

Rural Municipality of St. Laurent

**Regular Meeting**

February 4, 2015

**MINUTES**

A Regular Meeting of Council was held on February 4, 2015 in the Council Chambers, located at #825, PTH #6 St. Laurent, Manitoba.

With all members present and the CAO, Reeve Smith called the meeting to order at 6:00 pm. *(indicate anyone who is absent)*

**Call to Order**

**Res #36/15 Kerbrat – Johnson**

**BE IT RESOLVED THAT** the Agenda for today's date hereby be adopted as amended.

**....Carried**

**Adoption of Minutes**

**Res #37/15 Carrier – Bruce**

**BE IT RESOLVED THAT** the Minutes of January 21, 2015 hereby be adopted as circulated.

**....Carried**

**Finance & Accounts Payable**

**Res #38/15 Bruce – Kerbrat**

**BE IT RESOLVED THAT** accounts payable to February 4, 2015 written under cheque numbers 23395 to 23407 and totaling \$6,709.76 hereby be approved for payment.

**....Carried**

**Res #39/15 Carrier – Johnson**

**WHEREAS** the RM of St. Laurent has passed a resolution to allow for one credit card for the Municipality.

**AND WHEREAS** one subaccount was omitted in the previous resolution

**THEREFORE BE IT RESOLVED THAT** Council authorize the removal of cardholder Diana Friesen (#4530920585809015).

**....Carried**

**Res #40/15 Kerbrat – Johnson**

**BE IT RESOLVED THAT** Council authorize the Council members to attend the 2015 Municipal Official Seminar being held on March 17 and 18 at the RBC Convention Centre in Winnipeg.

....Carried

**Res #41/15 Bruce – Carrier**

**BE IT RESOLVED THAT** Council authorize membership renewal with the Interlake Municipal Recreation Association at a cost of \$50.00.

....Carried

**Res #42/15 Johnson – Kerbrat**

**WHEREAS** it has been determined that there is a need for a laptop to be used in the Council Chambers during the meetings by the CAO for the purposes of preparing Minutes and impromptu resolutions.

**AND WHEREAS** a quote has been received from Munisoft for same.

**THEREFORE BE IT RESOLVED THAT** Council approve the purchase of a laptop from Munisoft in the amount of \$1,138.00 plus taxes.

....Carried

**Res #43/15 Bruce – Johnson**

**WHEREAS** the Manitoba Municipal Administrators Association is offering one-day seminar on Administration and Enforcement of By-laws in Winnipeg on March 13, 2015.

**THEREFORE BE IT RESOLVED THAT** Council approve CAO, Billie Jean Oliver and Full-time Assistant CAO, Hilda Zotter, to attend said seminar.

....Carried

**Res #44/15 Kerbrat – Carrier**

**WHEREAS** the St. Laurent Fire Department is hosting its annual Firefighters' Ball on February 21, 2015.

**AND WHEREAS** a donation for an auction items has been requested.

**AND FURTHER WHEREAS** the office staff have completed their due diligence in obtaining the necessary event information for consideration by council.

**THEREFORE BE IT RESOLVED THAT** Council authorize a donation of a history book as per the recommendation of the staff.

....Carried

**Res #45/15 Johnson – Bruce**

**WHEREAS** the RM of St. Laurent is a member of the Lunder Veterinary Services District.

**AND WHEREAS** a Veterinary Services District Agreement has been forwarded to the subsidizing municipalities indicating the required financial contribution for each member.

