

Rural Municipality of St. Laurent

Regular Meeting

January 6, 2016

AGENDA

1. Call to Order
2. Adoption of the Agenda
3. Confirmation of Minutes
 - Minutes of December 16, 2015
4. Finance & Accounts
 - Accounts Payable to January 6, 2016
 - Consolidated Financial Statements – Draft 2014
5. Committee Reports
 - Tom Johnson
 - Monte Carrier
 - Frank Bruce
 - Laurent Kerbrat
 - Cheryl Smith
 - Media Report
 - Acting CAO
 - EDO/MEC
 - Public Works
 - Fire Department
6. Zoning & Subdivisions
 - None
7. Delegations
 - 7:00 p.m. – Derek Johnson
 - 7:15 p.m. – Frieda Krpan
8. Transportation & Public Works
 - Interlake Weed Control Report
 - Road naming – Cormorant/Pelican v. Mallard

9. New & Unfinished Business

- Motion to Rescind Resolution No. 389/2015 of the R.M. of St. Laurent
- 2016 Emergency Plan

10. Correspondence/Minutes from others

Correspondence:

- none

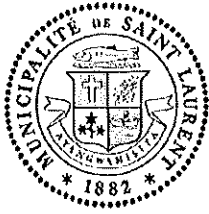
Minutes:

- none

11. Committee of the Whole in Camera

- Personnel – Public Works and Office
- ALC
- Employment Contracts
- CAO Hiring Committee

12. Adjourn



Rural Municipality of St. Laurent
Regular Meeting
January 6, 2016

MINUTES

A Regular Meeting of Council was held on Wednesday, January 6, 2016, in the Council Chambers, located at 16 St. Laurent Veteran's Memorial Road, St. Laurent, Manitoba.

With Reeve Smith, Deputy Reeve Frank Bruce, and Councillors Laurent Kerbrat, Tom Johnson, and Monte Carrier present and the Acting CAO, Hilda Zotter, Reeve Smith called the meeting to order at 6:00 pm.

Call to Order

Res # 1/2016 Johnson - Kerbrat

BE IT RESOLVED THAT the Agenda for today's date hereby be adopted as presented.

....Carried

Adoption of Minutes

Res # 2/2016 Johnson - Bruce

BE IT RESOLVED THAT the Minutes of December 16, 2015 Regular Meeting hereby be adopted as circulated.

....Carried

Finance & Accounts Payable

Res # 3/2016 Johnson - Kerbrat

BE IT RESOLVED THAT accounts payable to January 6, 2016 written under cheque numbers 24178 to 24243 and totaling \$206,035.42 be hereby approved for payment.

....Carried

Deputy Reeve, Frank Bruce, inquired if this was the last school tax payment, the Acting CAO confirmed that all school tax payments required of the R.M. based on the 2015 tax year have now been paid.

Res # 4/2016 Bruce - Carrier

WHEREAS the draft Consolidated Financial Statements for the year ended December 31, 2014, have been completed by Sensus and have been received by the R.M.

BE IT RESOLVED THAT Council approve the said draft Financial Statements as prepared by the Municipal Auditors.

....Carried

Committee Reports

- Tom Johnson reports:
 - Nothing to report due to the holiday season

- Monte Carrier reports:
 - No more to report at the moment on the volunteer day plans
 - As part of the work on the CDC, a list and research is being compiled of all entities that will affect the CDC in the future

- Frank Bruce reports:
 - Not a lot of activity over the holidays
 - Compliments and complaints over snow clearing
 - There is extensive wind damage from the Thanksgiving storm to the EcoCentre tarp building which the insurance adjuster will review, and depending on the extent and cost of repair, this project may require tendering of the work.

