

Rural Municipality of St. Laurent
Regular Meeting
February 6, 2019

MINUTES

A Regular Meeting of Council was held on Wednesday, February 6, 2019 in the Council Chambers, located at 16 St. Laurent Veterans' Memorial Road, St. Laurent, Manitoba.

Present: Reeve Cheryl Smith, Councillors Frank Bruce, Laurent Kerbrat, Jerry Combot, and Phil Mathews and CAO Hilda Zotter.

Call to Order

Reeve Smith called the meeting to order at 10:00 a.m.

Adoption of Agenda

Res #34/2019 Mathews - Kerbrat
BE IT RESOLVED THAT the Agenda for today's date be hereby adopted as presented.

....Carried

Adoption of Minutes

None at this time.

Report – RCMP

- Sgt. Richard Marshall was present to give a report. He spoke about a corporal being added to both Lundar and Ashern which helps immensely with the paperwork and additional duties.

- Continued presence in the school is positive with the Safe Schools program. There will be more walk-throughs and practice scenarios. Grade 11 and 12 students will have a chance to spend a week in depo.
- Recently an audit of his detachment was conducted which council and the CAO participated in. An annual performance plan will be done soon.
- They have upgraded their boats and will be patrolling the lake regularly.
- More training being done to deal with cannabis issues.
- Working hard on getting impaired and suspended drivers off the road. About 50 off the road since last April.
- Drug activity on the rise in the community. An organization is being implemented and supported by the government with surveillance resources to assist. There have been a few significant drug seizures.

Committee of the Whole in Camera

Res #35/2019 Mathews - Bruce

BE IT RESOLVED THAT Council resolve itself into a Committee of the Whole in Camera.

...Carried

Res #36/2019 Mathews - Combot

BE IT RESOLVED THAT this Committee rise and that Council reconvene once again.

...Carried

Committee Reports:

CAO (Hilda Zotter):

- No Report at this time.

MEC (Paul Belair):

- No Report at this time.

EDO (Tiffany Desjarlais):

- No Report at this time.

Public Works (Dean Appleyard):

- No Report at this time.

Fire Department (Roger Leclerc):

- No Report at this time.

Councillor Phil Mathews:

- No Report at this time.

Councillor Jerry Combot:

- Attended Vet Board meeting in Lundar – going ahead with renovations to the building. They are planning to having staffing there 24/7.
- We are to sign the copy of the service contract so that our communities are covered by the service.
- Read Emergency Plan 2019 in its entirety.

Councillor Frank Bruce:

- Went to WIPD meeting – Grahamdale wanting to join our District. We agreed to wait to see what conditions they have with First Nations then we decide if it is feasible. We will carefully review the contract if one drafted.
- Meeting with Golf Course shareholders. Will be looking for further information and costs, etc. and will look at other options.
- Met with Doug Ashton of RCMP for audit of Lundar office.
- Streetlighting project – have identified a few areas that need lighting.
- Christmas lighting – also identified a few poles for this project. All to be sent to Hydro for estimate on costs.

Councillor Laurent Kerbrat:

- No Handivan meeting for some time now.
- Meeting with Seniors Resource – brought up question about possibility having our own Handivan. To look at ways of servicing all communities better and more efficiently so it costs less to use.
- February 13th is meeting with Shoal Lakes and Lake Francis Subdistricts of WIWCD.

Reeve Cheryl Smith:

- Attended Golf Course meeting with shareholders; requested more information.
- Attended Fire Department budget meeting. MPI claims to be submitted – 10 ready to be submitted.
- Met with Interlake Metis Association to discuss community projects. Had opportunity to meet with President of MMF to discuss projects as well.
- Attended Assisted Living Centre budget meeting – very preliminary.

- Attended evaluation of CAO.
- Met with Mayor of Stonewall, Clive Hinds, regarding their application for a new aging-in-place facility. They are seeking a letter of support.
- Had meeting with our legal counsel regarding personnel and other legal matters.
- Met with CDEM and WED to discuss priorities and funding opportunities.