**THEREFORE BE IT RESOLVED THAT** Council approve the execution of the said Services Agreement.

**AND FURTHER BE IT RESOLVED THAT** Reeve, Cheryl Smith and CAO, Billie Jean Oliver be authorized to sign same.

....Carried

## Committee Reports

Councillor Tom Johnson reported:

- Has been quite; nothing to report

Councillor Monte Carrier reported:

- Took training in Southport; has training modules and will leave at the office for reference material for anyone who would like to take a look. Modules include Operations – Board and Staff, Legal Responsibilities of Board Members, Financial Management of a Community Futures, and Community Futures – Lending. Seminar very informative would recommend anyone take it.
- Some community members have been asking him to sit in on some of the committee meetings. The Father Guy Lavallee Michif Local Inc. was one of the committees. Discussed about the upcoming Family Fun Day (February 14<sup>th</sup>); they are looking for teams and volunteers;
- Attended a meeting about the Age Friendly Communities (Feb. 4) this was about developing communities and policies to allow the elderly to age actively and healthy. This is a worldwide organization and very prominent in Manitoba. They are looking for more members.

Councillor Frank Bruce reported:

- Had many discussions with the CAO regarding the operations of the WTS;
- Dean is looking for quotes for tandem trucks;
- Had discussions with the CAO regarding the lagoon maintenance
- Had discussions and provided direction to the CAO regarding the Spare Grader Operator position.
- Will work with the CAO to develop tenders for the Welcome Centre projects.

Council Laurent Kerbrat reported:

- Has been helping with the fundraising efforts at the Laurentia Lodge; sent in an application to housing to help with funding. Laurentia Lodge has a bingo every Thursday and they currently have a 50/50 Hockey pool going on.
- Heard that Rec Centre had a meeting, but he was not invited to attend.

Reeve Cheryl Smith reported:

- Attended to preparations for CDC shareholders meeting to be held on February 11, 2015;
- Reviewed and researched *The Municipal Act* regarding implementation of a special service levy as it relates to the Emergency Management Service
- Discussions with CAO regarding DFA submissions and claims

- Discussions with CAO regarding repealing of Business License by-law and Special Service Levy for garbage pick-up.
- Emails with Ken Lofgren regarding the situation with the Recreation Centre. An email from Ken was read providing update of a special meeting being called.
- Attended meeting with Kurt Dorward regarding the lagoon; Lagoon is about at capacity and an emergency release must be done. Testing has to be done and CAO is directed to apply for permission to have the lagoon drained.
- Had discussions with RM lawyer regarding the land subdivision and transfer to for the Ambulance Lot. Lawyer has made a suggestion to prepare a blanket easement with a condition that a more detailed easement will be filed when MTS has been able to locate their facilities. The will result in getting this to move forward and it has been directed to go ahead.
- Followed-up with Steven J. Payne via email; directed him to contact CAO to ensure that a letter of understanding is sent and signed regarding RM's contribution.
- AMBM is hosting a strategic 5 year planning on April 17 & 18 in Winnipeg.

CAO provided a report in writing a copy of which is attached hereto and forms part of these Minutes.

### Delegations

none

### Zoning & Subdivisions

none

### Transportation & Public Works

#### **Res #46/15 Kerbrat – Johnson**

**WHEREAS** the Council of the RM of St. Laurent has explored many options regarding the operation of the Waste Transfer Site (WTS).

**AND WHEREAS** council has deemed it necessary to tender out for costs for rental of a waste transfer debris bin and haulage costs.

**THEREFORE BE IT RESOLVED THAT** Council approve the tender be advertised as soon as possible.

....Carried

CAO has been directed to include the recycling program in the same tender with an option for contractors to bid on all or part of the contract.

**New & Unfinished Business**

**Res #47/15 Bruce – Carrier**

**BE IT RESOLVED THAT** Council authorize the Reeve and CAO to attend the Mayors/Reeves/CAO meeting to be held on March 16, 2015 in Winnipeg.

....Carried

**Res #48/15 Bruce – Johnson**

**WHEREAS** the RM of Saint-Laurent community Development Corporation/Corporation de Developpement Communautaire de la M.R. de Saint-Laurent (St. Laurent CDC) has been struggling with governance issues.

**AND WHERAS** the RM of St. Laurent, as the sole shareholder of the St. Laurent CDC, has deemed it necessary to seek legal advice to take appropriate actions to restructure the CDC.