- Laurent Kerbrat reports:
 - Attended the Handi-Van meeting – nothing significant to report
 - Work and meetings regarding Fine Options and Community Service Program – there is a lot of paperwork involved
 - Had meetings with Jim McMann who is provincial contact in charge of drainage. Much work regarding drainage needs to be done and followed through – applications, surveys, permits, tenders, etc. One problem is that even though some projects are tendered, no one bids on them.
 - West Interlake Watershed and Conservation District meetings with Shoal Lake committee at the RM office at 7:00 p.m. on January 13, 2016, and meeting

with Lake Francis committee at the RM office at 7:00 p.m. on January 18, 2016.

- Cheryl Smith reported:
 - Had meeting with CDEM regarding museum feasibility study and working on coordinating potential partnerships.
 - Met with Marion regarding Neil Gaudry Centre human resources matters and planning ahead
 - Spoke to RM lawyers regarding continued work on restructuring the Neil Gaudry Centre and communicated with lawyers regarding RM staff employment matters. The employment lawyer is set to retire but with the assurance there is a very good replacement to take care of our needs.
 - Followed up with Manitoba Health on licencing of the Emergency Medical Responders and facility.
 - Also worked on a few HR matters that will be dealt with in camera.

- Media report:
 - Reeve Smith reports that she did some year-end media interviews with the Tribune and CFRY.

- Acting CAO's report attached to and forming part of these Minutes.

- EDO/MEC report attached to and forming part of these Minutes.

- Public Works Foreman report attached to and forming part of these Minutes.

- Fire Department report by Acting Fire Chief, Real Fontaine:
 - Slow over the holidays – which in this department is a good thing
 - Fire Department had a meeting at the end of December
 - CPR course was done by several members with Jane Hook and that went very well
 - EMRs need the HCP rating on their Certificate rather than basic CPR – they will get a quote for the cost.
 - A couple members went to write their Class 4 beginners. They have yet to do the road test. Real will take them out for practical training.
 - Some members will need the ICS 100 training – no cost.

- Rural Officers Course – is online and of a few months duration and will require books and a trip to Brandon for a three-day practicum. Three members are taking the course.
- Dealing with plumbing issues at the fire hall
- Need internet access.

Zoning & Subdivisions

None

Transportation & Public Works

Res # 5/2016 Johnson - Bruce

WHEREAS Interlake Weed Control District has implemented the Municipality's weed control program in 2015.

AND WHEREAS Council deems it necessary to continue with the control of noxious weeds such as Leafy Spurge, Purple Loosestrife and Red Bartsia within the RM of St. Laurent.

THEREFORE BE IT RESOLVED THAT Council approve Interlake Weed Control continue to execute the Municipality's weed control program for 2016.

....Carried

The agenda item regarding road names (Cormorant, Pelican, Mallard and Meadowlark) which needs to get straightened out will be deferred to research and report on how best to proceed.

New & Unfinished Business

Council discussed the motion to rescind Resolution 389/2015 which Resolution called for a forensic audit of 2014.

After reviewing the various points on the subject matter, question was called.

RECORDED VOTE

Res # 6/2016 Johnson - Bruce

WHEREAS a Notice of Motion was received to rescind Resolution #389/2015 which states: "Whereas Council wishes to address uncertainty with discrepancies in the 2014 budget year. Therefore be it resolved that Council hire Robert Weighell, Certified General Accountant, to conduct a forensic audit for the 2014 fiscal year."

BE IT RESOLVED THAT Council rescind Resolution 389/2015.

....Carried

FOR: Frank Bruce, Cheryl Smith, and Tom Johnson

AGAINST: Monte Carrier

ABSTAINED: Laurent Kerbrat

Regarding the Municipal Emergency Plan, the plan remains the same as the previous year with the only changes being the contact people listed. The document is a living document and changes are made as needed. A meeting will be called for the volunteers and a community engagement to be done in the very near future.

Res # 7/2016 Kerbrat - Bruce

WHEREAS Municipal Emergency Coordinator, Maurice Allard, has updated the Municipal Emergency Plan.

AND WHEREAS the said Plan requires adoption by the RM of St. Laurent and submission to the Province of Manitoba.