Media Report (Reeve)

- No Report at this time.

Finance & Accounts

Res #37/2019

Bruce - Combot

BE IT RESOLVED THAT the Accounts Payable to February 6, 2019, written under cheque numbers 27404 to 27428 and totaling \$143,304.92 be hereby approved for payment.

...Carried

Res #38/2019

Mathews - Kerbrat

WHEREAS several members of the St. Laurent Fire Department require their regular certification for First Aid and CPR.

AND WHEREAS Xtreme Sports Medics of Stonewall, Manitoba has been contacted by deputy fire chief, Matt Riding, to conduct the course for the fire department at the Parish Hall at a cost of \$1,078.35 (which includes GST) for 13 members, and \$75.00 for the day for the hall rental.

THEREFORE BE IT RESOLVED THAT Council approve the said course.

....Carried

Res #39/2019

Combot - Bruce

WHEREAS the RM staff require a publication design software to more efficiently produce printed material such as the newsletter, brochures, etc.

THEREFORE BE IT RESOLVED THAT Council approve the CAO to purchase the appropriate publication software.

....Carried

Res #40/2019

Mathews - Bruce

WHEREAS ongoing training for staff is a benefit and asset to the RM, and builds the capacity of the RM's staff.

AND WHEREAS a two-day Management and Supervising workshop is being held on March 13 and March 14, 2019 in Winnipeg at a cost of \$499.00 plus GST.
THEREFORE BE IT RESOLVED THAT Council authorize CAO Hilda Zotter to attend said workshop.

....Carried

Res #41/2019 Kerbrat - Combot

WHEREAS ongoing training for staff is a benefit and asset to the RM, and builds the capacity of the RM's Staff.

AND WHEREAS a one-day Payroll Law seminar is being held on March 26, 2019 in Winnipeg at a cost of \$199.00 plus GST.

THEREFORE BE IT RESOLVED THAT Council authorize CAO Hilda Zotter and A CAO Bernice Kitsch to attend said seminar.

....Carried

Zoning and Subdivision

Public Hearings:

- None

Regular matters:

- None

Notices:

- None

Delegations

- None

Transportation and Public Works

- None

New and Unfinished Business

Res #42/2019 Mathews - Kerbrat

WHEREAS Municipal Emergency Coordinator, Paul Belair, has reviewed and updated the Municipal Emergency Plan and has circulated the Plan to Council and the CAO for review.

AND WHEREAS the said Plan requires adoption by the RM of St. Laurent and submission to the Province of Manitoba.
THEREFORE BE IT RESOLVED THAT Council adopt the 2019 Emergency Plan as circulated.

...Carried

Res #43/2019 Mathews - Bruce

WHEREAS The Town of Stonewall has met with the R.M. of St. Laurent about a proposal to build a new "Aging in Place" facility and personal care home in Stonewall, Manitoba, and is asking for a letter of support of their project.
THEREFORE BE IT RESOLVED THAT Council supports the Town of Stonewall's new PCH project as it is a vital regional infrastructure for the quality of life of all our communities' residents.

...Carried

Res #44/2019 Mathews - Kerbrat

WHEREAS Nathan Bruce, Gordon Campbell, Ray Ducharme, and Charles Langelier, all residents of the R.M. of St. Laurent, wish to join the St. Laurent Fire Department as volunteer members.
THEREFORE BE IT RESOLVED THAT Council approve the above-named as volunteer members of the St. Laurent Fire Department as of January 26, 2019, for a probationary period of six months, and on the condition that the appropriate record checks are on file within one month of enlisting on the Department.

...Carried

Correspondence/Information/Minutes from Others

Correspondence/Information:

- None

Minutes:

- None

Committee of the Whole in Camera

Res #45/2019 Combot - Bruce

BE IT RESOLVED THAT Council resolve itself into a Committee of the Whole in Camera.