**THEREFORE BE IT RESOLVED THAT** Council has authorized Reeve, Cheryl Smith, to seek out said legal advice and to take the steps necessary to restructure the CDC.

....Carried

**Res #49/15 Carrier – Kerbrat**

**WHERAS** the RM of St. Lauren tis designated as a bilingual municipality in Manitoba.

**AND WHERAS** the Council deems it necessary to designate an administrative position as a bilingual position to allow for continual bilingual services in the municipal office.

**THEREFORE BE IT RESOLVED THAT** Council designate the part-time assistant to the Chief Administrative Officer as a bilingual position.

....Carried

**Res #50/15 Kerbrat – Johnson**

**WHEREAS** the RM of St. Laurent currently has in place By-law #5/2013 being by-law o establish a rate for the collection of household waste, as a special service for Twin Beaches, Laurentia Beach, Sandpiper Beach, Johnson Beach, Pioneer Resort and Lake Manitoba Estates.

**AND WHEREAS** Council has deemed it necessary to implement garbage pick-up days for household waste and recycling, for the whole of the municipality.

**THEREFORE BE IT RESOLVED THAT** Council authorize the CAO to proceed with the necessary steps to repeal By-Law #5/20143.

**Res #51/15 Carrier – Bruce**

**WHEREAS** both cells of the Oak Point Lagoon is nearing capacity.

**AND WHEREAS** said lagoon will require emergency discharge prior to the allowed date.

**THEREFORE BE IT RESOLVED THAT** Council authorize CAO to apply for emergency discharge to Manitoba Conservation and Water Stewardship, Department of Compliance and Enforcement.

**AND FURTHER BE IT RESOLVED THAT** Council authorize Paul Dumont to take the necessary samples in for testing.

**Correspondence from others**

*Correspondence:*

- **IERHA**, letter dated January 19, 2015 re: flooring upgrade at Stonewall and District Health Centre;
- **Manitoba Good Roads Association**, January 2015 Newsletter
- **Pioneer Resort Beach Association**, Letter dated January 28, 2015 re: culverts
- **AMM Member Advisory**, January 27, 2015, AMM Board of Directors required
- **Manitoba Good Roads Association**, Awards and Banquet on March 16, 2015
- **AMM**, letter dated January 26, 2015 re: 2015 MOS and MTCML Trade Show
- **Manitoba Weed Supervisors Association**, letter dated January 23, 2015 re: seminar on March 25, 2015
- **Email from Elizabeth Senderewich**, January 12, 2015, re: Environmental Concerns
- **Canadian Union of Postal Workers**, letter dated January 15, 2015 re: request for support
- **Lakeshore School Division**, dated January 28, 2015 re: Special meeting Tuesday, February 10, 2015, in Eriksdale
- **Interlake E-News**, February 2015

*Minutes:*

- Prairie Rose School Division, December 15, 2014
- St. Laurent Laurentia Lodge Club, November 9, 2014 and January 18, 2015
- WIPD, January 20, 2015
- IERHA, November 27, 2014

The correspondence received from Pioneer Resort Beach Association was mentioned in relation to the culvert issues. The Transportation Chair will review and see what is required to be completed come spring.

**Committee of the Whole in Camera**

**Res #52/15 Kerbrat – Johnson**

**BE IT RESOLVED THAT** Council resolve itself into a Committee of the Whole in Camera.

....Carried

**Res #53/15 Moved by – Seconded by**

**BE IT RESOLVED THAT** this Committee rise and that council reconvene once again.

....Carried

**RECORDED VOTE**

**Res #54/15 Bruce – Johnson**

**WHEREAS** the RM of St. Laurent continues to deal with flooding issues from year to year.

**AND WHEREAS** under subsection 312(i.1) of *The Municipal Act*, Council may by by-law approve a special services levy for emergency management services.