THEREFORE BE IT RESOLVED THAT Council adopt the said Emergency Plan for 2016 year.

....Carried

Correspondence/Minutes from Others

Correspondence:

- None

Minutes:

- None

Delegations

7:00 p.m. to 7:15 p.m. - Derek Johnson

With reference to his representation of the area in the Conservative Party, what are the RM's expectations?

Reeve Smith indicated that one of the focuses of the RM is to have the Metis artifacts returned from the Smithsonian exhibit and having a place to display and protect them and to combine the proposed Museum with the new Business Centre currently being developed. The RM has had some good feedback from various departments and we are close to having a feasibility study done and a marketing plan, with the Community given an opportunity for input.

Another priority is to have the Neil Gaudry Centre expanded – hoping for a minimum 13-bed extension. There are currently 5 with a respite. There is a need for 20 or more.

Councillor Frank Bruce suggested that a municipal dock or pier in a protected location would be a need for the community.

Councillor Monte Carrier mentioned that now with the CDC back in action, there are some new ideas on the table which will involve the newly elected official.

Mr. Johnson indicated he wants tourism to move forward now that the flood clean-up in the area is done. He says we have one of the nicest untold stories in Manitoba.

Planning and Development is another matter to move forward, especially development of more cottage lots. Such would generate a larger tax base for the RM.

He plans on getting Provincial Road 415 back into operation. East-west trade between communities is important – games between communities, trips to stores, etc.

Reeve Smith asked what the plans are for the Portage Diversion. Mr. Johnson agrees that policies and Acts should be put in place to properly compensate individuals when the Diversion is used.

7:15 p.m. to 7:35 p.m. - Frieda Krpan

Ms. Krpan was provided with all documentation she requested from the RM. Ms. Krpan thanked the RM for providing this to her. Ms. Krpan brought forward numerous concerns regarding the following:

DFA claims and contractors used without following the RMs tendering by-law. Ms. Krpan also acknowledged that although the council members were not in conflict of interest as per The Municipal Act regarding work given to certain local contractors, she personally thought that some council members should remove themselves from voting regardless.

Ms. Krpan asked why council did not review the geo-tube installation contract with legal prior to signing it. Ms. Krpan also asked if the contractor had been pre-paid for some of its work and questioned the hold-back remaining. Reeve Smith advised Ms. Krpan that the current Council had not reviewed the contract as they were not made aware that a contract existed and that when the February 2015 cheque was made to the contractor, Council had not been advised that this was a prepayment and that there was a holdback but rather were advised that the work had been completed satisfactorily.

Ms. Krpan read off the amounts some contractors made during the 2011-2015 timeframe which included work done for flood related work as well as other RM work. Ms. Krpan questioned the amount of funds expended for the portable toilets which replaced the facilities destroyed by the 2011 at Meindl Park and Sandpiper.

Ms. Krpan questioned the expenditure of \$147,000 to a numbered company for 6600 sandbags. Ms. Krpan wanted to know if council reconciled the number of sandbags received, filled, held in storage, etc.

The borrow pit fencing project –Ms. Krpan questioned why council decided to do the work now while the previous council had not touched them since 2011. Ms. Krpan claims that the fences are poorly constructed and that the contractors chosen had no experience in fence building.

The Reeve advised Ms. Krpan at 7:35 pm that the time allotted for the delegation had expired and that should she have additional questions or concerns that she could approach the staff and work with them.

Committee of the Whole in Camera

Res # 8/2016 Johnson – Kerbrat

BE IT RESOLVED THAT Council resolve itself into a Committee of the Whole in Camera.

...Carried

Res # 9/2016 Kerbrat - Carrier

BE IT RESOLVED THAT this Committee rise and that council reconvene once again.

....Carried

Res # 10/2016 Bruce - Kerbrat

WHEREAS Karen Leclerc has been employed by the R.M. of St. Laurent as part-time Assistant to the CAO for a period of one year as of December 8, 2015.