...Carried

Res #46/2019

Mathews - Bruce

BE IT RESOLVED THAT this Committee rise and that Council reconvene once again.

...Carried

RECORDED VOTE:

Res #47/2019

Combot - Bruce

WHEREAS Tiffany Desjarlais was hired by the R.M. of St. Laurent as Economic Development Officer with the commencement date of employment of April 11, 2016;

AND WHEREAS the R.M. of St. Laurent is undergoing organizational changes necessitating the termination of Ms. Desjarlais' employment with the R.M.

THEREFORE BE IT RESOLVED THAT Council hereby, and as of this date, issues a notice of termination without cause of the employment of Tiffany Desjarlais and effects the payment to Ms. Desjarlais of compensation in lieu of reasonable notice of termination (statutory notice payment) and an additional sum, less applicable withholding tax, as severance payout.

AND FURTHER BE IT RESOLVED THAT the CAO is authorized to provide instructions to legal counsel to effect an agreement for payment in lieu of reasonable notice of termination and severance payout.

For: Phil Mathews, Cheryl Smith, Laurent Kerbrat, Frank Bruce, Jerry Combot

Against:

Abstained:

...Carried

Res #48/2019

Kerbrat - Bruce

WHEREAS the R.M. wishes to effectively and aggressively seek and gain funding opportunities offered to bilingual municipalities and will be seeking to employ a bilingual Economic Development Officer (EDO).

THEREFORE BE IT RESOLVED THAT the EDO position be designated as bilingual and that the CAO and hiring committee seek to immediately fill that position.

AND FURTHER BE IT RESOLVED THAT the hiring committee be comprised of the CAO, Frank Bruce, Jerry Combot, Laurent Kerbrat and Phil Mathews.

...Carried

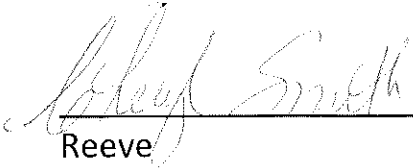
Adjourn

Res #49/2019

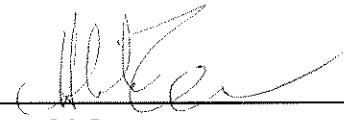
Bruce – Kerbrat

BE IT RESOLVED THAT this meeting now adjourn at 12:20 p.m.

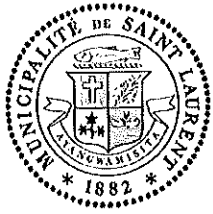
...Carried



Reeve



CAO



Rural Municipality of St. Laurent
Special Meeting
February 15, 2019

MINUTES

A Regular Meeting of Council was held on Friday, February 15, 2019 in the Council Chambers, located at 16 St. Laurent Veterans' Memorial Road, St. Laurent, Manitoba.

Present: Deputy Reeve Frank Bruce, Councillors Laurent Kerbrat, Jerry Combot, and Phil Mathews and CAO Hilda Zotter, with Reeve Cheryl Smith attending by teleconference.

Call to Order

Deputy Reeve Frank Bruce called the meeting to order at 10:00 a.m.

Adoption of Agenda

Res #50/2019 Mathews - Kerbrat
BE IT RESOLVED THAT the Agenda for today's date be hereby adopted as amended.

....Carried

Notice to Rescind Resolution 47/2019 was given by Councillor Frank Bruce on February 12, 2019 in light of new information received from the RM's legal counsel:

RECORDED VOTE:

Res #51/2019 Combot - Kerbrat
WHEREAS a Notice of Motion was received to rescind Resolution #47/2019 which states: "Be it resolved that Council hereby, and as of this date, issues a notice of termination without cause of the employment of Tiffany Desjarlais and effects the payment to Ms. Desjarlais of compensation in lieu of reasonable notice of

termination (statutory notice payment) and an additional sum, less applicable withholding tax, as severance payout. And further be it resolved that the CAO is authorized to provide instructions to legal counsel to effect an agreement for payment in lieu of reasonable notice of termination and severance payout.”