**THEREFORE BE IT RESOLVED THAT** Council authorize the CAO to take the necessary steps to implement said special service.

**...Carried**

For: Monte Carrier, Frank Bruce, Laurent Kerbrat, Cheryl Smith

Against: Tom Johnson

**Res #55/15 Bruce - Johnson**

**BE IT RESOLVED THAT** this meeting now adjourn at @ 7:35 pm.

**...Carried**

  
\_\_\_\_\_  
Reeve (Cheryl Smith)

  
\_\_\_\_\_  
CAO (Billie Jean Oliver)

RM of St. Laurent  
February 4, 2015  
CAO Report

Administration:

- Completed Minutes and forwarded correspondence as directed
- Forwarded letter to Premier Selinger re: his request made at AMM convention / as well as follow-up
- Tax Sale for 2014 has been reschedule for March 24, 2015 at 10:00 am.
- Drafted by-law to repeal the Business License
- Attended Committee Meeting on Jan. 27<sup>th</sup>
- Sent out Tax Sale Courtesy Letters for 2015. (Karen)
- Updated job descriptions for CAO, Full-time Assistant CAO and Part-time CAO
- Emails with Wendy Wolfe regarding the Business Licence By-law and repealing the Special Services Levy.

EMR Training

- Emailed with Trainer, forwarded signed copy of Agreement and they have ordered the advertising posters for the training.

Rec Centre:

- Left voicemail and sent email to Ken Lofgren
- Discussions with Ken Lofgren (Jan. 23)

Lagoon/Monitoring Wells at WTS

- discussions/emails with Jerry Saunders and Kurt Dorward.
- attended meeting with Kurt Dorward (Feb 4<sup>th</sup>) with Cheryl and Dean

DFA

- Discussions with Tess (Claims processor). Our last submission is being processed. There have been some deferrals which are being viewed by the Province.
- Discussions with Lewis Eagan (Feb. 3) explained what is required for deferrals to be reviewed.
- Started compiling information for deferral together with overview

WTS

- Discussions and meeting with BFI
- Prepared tenders for debris trailers for household waste and recycling
- Discussions with Frank regarding tenders
- Drafted by-law to repeal Garbage pick-up levy

Beaver Issues

- Emailed Duck's Unlimited regarding beaver problems out East.
- Spoke with Shawn at Duck's Unlimited (February 2) and he advised that he is discussing the issues directly with the property owner. If beaver are on their property they would certainly be the ones responsible to get rid of them. As the culverts in the ditches have reached their life span, Duck's Unlimited are having initial discussions to upgrade. The RM does have the ability to go and trap the beaver without prior permission from Duck's Unlimited.
- Discussions with Stewart Tataryn regarding beaver issues; as well as the Conservation District AGM is being held on February 18 at 7:00 pm





## Rural Municipality of St. Laurent

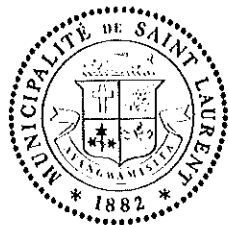
Special Meeting

February 11, 2015

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### AGENDA

1. Call to Order
2. Adoption of Agenda
3. Delegations – *\*\*only active Directors are allowed to speak\*\**
4. Removal of existing board
5. Appointment of new officers
6. Spare Grader Operator
7. Adjournment



Rural Municipality of St. Laurent

**Special Meeting**

February 11, 2015

**MINUTES**

A Special Meeting of Council was held on February 11, 2015 in the Council Chambers, located at #825, PTH #6 St. Laurent, Manitoba.

The purpose of the special meeting was to attend to the restructuring of the RM of Saint-Laurent Community Development Corporation / Corporation de Développement Communautaire de la MR de Saint-Laurent (CDC) and pass resolution to hire a spare grader operator.

With all members present and the CAO, Reeve Smith called the meeting to order at 6:05 pm.