AND WHEREAS a performance review has been completed.

THEREFORE BE IT RESOLVED THAT Council authorize a wage increase of \$1.00 per hour, retroactive to December 8, 2015.

....Carried

Councillor Kerbrat left the council chambers for the discussion and voting of the following resolution:

Res # 11/2015 Johnson - Bruce

WHEREAS the staff of the St. Laurent Assisted Living Centre is due for an increase in wages.

AND WHEREAS the St. Laurent Assisted Living Centre is under the authority of the R.M. of St. Laurent and is undergoing the process of restructuring.

AND FURTHER WHEREAS the Administrator, Marion Furey, has provided recommendations which have been reviewed by Council.

THEREFORE BE IT RESOLVED THAT Council approve a wage increase of 75 cents per hour effective the start of the last pay period of November 2015.

....Carried

Councillor Kerbrat returned to council chambers.

Res # 12/2016 Johnson - Kerbrat

WHEREAS the R.M. of St. Laurent has publicly advertised for the position of Chief Administrative Officer.

AND WHEREAS a hiring committee is to be appointed to review resumes and to interview applicants.

THEREFORE BE IT RESOLVED THAT Council approves all Council members as the CAO Hiring Committee.

....Carried

Adjournment

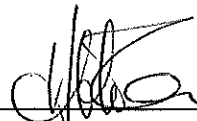
Res # 13/2016 Johnson - Bruce

BE IT RESOLVED THAT this meeting now adjourn at 8:20 p.m.

...Carried



Reeve (Cheryl Smith)



Acting CAO (Hilda Zotter)

Foreman Report.

Roads are all cleaned up.

Waiting on new tractor, it is coming in Jan some time

Changed work hours for wts guys so they dont have any banked HRS

Got a call from Lawsons, and they are picking up the Schulte mower within the next few weeks to get some warranty work done on it.

I will be attending a grader training in Portage on Jan 11

MECEDO report January 6, 2016

Things have been pretty quiet with the Christmas and New Year's season.

Work on Welcome/Business Centre is moving along well. We passed our electrical inspection on Christmas eve. Drywall is now going up. Paint samples have been provided. Waiting on MTS to tell us what it's going to cost to put in a new service. Len from Woodpecker Const. is talking to local contractors with a mini-hoe to see if anyone can do the installation instead of paying MTS. I'm looking for more grant money for some of the finishes such as flooring, and furnishings.

We are still waiting for the insurance adjuster to come have a look at the WTS building. We have provided them with the pictures that we had of the damage.

All grant applications which were submitted have been acknowledged.

We should hear from the Green Manitoba people in January and Green Team people said we'd hear in March.

Attended Emergency Management Seminar yesterday in Selkirk. EMO is looking at making some changes to the MEC training requirements over the next year.

EMO is holding a Municipal Emergency Management training session here on January 25 & 26. It will be held in the Council chambers with 15-20 attending.

The Emergency Plan has been reviewed and submitted for your review. The plan remains essentially the same with some changes made to contact information. It is a living document and other changes can and should be made to keep it up to date throughout the year if we need to substitute volunteer's names, contractors, suppliers etc.

Acting CAO Report for Wednesday, January 6, 2016

Not much to report for this period with the holiday season and the flu between.

Worked on a few inquiries regarding accounts payables the week between Christmas and New Years.

When back in the New Year dealt with year end and new year software updates which held up computer work for a number of hours for all of us over the last three days, however it looks like all the adjustments are made that the system required so all back to normal now and we are looking for to the best year yet.