BE IT RESOLVED THAT Council hereby rescind Resolution #47/2019.

For: Phil Mathews, Cheryl Smith, Laurent Kerbrat, Frank Bruce, Jerry Combot

Against:

Abstained:

...Carried

Committee of the Whole in Camera

Res #52/2019 Mathews - Kerbrat

BE IT RESOLVED THAT Council resolve itself into a Committee of the Whole in Camera.

...Carried

Res #53/2019 Mathews – Kerbrat

BE IT RESOLVED THAT this Committee rise and that Council reconvene once again.

...Carried

RECORDED VOTE:

Res #54/2019 Mathews - Combot

WHEREAS instructions have been received from the RM’s legal counsel regarding the employment of Tiffany Desjarlais.

THEREFORE BE IT RESOLVED THAT Council hereby, and as of this date, issues a termination with cause of the employment of Tiffany Desjarlais, but in an effort to resolve matters quickly and amicably, will nonetheless present an offer to effect the payment to Ms. Desjarlais of compensation in lieu of reasonable notice of termination (statutory notice payment) less applicable withholding tax, as a severance payout.

For: Phil Mathews, Cheryl Smith, Laurent Kerbrat, Frank Bruce, Jerry Combot

Against:

Abstained:

...Carried

RECORDED VOTE:

Res #55/2019 Kerbrat - Combot

WHEREAS the position of Economic Development Officer (EDO) for the R.M. of St. Laurent is vacant.

AND WHEREAS job applications received in the last six months have been reviewed and a prospective candidate interviewed by the EDO hiring committee, an offer having been made, and the offer accepted.

THEREFORE BE IT RESOLVED THAT Council approve the hiring of Guy Dumont as EDO for the R.M. of St. Laurent, to commence employment on March 11, 2019, at the rate of \$22.00 per hour, 40 hours per week, with a six-month probationary period.

AND FURTHER BE IT RESOLVED THAT the CAO be authorized to attend to the terms of an employment contract between the R.M. of St. Laurent and Mr. Dumont.

For: Phil Mathews, Laurent Kerbrat, Frank Bruce, Jerry Combot

Against:

Abstained: Cheryl Smith

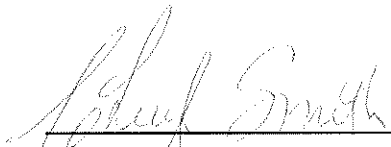
...Carried

Adjourn


Res #56/2019 Mathews – Kerbrat

BE IT RESOLVED THAT this meeting now adjourn at 10:30 a.m.

...Carried



Deputy Reeve



CAO



RURAL MUNICIPALITY OF ST. LAURENT

Regular Meeting
February 20, 2019

MINUTES

A Regular Meeting of Council was held on Wednesday, February 20, 2019 in the Council Chambers, located at 16 St. Laurent Veterans' Memorial Road, St. Laurent, Manitoba.

Present: Deputy Reeve Frank Bruce, Councillors Laurent Kerbrat, Jerry Combot and Phil Mathews, and CAO Hilda Zotter, and Reeve Cheryl Smith attending by teleconference.

Call to Order

Deputy Reeve Frank Bruce called the meeting to order at 10:00 a.m.

Adoption of Agenda

Res #57/2019 Mathews - Kerbrat

BE IT RESOLVED THAT the Agenda for today's date be hereby adopted as amended.

....Carried

Confirmation of Minutes

Res #58/2019 Mathews - Combot

BE IT RESOLVED THAT the Minutes of the Regular Council Meeting of December 19, 2018 be hereby adopted as circulated.

....Carried

Committee Reports

CAO (Hilda Zotter)

- No report at this time.

MEC (Paul Belair)

- Attended EMO meeting. New legislation coming is still quite grey. Topics surrounded mostly on fires in Ashern and the confusion surrounding jurisdiction (local government, provincial or federal). Jurisdiction needs to be legislated and clarified.
- EMO online training is put off for another year, although they have added a couple of new modules. There are no due dates on courses.
- EMO is also working on getting the bugs out of the Alert system. Some get the alerts; others don't.