**Call to Order**

**Res #56/15 Carrier – Kerbrat**

**BE IT RESOLVED THAT** the Agenda for today's date hereby be adopted as presented/amended.

**....Carried**

**Delegations**

Due to the nature of the special meeting the current existing directors were provided with an opportunity to provide their perspective as it relates to the CDC. There were no members present.

**Res #57/15 Carrier – Johnson**

**BE IT RESOLVED THAT** the following be passed as a special resolution of RM of St. Laurent Community Development Corporation:

**AMENDMENT OF ARTICLES**

**IT IS RESOLVED THAT** the Articles of Incorporation be amended:

1. To provide that the corporation shall have a maximum of seven directors and
2. To ensure the council of the RM of St. Laurent has full authority to appoint the directors.

ORGANIZATION BY-LAW

IT IS RESOLVED THAT the attached Organization By-Law is adopted.

CHANGE OF REGISTERED OFFICE

IT IS RESOLVED THAT the registered office of the corporation be changed to that of the municipal office at 825 PTH 6, St. Laurent, Manitoba.

APPOINTMENT OF DIRECTORS

IT IS RESOLVED THAT:

1. The current directors be removed;
2. The Reeve, Cheryl Smith and Councillor Monte Carrier be appointed as directors, and
3. Councillor Frank Bruce be appointed as an interim director until the appointment of community directors.

....Carried

**Res #58/15 Kerbrat – Johnson**

OFFICERS

**BE IT RESOLVED THAT** the officers be appointed as follows:

1. President:           CHERYL SMITH
2. Vice-President:           MONTE CARRIER
3. Secretary-Treasurer:           FRANK BRUCE

The foregoing resolution is hereby signed by all of the directors of the corporation, under s.112 of the *Corporations Act* (Manitoba).

....Carried

**Res #59/15 Bruce – Carrier**

**WHEREAS** the RM of St. Laurent has advertised for a Spare Grader Operator.

**AND WHEREAS** applications have been received.

**THEREFORE BE IT RESOLVED THAT** Council hire Claude Buors at a rate of \$21.00/hr.

....Carried

**Res #60/15 Johnson – Kerbrat**

**BE IT RESOLVED THAT** this meeting now adjourn at 6:15

....Carried

  
 \_\_\_\_\_  
 Reeve (Cheryl Smith)

  
 \_\_\_\_\_  
 CAO (Billie Jean Oliver)



Rural Municipality of St. Laurent  
**Regular Meeting**  
February 18, 2015

**MINUTES**

A Regular Meeting of Council was held on February 18, 2015 in the Council Chambers, located at #825, PTH #6 St. Laurent, Manitoba.

Present: Reeve Cheryl Smith, Councillors Tom Johnson, Monte Carrier and Laurent Kerbrat and CAO, Billie Jean Oliver  
Regrets: Councillor Frank Bruce.

With Reeve Smith in the Chair, the meeting was called to order at 6:00 pm.

**Call to Order**

**Res #61/15 Moved by – Seconded by**

**BE IT RESOLVED THAT** the Agenda for today's date hereby be adopted as amended.

....Carried

**Adoption of Minutes**

**Res #62/15 Kerbrat – Johnson**

**BE IT RESOLVED THAT** the Minutes of February 4, 2015 Regular Meeting and February 11, 2015 Special Meeting hereby be adopted as circulated.

....Carried

**Finance & Accounts Payable**

**Res #63/15 Moved by – Seconded by**

**BE IT RESOLVED THAT** accounts payable to February 18, 2015 written under cheque numbers 223408 to 23448 and totaling \$60,480.29 hereby be approved for payment.