HZ



Rural Municipality of St. Laurent

Regular Meeting

January 20, 2016

AMENDED AGENDA

1. Call to Order
2. Adoption of the Agenda
3. Confirmation of Minutes
 - Minutes of January 6, 2016 Regular Meeting
4. Finance & Accounts
 - Accounts Payable to January 20, 2016
 - Council Indemnities and Expenses
 - Financial Statements ending December 31, 2015
 - Request for funding – Oak Point Community Club – Oak Point Music Festival
 - Interlake Tourism – Membership renewal and RM representation
5. Committee Reports
 - Tom Johnson
 - Monte Carrier
 - Frank Bruce
 - Laurent Kerbrat
 - Cheryl Smith
 - Media Report
 - Acting CAO
 - MEC/EDO
 - Public Works Foreman
 - Fire Department
6. Delegations
 - None
7. Zoning & Subdivisions
 - Notice of Public Hearing – RM of Coldwell Council Chambers – February 9, 2016 at 11:00 a.m. – Amendment to RM Coldwell By-Law 5/05

8. Transportation & Public Works

- Road name signage
- Weed control programs

9. New & Unfinished Business

- Louis Riel Family Fun Day – Insurance coverage
- CDC – Annual Meeting
- RM/CDC representative to CDEM

10. Correspondence/Minutes from others

Correspondence:

- EMO Deputy Minister – January 11, 2016 – change in DFA policy

Minutes:

- Prairie Rose School Division – Meeting Minutes – December 14, 2015
- WIPD – Meeting Minutes – December 15, 2015
- St. Laurent Fire Department – Meeting Minutes – December 28, 2015
- Prairie Rose School Division – Meeting Minutes – January 11, 2016
- St. Laurent Fire Department – Meeting Minutes – January 18, 2016

11. Committee of the Whole in Camera

None

- Legal Matters – Neil Gaudry Centre update

12. Adjourn



Rural Municipality of St. Laurent
Regular Meeting
January 20, 2016

MINUTES

A Regular Meeting of Council was held on January 20, 2016 in the Council Chambers, located at 16 St. Laurent Veterans' Memorial Road, St. Laurent, Manitoba.

Present: Reeve Cheryl Smith, Councillors Tom Johnson, Monte Carrier, and Laurent Kerbrat, and Acting CAO Hilda Zotter

Absent: Deputy Reeve Frank Bruce

Reeve Smith called the meeting to order at 6:00 pm.

Call to Order

Res #14/2016 Johnson - Kerbrat

BE IT RESOLVED THAT the Agenda for today's date be hereby adopted as amended.

....Carried

Adoption of Minutes

Res #15/2016 Johnson - Carrier

BE IT RESOLVED THAT the Minutes of January 6, 2016 be hereby adopted as circulated.

....Carried

Finance & Accounts Payable

Res #16/2016 Johnson - Kerbrat

BE IT RESOLVED THAT accounts payable to January 20, 2016 written under cheque numbers 24243 to 24292 and totaling \$55,941.07 be hereby approved for payment.

....Carried

Res #17/2016

Kerbrat - Carrier

BE IT RESOLVED THAT Council Indemnities for January 2016 and expenses for December 2015 be approved as follows:

	Cheryl Smith	Tom Johnson	Frank Bruce	Laurent Kerbrat	Monte Carrier
Monthly Indemnity	480.00	375.00	375.00	375.00	375.00
Meetings/ Meals	-	150.00	100.00	200.00	100.00
Hourly	45.00	-	30.00	-	60.00
Conferences	-	-	-	-	-
Mileage	-	108.00	48.15	26.10	47.70
Deductions	-11.55	-7.84	-8.09	-	-9.57
Reimburse/ adjust	-	-	-	-	-
Totals	\$513.45	\$625.16	\$545.06	\$601.10	\$573.13

....Carried

Res #18/2016

Kerbrat - Carrier

BE IT RESOLVED THAT the Financial Statements dated December 31, 2015 be adopted as presented.

....Carried

Res #19/2016

Johnson - Kerbrat

WHEREAS the Oak Point Community Club has requested funds in the amount of \$1,000.00 for the R.M. contribution to the 2015 Music Festival;

AND WHEREAS the Oak Point Community Club has provided updated financial information for review;

THEREFORE BE IT RESOLVED THAT Council approve the payment of \$1,000.00 to the Oak Point Community Club from the Economic Development/Tourism budget line.