EDO:

- No report at this time.

Public Works (Dean Appleyard)

- No report at this time.

Fire Department

- No report at this time.

Councillor Phil Mathews

- Planning District meeting – changes to number of animal units on a property is from 300 A.U. to unlimited.
- Cherie Millar, administrator of the Western Interlake Planning District gave a report to clarify:
 - o Through *The Planning Amendment Act*, there is now no 300 Animal Unit threshold so there is no longer the requirement to have a public hearing. Council has to review the zoning by-law by this June. We can leave our by-law the same, or lower it or raise the requirement. The Province, however, is still involved in technical review even though we don not require the condition use hearing. A technical review, too, does not need to be done if not triggered.
- RM to look into by-law banning large hog operations and large feedlots. People can appeal at the provincial level, however we will do some proactive work on our side.
- Attended Public Works budget meeting – discussed dust control, drainage and gravelling.
- Changes to the Conservation Districts – not much change for us. We lose a bit of money from land assessment – from 18 areas to 14, but saves us about \$150.00 a year.

Councillor Jerry Combot

- Attended EMO meeting with Paul.
- Meeting with Lundar Vet Board regarding the work on the vet building.
- Looking at getting electrical cable for furnace in Waste Transfer Site sorting shelter.
- Will be looking at the Public Works truck but will need computer back in.

Councillor Frank Bruce

- Attended Public Works meeting – covered gravelling which can be tendered out in April to get a start as soon as roads can be graded in the spring.
- Met with Manitoba Infrastructure – talked about designation of Vets' Memorial so that we have more control over what is done with it.
- Attended to EDO interviews.
- Meeting with shareholders of the Golf Course.

Councillor Laurent Kerbrat

- Attended Rec Centre AGM however there was no quorum so will be scheduled for another day.
- No Handivan meeting yet.
- Attended meeting regarding Golf Course.

Reeve Cheryl Smith

- Attended meeting with MMF and Golf Course Shareholders. The shareholders expressed gratitude for council assisting to keep the golf course operating. MMF had their lawyer in attendance at the meeting on February 19th, and we had the opportunity of speaking with our own lawyer on the matter on February 18th. MMF is looking to take over the golf course from the shareholders, and the RM is to assist with a possible property tax break for three years, however details need to be worked out yet between legal counsel and be dealt with through proper by-law process. Anita Campbell, MMF Minister of Finance sent an email to do follow-up work. Everyone is very interested to achieve the desired outcome.
- Another part of meeting with MMF was to discuss an RFP for the vacant land that the RM purchased in 2018. MMF will be proposing a seniors complex and want shovel in the ground this year.

Media Report (Reeve Smith)
 - No report at this time.
 -

Finance and Accounts

Res #59/2019 Kerbrat - Combot
 BE IT RESOLVED THAT Council Indemnities for February 2019 and Expenses for January 2019 be approved as follows:

	Cheryl Smith	Phil Mathews	Frank Bruce	Laurent Kerbrat	Jerry Combot
Indemnity	1000.00	800.00	900.00	800.00	800.00
Hourly	450.00	425.00	775.00	425.00	300.00
Conference	0.00	0.00	0.00	0.00	0.00
Mileage	0.00	91.00	197.00	38.00	40.00
Blue Cross (BC)	-356.52	-141.79	-356.52	-356.52	-356.52
BC (paid by RM)	356.52	141.79	356.52	356.52	356.52
CPP Deduction	-59.08	-47.60	-70.55	-	-41.23
Fed/Prov Tax ded	-343.58	-288.49	-161.18	-300.78	0.00
Totals	1047.34	979.91	1640.27	962.22	1098.77

....Carried

Res #60/2019 Mathews - Kerbrat
 BE IT RESOLVED THAT the accounts payable to February 20, 2019 written under cheque numbers 27429 to 27469 and totaling \$57,102.78 be hereby approved for payment.

