to help our fire department by donating some much-needed items;
- Discussions regarding the installation/removal of the fire ban signs;
- Had discussions with members regarding code of conduct; situation handled very well;

By-law Enforcement (Sophie Skierszkan)

- See Attached

EDO (Denise Allard)

- See Attached

MEC (Roger Gillis)

- Not Currently

**Councillor Maurice Leclair**

- Not much to add to from previous (fire department report)
- Suggested co-ordinate with FD and PW to determine where the fire ban signs should go and who will complete the install/removal.

**Councillor Yves Combot**

- Feb 13/2024 – attended the Youth Retreat, Community Futures event in Eriksdale with Reeve Chartrand. This event was well attended;
- Feb 14/2024 – attended the Climate Mitigation Conference in Gimli with MEC, CAO, Reeve and Councillor Gaudry; Found it very interesting and the places where to find funding;
- Feb 15/2024 – attended the CBC meeting at the Council Chambers; as well as a meeting with the CAO and Fire Chief regarding Fire Department matters;
- Feb 18/2024 – attended the St. Laurent Co-operative Recreation Centre meeting; very positive meeting. Discussed a lot about fundraising efforts and what to do moving forward.

**Councillor Tom Johnson**

- Attended a CDC meeting;
- Planning meeting was cancelled;
- Oak Point held an appreciation supper for volunteer Grace Appleyard who has been looking after the hall for many, many years; it was well attended.

**Councillor Perry Gaudry**

- Attended the Age-friendly meeting;
- Discussions with Roger Gillis regarding culverts/drainage;
- Attended the conference in Gimli;
- Attended a meeting with the Seniors' Resources – discussed the Lease Agreement for the Yurt; they still needed to review and decide if there are any changes;

- Met with Bucky Anderson from MMF regarding property behind PW and along-side the driveway; potentially a user-agreement; discussed potential partnership for the community van initiative – they may look at potentially cost-sharing;
- Received a complaint regarding the ALC – railings around toilet set-up need to be checked to see if needs to be installed/replaced;

**Reeve Richard Chartrand**

- Feb 12/2024 – attended the CDC meeting;
- Attended a meeting at the Legislature – Highway 6 Advocacy Group; very open dialogue;
- Feb 13/2024 – attended the Youth Retreat with Councillor Combot in Eriksdale;
- Feb 14/2024 – attended the Climate Mitigation Seminar in Gimli;
- Feb 15/2024 – attended the video meeting with CBC; CBC will be in St. Laurent for the week of March 11 – 18; they will be holding a community breakfast on the 13<sup>th</sup> right after they broadcast their live morning show;
- Commented on negative remarks that were received from an outside organization in regard to the lack of support from the Council and staff;
- Commented on installation and removal of signs should be the responsibility of the PW department; this way signs will be placed in a location that will not interfere with their tasks;

**Delegations:**

1. 11:00 am – Christine Allard - Request to start process to amend Zoning By-law to allow for camping/tenting in the Rural-Residential use table.
2. 12:00 pm – Zeco Industries Group – to introduce leading edge technologies & innovative solutions from their extensive group of channel partners including; sewage, waste-to-energy, hydrogen generation, sustainable housing hub and a request to review financial options.

**Zoning and Subdivisions**

**Public Hearing**

None

**Survey has been Completed. Progress is slowly being made towards this development- Until then this is Tabled.**

- Application for Conditional Use-CUSTL -21-23- Filipe & Darlen Cruz-Travel trailers/recreational vehicles on a vacant site as a temporary use.
- Application for Conditional Use-CUSTL-19-23-Richard & Jeanette Cueto-Travel trailers/recreational vehicles on a vacant site.
- Application for Conditional Use-CUSTL-25-23-Solidad Villarin, Gilda Cruz & Serigo Sarceno-Travel trailers/recreational vehicles on a vacant site.

**Regular Matters:**

- None

Notices:

- None

**TRANSPORTATION & PUBLIC WORKS**

None

**FIRE DEPARTMENT**

None

**OTHER DEPARTMENTS, COMMITTEE BOARDS**

Res #63/2024            Johnson - Leclair

**WHEREAS** the Economic Developers Association of Manitoba (edam) is hosting the 2024 EDAM FORUM to help municipalities create a sustainable and prosperous future.

**AND WHEREAS** the 2024 EDAM FORUM will be held on May 28 to May 31 at the Canada Inns in Portage la Prairie, Manitoba.

**THEREFORE BE IT RESOLVED THAT** Council approve the attendance of Denise Allard to the 2024 EDAM FORUM.

...Carried

**NEW AND UNFINISHED BUSINESS**

Res #64/2024            Johnson - Leclair

**WHEREAS** on behalf of the Reeve, Council and Staff of the Municipality of Bi-frost-Riverton; you are cordially invited to a day of curling and socializing on Friday, March 15<sup>th</sup> 2024.

**AND WHEREAS** Municipal teams from throughout the Interlake will be taking part in the 51<sup>st</sup> Annual Event. Entry fees include a fund day of curling, prizes and dinner.

**AND WHEREAS** cost to enter is \$200.00 per team and dinner is \$25.00 each and must be pre-booked. Dinner will be served at the Riverton Hall, 175 Reggie Leach Drive.

**THEREFORE BE IT RESOLVED THAT** Council approve the attendance of \_\_\_\_\_  
\_\_\_\_\_ to the Municipal Bonspiel.

...Defeated

Res #65/2024            Johnson – Leclair

**WHEREAS** it has been determined that a review of the Tendering and Procurement Policy was required.

**AND WHEREAS** a copy of the revised policy is attached hereto and forms part of this Resolution.

**THEREFORE BE IT RESOLVED THAT** Council approve the revised Tendering and Procurement Policy as attached.

...Carried

Res #66/2024            Gaudry – Combot

**WHEREAS** it has been determined that a review of the Professional Development and Training Policy was required.

**AND WHEREAS** a copy of the revised policy is attached hereto and forms part of this Resolution.  
**THEREFORE BE IT RESOLVED THAT** Council approve the revised Professional Development and Training Policy as attached.