...Carried

Res #20/2016 **Kerbrat - Carrier**

BE IT RESOLVED THAT the Rural Municipality of St. Laurent authorize the 2016 membership renewal with Interlake Tourism Association at a cost of \$0.35 per capita, being \$456.75 (plus GST).

AND FURTHER BE IT RESOLVED THAT Frank Bruce be appointed to the Interlake Tourism Board as the Municipal Representative.

...Carried

Committee Reports

Councillor Tom Johnson's Report

- Attended Planning District meeting on January 19th which did not have much on the Agenda to do with our R.M. They have started budget planning. With our cost based on assessment, the RMs contribution will be a bit more this year.
- Handivan matter – new staff is doing very well and will be developing and distributing new brochures with updated pricing.
- Conservation District meeting for Shoal Lakes – there is money left in the budget which they are looking for options to spend on – possibly water retention project on Crown Land.

Councillor Monte Carrier's Report

- Community Futures – no meetings in January and February – will be back in March. He will go with the newly appointed RM representative to the first March meeting.
- CDC – hoping to utilize Community Futures in projects.
- Attending a meeting on Friday, January 22nd, with Long Plains Chief Meeches to look at future possible joint projects. This is just a preliminary meeting

with the objective to create projects in or near St. Laurent especially with cultural and employment aspects. Will let the Chair of the CDC lead this one.

Councillor Frank Bruce's Report

- Absent

Councillor Laurent Kerbrat's Report

- Dealing with frozen water pipe at the arena, called Marko of Pedigree Plumbing to look at it and fix the issue.
- Meeting with Rec Commission. Looking at having a public meeting to ascertain whether we should have soccer or baseball. With both programs there is not enough attendance. Tentative meeting for mid-February to discuss further.
- Attended Lake Francis Conservation District meeting which was held in St. Laurent at the RM office on the 18th. A tour is being arranged and our area is hosting it. Ideas were discussed as to which sites to visit in our RM, suggestion was made for lakefront areas. As this includes other areas, this may become a two-day event.
- On the 19th, had a telephone meeting with Jim McMahan, Licencing Officer with Water Stewardship regarding drainage issues. A meeting is to be arranged between Jim and transportation committee.

Reeve Cheryl Smith's Report

- A lot of back-and-forth communication with RM auditor/accountants, lawyers, and DFA contacts.
- Spoke on Manitoba Housing project: tear-down or burn-down. Burning is definitely not an option for us, neither environmentally, financially or health-wise.
- Dealt a bit with youth and summer employment matters.
- AMM Leadership Award – nominating Jay Lambert again.
- Now dealing with CDC matters and also the Neil Gaudry Centre restructuring
- Extensive communication and work done regarding the Museum feasibility study funding.

- A thank you to Council for attending with her at the Legislature specifically with Minister Drew Caldwell, one of the Ministers met with, as now it has been confirmed that there will be a contribution of \$25,000 to the Museum feasibility study. We are now waiting for another department to confirm their contribution and then we can kick in our portion of \$10,000. Quotes from consultants were obtained.
- CDC Matters -Spoke about the CDC wanting a representative appointed to the CDEM board. CDC is working on a volunteer presentative for some time in April (Volunteer Appreciation Month). CDC also has to do a budget for 2016. They are also working on meshing their plan with RM's Strategic Plan. Speakers will also be invited to meetings to provide a learning environment. CDC is having its Annual General Meeting on Sunday, February 21, 2016 at 2:00 p.m. at the Legion.
- Spoke about the Health In Common pilot project which is an evaluation on recreation and health in communities. Investment in recreation in the community captures a return in several ways.
- Attended Transport Committee meeting on January 14th at the office. There was a discussion of outstanding DFA work to be done. Looking at getting a meeting with local contractors arranged to discuss plan for sandbag removal and clean-up. They are to bring with them a copy of their liability insurance and Workers Compensation coverage.
- EMR training – working at setting up transfer of functions training – final steps to getting EMRs licenced.
- Meeting coming up with RM accountant and RM lawyer on January 29th regarding the Neil Gaudry Centre corporate restructuring.