....Carried

**Res #64/15 Carrier – Kerbrat**

**BE IT RESOLVED THAT** Council indemnities for February 2015 and expenses for January 2015 be approved for payment.

	Tom Johnson	Cheryl Smith	Frank Bruce	Laurent Kerbrat	Monte Carrier
Monthly Indemnity	375.00	480.00	375.00	375.00	375.00
Meetings/Meals	150.00	100.00	300.00	100.00	100.00
Hourly	-	-	45.00	82.50	180.00
Conferences	-	-	-	-	300.00
Mileage	77.40	90.00	117.00	-	180.00
Deductions	-7.84	-11.30	-12.29	-	-23.93
Reimburse/adjust	-	-	-	-45.00	-
Totals	\$594.56	\$658.70	\$824.71	\$512.50	\$1,111.07

....Carried

CAO gave brief report on the balance sheet of the Financial Statements. Discussions are being held with the auditor and the Software provider and there is a technical error which will be resolved.

**Res #65/15 Carrier – Johnson**

**BE IT RESOLVED THAT** the Financial Statements dated January 31, 2015 be adopted as presented.

....Carried

**Res #66/15 Carrier – Kerbrat**

**WHEREAS** the Council of the RM of St. Laurent has a municipal cell phone.

**AND WHEREAS** two numbers tend to have a higher volume of long distance calling

**AND WHEREAS** the Service Provider contacted the CAO regarding the long distance plan on these two numbers with an option of \$10.00 per month unlimited long distance.

**THEREFORE BE IT RESOLVED THAT** Council authorize the CAO to make arrangements with the Service provider to upgrade the plan to include unlimited long distance on the two required numbers.

....Carried

**Committee Reports**

Councillor Tom Johnson reported:

- Nothing to report;
- Grader in the ditch in Oak Point caused some excitement.

Councillor Monte Carrier reported:

- Submitted report in writing. Report is attached hereto and forms part of these minutes

Council Laurent Kerbrat reported:

- Planning meeting from February 17, 2015 was cancelled;
- Meeting with Seniors at Laurentia Lodge re: hockey pool had 78 entries; want to have a bake sale on March 7, 2015;

Reeve Cheryl Smith reported:

- Had meeting with CEO of the IERHA, in Winnipeg. Discussed background of our area and requirements. Potentially hold a pilot project to hire a person to work strictly with seniors on a daily basis. Discussed Ambulance and the land transfer. Discussed funding to hire an assistant for the Nurse Practitioner. IERHA wants to set up a community based committee (partnering with Woodlands). The committee would report issues and discuss items with the IERHA.
- Dealt with the CDC and looking at transferring the ALC to the RM and they will be separate entity from the CDC.
- Spoke with Ken on the Recreation Centre and it looks good that a meeting will be called maybe as early as February 19, 2015.
- Met with staff on on-going basis to formalize intake on donation requests. Policy is evolving and being consistently applied.
- Received letter back from Premier's Office to arrange meeting with Deputy Minister of Infrastructure and Transportation Doug McNeil.

- Received call from George Hamilton to advise of AGM for Shoal Lake District.

CAO provided a report in writing a copy of which is attached hereto and forms part of these Minutes.

**Delegations**

none

**Zoning & Subdivisions**

none

**Transportation & Public Works**

Laurent left during the opening of the sealed tenders. Decision has been tabled pending further review.

**Res #67/15 Carrier - Johnson**

**WHEREAS** the sealed tenders for the WTS for rental of debris bins have been opened.

**AND WHEREAS** further review of content is required.

**THEREFORE BE IT RESOLVED THAT** Council authorize the organization of a committee to conduct said review.

**AND FURTHER BE IT RESOLVED THAT** the following people sit on said committee: Councillors Tom Johnson, Monte Carrier, Frank Bruce and CAO Billie Jean Oliver.

**...Carried**

Discussed via telephone conference with Frank Bruce, the Review Committee will meet February 19, 2015.

Road Maintenance Agreement was tabled pending further information. The CAO has been directed to request the RM of Woodland's repair plan for the boundary road for our budgeting purposes and to be provided on an annual bases; and to forward Agreement for independent legal advice.