...Carried

Res #67/2024                      Johnson – Combot

**WHEREAS** it has been determined that the RM of St. Laurent has no adequate space or building to accommodate any domestic animals that are roaming or lost.

**AND WHEREAS** Mr. Kennels that is located in Warren has ample space and is very reasonable to home any domestic animals. The Municipality agrees to pay the Facility \$25.00 per day per dog and \$15.00 per day per cat brought by the Municipality to the Facility.

Any domestic animal that is brought to the Municipality's kennel will be kept at the kennel for three (3) days to be claimed by its owner. Should the third day fall on a weekend or a holiday, the following business day will be considered the third day.

Any domestic animal that has not been claimed by the third day may be advertised for adoption online for a maximum of seven (7) days.

**AND FURTHER WHEREAS** the Municipality agrees to pay the Facility with any fee for reasonable veterinarian services required under the Act and provided by Woodlands Veterinary Clinic or, during off-hours, the Winnipeg Animal Emergency Hospital.

**THEREFORE BE IT RESOLVED THAT** Council approve the terms set out above and approves signing the attached agreement.

...Carried

Res #68/2024                      Gaudry – Leclair

**WHEREAS** the Lakeshore School Division has extended an invitation to Council to join their "Vision and Voice" Meeting on Tuesday, February 27<sup>th</sup>, 2024 at 6:00 p.m. at the Lakeshore School Division Office, 23 Second Street in Eriksdale.

**AND WHEREAS** there will be a public meeting where the Lakeshore School Division priorities and budget will be discussed for the upcoming 2024-2025 School Year.

**THEREFORE BE IT RESOLVED THAT** Council approve the attendance of \_\_\_\_\_ to the said event.

...Defeated

Res #69/2024                      Gaudry – Leclair

**WHEREAS** Reeves/Councillors and Emergency Coordinators are invited to attend the 2024 Spring Conditions Seminars hosted by Manitoba Transportation and Infrastructure (MTI). These seminars are designed to provide local authorities, emergency service personnel and emergency management stakeholders with the latest spring Hydrologic conditions for Manitoba.

**AND WHEREAS** the 2024 Spring Conditions seminar is a (half-day) event taking place on March 6<sup>th</sup>, 2024 in Selkirk, Manitoba.

**THEREFORE BE IT RESOLVED THAT** Council approve the attendance of Perry Gaudry, Yves Combot, Roger Gillies and Richard Chartrand to the 2024 Spring Conditions Seminar.

...Carried

Res #70/2024                      Johnson – Gaudry

**WHEREAS** a scheduling conflict has arose and multiple meetings are scheduled on March 6<sup>th</sup>, 2024.

**THEREFORE BE IT RESOLVED THAT** the Council approve a change of date of the next Council meeting from March 6<sup>th</sup>, 2024 to March 5<sup>th</sup>, 2024.

...Carried

Res #71/2024 Johnson – Leclair

**WHEREAS** St. Laurent Recreation Centre, under the umbrella policy of the RM of St. Laurent, has submitted a claim for the Laurent Kerbrat Arena for payment for the increase in hydro.

**AND WHEREAS** a cheque has been received from the insurance company in the amount of \$6,075.07.

**THEREFORE BE IT RESOLVED THAT** Council approve the payout of the claim amount to the St. Laurent Cooperative Recreation Center in the amount of \$6,075.07.

...Carried

Res #72/2024 Combot – Leclair

**WHEREAS** the Management Services Organization (MSO) is hosting a Professional Development Opportunity to navigate your Financial Plan. The MSO will provide step-by-step instructions on how to complete the General Operating Fund Budget with focusing on certain topics:

- Expenditure and Revenue
- Transfers and compliance with Regulation 49/97
- Calculation of tax levies (mill rates)
- Utility operating fund budget template
- Deficit approval and recovery process

**AND WHEREAS** this opportunity will take place on March 22, 2024 at Canada Inn, 1824 Pembina Highway in Winnipeg. Registration starts at 8:30 a.m. – Session begins at 9:00 a.m. and will end at 4:00 p.m. MMA Member Registration -\$225.00

**THEREFORE BE IT RESOLVED THAT** Council approve the attendance of Billie Jean Oliver to the Professional Development Opportunity,

...Carried

Res #73/2024 Johnson – Gaudry

**WHEREAS** the Manitoba Sport, Culture, Heritage and Tourism has opened up a funding opportunity under the Heritage Resources Conservation Grant; and

**WHEREAS** the modifications to the “Old Town Hall” align with the works to be completed under this grant; and

**WHEREAS** the RM of St. Laurent is working closely with CDEM on this project and would like to jointly apply for this funding, which closes on March 1, 2024 and requires matching funds.

**BE IT RESOLVED THAT** Council approves the Economic Development Officer to apply for funds under the Heritage Resources Conservation Grant and to work with CDEM to submit this application.

...Carried

### Correspondence/Information/Minutes from Others

#### Correspondence/Information:

- None

#### Minutes from Others:

- Prairie Rose School Division – Board of Trustees meeting Minutes – February 12, 2024

### Committee of the Whole in Camera

- None

CDC MATTERS

- None

RM CDC MATTERS

- None

ADJOURN

Res #74/2024

Johnson - Leclair

**BE IT RESOLVED THAT** this meeting now adjourn at 1:25 p.m.



Reeve



CAO