Media Report (Reeve Smith):

- There was an article in the Stonewall Tribune regarding the delegation of the Council Meeting of January 6, 2016. The amounts given were wrong so the reporter was advised of the error and we will have a correction printed in the next issue.
- The Tribune also wants to interview and discuss the Neil Gaudry Centre matters – perhaps in February.
- CFRY contacts Reeve Smith for a weekly report.

Acting CAO Hilda Zotter's report:

- Attached hereto and forming part of these Minutes.

EDO/MEC Maurice Allard's report:

- Municipal First Responders application was submitted. We should probably have approval by mid-February. MFR training at the Fire Hall on February 9, 2016 at 6:30 p.m.
- We are still looking for building quotes for public works and fire department. Looking for suggestion on foundation type, walls etc. The Waste Transfer Site fabric building is a good dos-and-don'ts example.
- We continue to wait on word on the recycling baler – no answer yet from funding source.
- Civic addressing – there are about 100 signs in and ready to be put up. Will put the numbers up as soon as possible (stakes already in the ground).
- Welcome Centre/Business Centre project – about 75% done. Painting on January 20th. MTS commercial service being installed. Need quotes on flooring. Woodpecker Construction is handcrafting a boardroom table with our logo etched into it. CDEM is putting a \$1,000 toward it.
- Museum feasibility – had phone calls and meetings with three consultants to get quotes. We got some very interesting and exciting feedback and ideas from them.
- Thank you to Reeve Smith for assisting the EDO with consultant firms and meetings regarding the museum, the RM was advised it required three quotes and these had to have a turn around and submitted in 2 days.

Public Works Foreman Dean Appleyard's report:

- Planning on putting up more civic signage soon
- Claude (spare grader operator) and Dean went to Groundforce training course (good course) and also spent some time with instructor on our own plow.
- Bins are needed at the WTS for cardboard and paper for recycling

- Urban Mines will take TVs and electronics for free but have to be on pallets and shrink-wrapped and delivered.
- A warm-up shack is needed at the WTS.
- The new lease tractor is now in Arborg getting prepared for its transport to us – should be here soon.

Fire Department Report:

Presented by Acting Fire Chief, Real Fontaine:

- Internet service is needed at the Fire Hall. Also need a way to boost cell phone service inside and around the building
- Inspections at various public locations will be done soon by Fire Chief.
- Still dealing with plumbing issues at the Fire Hall.
- Real and another member to attend Municipal Emergency Management Seminar at the RM Council Chambers on January 25 and 26.
- Road names and road numbers – can a sheet be done matching same – Real was advised all the road names and numbers in rural areas are on the RM map.

Presented by Deputy Fire Chief, Jean Louis Carrier:

- Jean Louis handed out a draft training schedule which he proposes be used to ensure all members are up to date on their training and to provide an evaluation from time to time. The training is both on-line and hands-on.

Delegations

None

Zoning & Subdivisions

- Notice of Public Hearing – RM of Coldwell Council Chambers – February 9, 2016 at 11:00 a.m. – Amendment to RM Coldwell By-Law 5/05

Transportation & Public Works

There was discussion on road name signage and possible return of the road names, however it was agreed that the road numbers made more sense and made roads easier to find. It was recommended that people are encouraged to use the system and become familiar with it. The use of the RM map would clarify the system used. The road name signs will not be reinstated.

There was a discussion on weed control spraying. Spraying is not done in infested areas if an objection is received by near-proximity residents.