**Res #68/15 Johnson – Kerbrat**

**WHEREAS** the Waste Transfer Site (WTS) in the RM of St. Laurent is currently operated by a contractor.

**AND WHEREAS** the contract is set to expire.

**AND FURTHER WHEREAS** Council has discussed that for the betterment of the community by creating job opportunities the WTS would be operated by local employees under the supervision of the Public Works Forman and the Chief Administrative Officer.

**THEREFORE BE IT RESOLVED THAT** Council authorize the CAO to advertise for two positions for the WTS.

**....Carried**

**Res #69/15 Carrier – Kerbrat**

**WHEREAS** the snowbanks on Allard Road is building up.

**AND WHEREAS** the grader cannot make a clear pass on Allard Road.

**THEREFORE BE IT RESOLVED THAT** Council authorize the Public Works Foreman to contact R2G2 to push back the snowbanks on Allard Road as soon as possible.

....Carried

**New & Unfinished Business**

**Res #70/15 Johnson – Kerbrat**

**WHEREAS** Council has provided a grant to the Totem Studios (formerly Barking Dog Pictures) with a grant to shoot a reality television pilot.

**AND WHEREAS** Totem Studios has provided a Sponsor Agreement.

**THEREFORE BE IT RESOLVED THAT** Council authorize the signing of the said Agreement.

**AND FURTHER THAT** CAO, Billie Jean Oliver, be authorized to sign same.

....Carried

Discussions were held regarding a request to build gabion walls on public property.

**Res #71/15 Moved by – Seconded by**

**WHEREAS** an email request has been received by Michael Orloff to build a gabion wall in front of his lake front cottage.

**AND WHEREAS** this gabion wall would be constructed on public property.

**THEREFORE BE IT RESOLVED THAT** Council authorize the construction of same.

....Defeated

**Correspondence from others**

**Correspondence:**

- Letter from the Shoal Lakes Flooded Landowners Association dated February 2, 2015 to be read at their Annual General Meeting

**Minutes:**

- Prairie Rose School Division , January 26, 2015
- St. Laurent Laurentian Club, January 25, 2015
- Oak Point Community Club, November 6, 2014

**Committee of the Whole in Camera**

**Res #72/15 Kerbrat – Johnson**

**BE IT RESOLVED THAT** Council resolve itself into a Committee of the Whole in Camera.

....Carried


**Res #73/15 Moved by – Seconded by**

**BE IT RESOLVED THAT** this Committee rise and that council reconvene once again.

....Carried

Res #74/15 Johnson – Kerbrat

BE IT RESOLVED THAT this meeting now adjourn at 8:03 pm.

  
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Reeve (Cheryl Smith)

  
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CAO (Billie Jean Oliver)



*February 18, 2015  
Portfolio Report to Council  
Councilor Monte Carrier*

**Community Futures**

*No activity to report since last report.*

**Planning, Zoning, Animal and Weed Control**

*Received a call from Mr. Michael Orloff of Pioneer Beach regarding his request to build a gabion wall system on or near his cottage to protect from flooding but didn't talk to him as yet. Met with Sheri in regards to his request and found out that they cannot issue a permit or variance if the gabion is on public reserve land. The request has to go to RM Council and I believe it is on tonight's agenda.*

*I also met with Sheri and Laurent Kerbrat in regards to the public lake accesses and beaches to get the information necessary to set up meetings with the cottage or land owners that border each side of public access or beach.*

*Once the assessments are complete we want to meet with each cottage owner to make our future intentions known to clean up and improve many of those accesses for public use again. I also want to let them know that we intend to put up signs to all public accesses.*

*I still don't have a response to the grant application to buy signage for all public accesses and beaches. I applied for a \$2,500 grant in January and spoke to the administrator of the grant program; he advised that a decision should be made in February.*

**West Interlake Planning District**

*The meeting on February 17, 2015 in St. Laurent didn't have a quorum to do business, pass resolutions or to make decisions so business was moved to the next meeting.*