....Carried

Zoning and Subdivisions

Public Hearings:

- None

Regular Matters:

- None

Notices:

- Notice of Public Hearing – Wednesday, March 6, 2019 at 10:45 a.m. – R.M. of St. Laurent – Variation No. VSTL-01-19 – Height Variation for New public works building.

Delegations

- None

Transportation and Public Works

- None

New and Unfinished Business

Res #61/2019 Mathews - Combot

BE IT RESOLVED THAT the regular Council Meeting dates for March be held on Wednesday, March 6, 2019 at 10:00 a.m. with no second regular council meeting for March scheduled due to conflict with AMM seminars.

AND FURTHER BE IT RESOLVED THAT the regular Council Meeting dates for April be held on Wednesday, April 3, 2019 at 10:00 a.m. and Wednesday, April 17, 2019 at 10:00 a.m.

...Carried

RECORDED VOTE:

Res #62/2019 Kerbrat - Combot

WHEREAS the R.M. of St. Laurent is currently a member of the West Interlake Watershed District.

AND WHEREAS the Council of the R.M. of St. Laurent has reviewed the proposal for the West Interlake Watershed District as prepared by the Manitoba Government that supports a watershed-based approach to water management in Manitoba.

THEREFORE BE IT RESOLVED THAT the Council of the R.M. of St. Laurent approves the proposal for the West Interlake Watershed District and supports the continued membership in this program under the authority of *The Watershed Districts Act*.

For: Jerry Combot, Phil Mathews, Frank Bruce, Laurent Kerbrat, Cheryl Smith

Against:

Abstained:

...Carried

Res #63/2019

Mathews - Kerbrat

WHEREAS by Order in Council issued by the Province of Manitoba on March 12, 2014, the R.M. of St. Laurent is given authority to issue certain raffle licences.

AND WHEREAS it is difficult to monitor the use of an issued permit and the R.M. of St. Laurent wishes at this time to not participate.

BE IT RESOLVED THAT Council approve that lottery licences are not issued as of this date until further notice.

AND FURTHER BE IT RESOLVED THAT the R.M. staff have available information and applications for those organizations that wish to apply for a licence so that the organizations can apply directly to Liquor, Gaming and Cannabis Authority of Manitoba.

....Carried

Res #64/2019

Combot - Kerbrat

WHEREAS Lake St. Martin First Nation is organizing an event at the St. Laurent Recreation Centre on the weekend of February 23rd, 2019, and plan to hold this event at that location annually, along with a fireworks display.

WHEREAS the RM of St. Laurent holds the insurance policy for the Recreation Centre.

BE IT RESOLVED THAT Council approve the designation of this event as a signature community event.

FURTHER BE IT RESOLVED THAT the CAO contact the RM's insurance provider to ensure that proper insurances are in place for this event and that the cost of the additional insurance for fireworks be reimbursed to the RM.

....Carried

Correspondence/Information/Minutes from Others

Correspondence/Information:

- Material from Watershed Planning and Programs dated February 8, 2019
- News Release – R.M. of Woodlands – re CDC

Minutes:

- WIPD – Regular Board Meeting Minutes – January 15, 2019

Committee of the Whole in Camera

Res #65/2019 Mathews – Kerbrat
BE IT RESOLVED THAT Council resolve itself into a Committee of the Whole in
Camera.

...Carried


Res #66/2019 Mathews – Combot
BE IT RESOLVED THAT this Committee rise and that Council reconvene once again.

...Carried

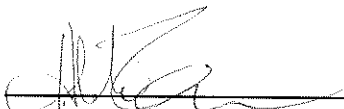
Adjourn

Res #67/2019 Mathews – Kerbrat
BE IT RESOLVED THAT this meeting now adjourn at 11:15 a.m.

...Carried



Deputy Reeve



CAO