New & Unfinished Business

Res #21/2016 Kerbrat - Carrier

WHEREAS the Father Guy Lavallee Michif Local Inc. has requested coverage from liability under the municipal blanket insurance for the annual Louis Riel Family Fun Day event to be held on February 13, 2016 in the R.M. of St. Laurent.

THEREFORE BE IT RESOLVED THAT Council authorize the acting CAO to forward correspondence request that the event be covered from liability under municipal insurance.

....Carried

Res #22/2016 Johnson - Kerbrat

WHEREAS the St. Laurent Community Development Corporation (CDC) wishes to call an annual general meeting.

AND WHEREAS the R.M. of St. Laurent is the sole shareholder of the CDC.

THEREFORE BE IT RESOLVED THAT Council approve the CDC's recommendation that the annual CDC meeting be set for Sunday, February 21, 2016, at the St. Laurent Legion at 2:00 p.m.

....Carried

Res #23/2016 Carrier - Kerbrat

WHEREAS the St. Laurent Community Development Corporation (CDC)

recommends by way of a duly passed motion the appointment of one of its members as representative of the RM on the CDEM board;

AND WHEREAS the RM of St. Laurent had appointed Marc Allard by Resolution passed on June 3, 2015 to represent the RM on the CDEM board;

THEREFORE BE IT RESOLVED THAT Council approve the CDC's recommendation that Edgar Bruce be appointed to represent the RM on the CDEM board and that this appointment is effective from January 21, 2016 to completion of said term.

AND FURTHER BE IT RESOLVED THAT RM staff is directed to write a letter to Marc Allard thanking him for his time and representation of the RM.

.....Carried

Correspondence/Minutes from Others

Correspondence:

- EMO Deputy Minister – January 11, 2016 – change in DFA policy

Minutes:

- Prairie Rose School Division – Meeting Minutes – December 14, 2015
- WIPD – Meeting Minutes – December 15, 2015
- St. Laurent Fire Department – Meeting Minutes – December 28, 2015
- Prairie Rose School Division – Meeting Minutes – January 11, 2016
- St. Laurent Fire Department – Meeting Minutes – January 18, 2016

Committee of the Whole in Camera

Res #24/2016 **Johnson - Kerbrat**

BE IT RESOLVED THAT Council resolve itself into a Committee of the Whole in Camera.

.....Carried

Res #25/2016 **Johnson - Kerbrat**

BE IT RESOLVED THAT this Committee rise and that Council reconvene once again.

.....Carried

Res #26/2016 Johnson - Carrier

WHEREAS a meeting with the RM lawyer and the RM accountant is determined to be necessary and is to be held in Portage La Prairie on January 29, 2016, at 1:30 p.m.

THEREFORE BE IT RESOLVED THAT Council approve the attendance of Councillor Tom Johnson, Councillor Frank Bruce, and Reeve Smith at the said meeting.

....Carried

Adjourn

Res #27/2016 Johnson - Carrier

BE IT RESOLVED THAT this meeting now adjourn at 7:55 p.m.

...Carried



Reeve (Cheryl Smith)



Acting CAO (Hilda Zotter)

Acting CAO Report – January 20, 2016

Not a lot to report other than email and telephone communications with newspaper, RM lawyer, RM auditor, DFA, the adjuster. I have done some research on a few matters as well. I have also been receiving a few new CAO resumes.

With the help of Karen, set up a few meetings – Fire Department budget meeting to be done on Monday January 25 at 6:00 p.m.

Meeting with Contractors – word is being sent out for a meeting on February 11 at 7:00 p.m.

I spoke with Lewis Egan of DFA – and he okays the final borrow pit invoice to be sent in. He also advised that DFA will have questions on the general cleanup submission but will identify more clearly shortly. As far as the Allard Road cracks and Venice Road guardrails goes, I asked if Monte could come out for a report but Lewis said he will probably send Stantec.

Andrea has been away for the last two weeks so I am taking her place doing accounts payable and payroll. She will be back in on Monday.