**Meetings and Conferences**

*Require approval or resolution by Council to attend the MTCML Trade Show in Winnipeg on March 17<sup>th</sup> and 18<sup>th</sup>, 2015 and the Manitoba Planning Conference in Winnipeg on April 8 – 10, 2015.*

RM of St. Laurent  
February 18, 2015  
CAO Report

Administration:

- Completed Minutes and forwarded correspondence as directed
- Discussions with Shawn Greer (Duck's Unlimited) provided update (Feb. 6/2015) Due to access may look at starting revamping existing system with the crest rock sooner as opposed to waiting for the summer. He has been in discussions with Stewart Tataryn regarding the new project. Shawn will advise ahead of time when he will be out east so that we can inform the public.
- Various emails/telephone calls
- Completed bank reconciliation and financial statements.

Subdivision:

- Discussions and correspondence with Greg Tramley/Mike McCandless
- Attended to sign Transfer of Land documents and returned to lawyers
- Various phone calls and emails to Selkirk Planning regarding mylars

Rec Centre:

- Various discussions with Cheryl/Ken Lofgren

Lagoon/Monitoring Wells at WTS

- Spoke with Paul Dumont regarding taking samples from the Lagoon
- Received test results
- Emails/telephone messages with Kurt Dorward
- Applied to Director of Manitoba Conservation/Water Stewardship for an emergency discharge

DFA

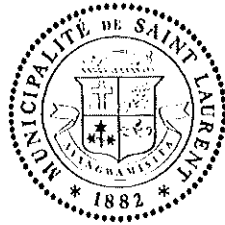
- Discussions with Mario from Q-Collaborations and discussed the information that is required to complete the deferral of the QMEC and EOC expenses

WTS

- Redrafted tender; sent out to local contractors
- Received three sealed bids
- Prepared advert for WTS employees

Welcome Centre

- Discussions with Hilderman, Thomas, Frank & Cram (HTFC) regarding requirements for tenders for Accessibility renovations.



Rural Municipality of St. Laurent

**Special Meeting**

February 21, 2015

**MINUTES**

A Special Meeting of Council was held on February 21, 2015 in the Council Chambers, located at #825, PTH #6 St. Laurent, Manitoba.

With all members present and the CAO, Reeve Smith called the meeting to order at 10:00 am.

**Call to Order**

**Res #75/15 Johnson – Bruce**

**BE IT RESOLVED THAT** the Agenda for today's date hereby be adopted as presented.

....Carried

**New & Unfinished Business**

**RECORDED VOTE**

**Res #76/15 Kerbrat – Johnson**

**WHEREAS** a contract has been entered into with the QMEC for the services of a Municipal Emergency Coordinator signed on April 10, 2014.

**AND WHEREAS** Council would like to build on municipal capacity for the implementation of our emergency plan.

**THEREFORE BE IT RESOLVED THAT** Council provide QMEC with the required two (2) weeks termination notice as per the terms of the above-noted contract.

....Carried

**FOR:** Monte Carrier, Frank Bruce, Laurent Kerbrat, Cheryl Smith

**AGAINST:** Tom Johnson

**Res #77/15 Bruce – Carrier**

**WHEREAS** the council of the RM of St. Laurent requires the position of a Municipal Emergency Coordinator to be filled.

**THEREFORE BE IT RESOLVED THAT** Council authorize the CAO to advertise for said position.

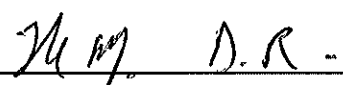
....Carried

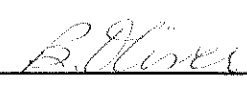
Abstained from Vote: Tom Johnson

Res #78/15 Johnson – Kerbrat

BE IT RESOLVED THAT this meeting now adjourn at 10:26pm

...Carried

  
\_\_\_\_\_  
Reeve (Cheryl Smith)

  
\_\_\_\_\_  
CAO (Billie Jean Oliver)