

Rural Municipality of St. Laurent
Regular Meeting
April 1, 2015

MINUTES

A Regular Meeting of Council was held on April 1, 2015 in the Council Chambers, located at #825, PTH #6 St. Laurent, Manitoba.

Present: Deputy Reeve, Frank Bruce, Councillors Tom Johnson and Laurent Kerbrat and CAO Billie Jean Oliver;

Absent: Reeve, Cheryl Smith and Councillor Monte Carrier

With the Deputy Reeve in the Chair the meeting was called to order at 6:00 pm.

Call to Order

Res #110/15 Johnson - Kerbrat

BE IT RESOLVED THAT the Agenda for today's date hereby be adopted as amended.

....Carried

Adoption of Minutes

Res #111/15 Johnson - Kerbrat

BE IT RESOLVED THAT the Minutes of March 18, 2015 Regular Meeting, March 24, 2015 Public Hearing (By-Law #1/2015) and March 24, 2015 Public Hearing (By-Law #2/2015) hereby be adopted as circulated.

....Carried

Finance & Accounts Payable

Res #112/15 Kerbrat - Johnson

BE IT RESOLVED THAT accounts payable to April 1, 2015 written under cheque numbers 23508 to 23520 and totaling \$20,556.73 hereby be approved for payment.

....Carried

Res #113/15 Johnson - Kerbrat

WHEREAS the Manitoba Municipal Administrator's Association is holding their annual conference on April 27 – 29, 2015 inclusive.

AND WHEREAS said conference for 2015 is being held in Brandon, Manitoba.

THEREFORE BE IT RESOLVED THAT Council authorize Chief Administrative Officer to attend said conference.

....Carried

Res #114/15 Kerbrat - Johnson

WHEREAS the Association des Municipalities Bilingues du Manitoba (AMBM) requests confirmation from Council on budgeting towards economic development;

THEREFORE BE IT RESOLVED THAT Council confirm 2015 amount being \$17,220.00

....Carried

Committee Reports

Councillor Tom Johnson reported:

- Attended public hearing;
- Otherwise quiet

Councillor Frank Bruce reported:

- Has been quiet;

Council Laurent Kerbrat reported:

- Laurentia Lodge hockey pool made over \$400.00; Purchased television
- Minor hockey held tournament; was successful
- March 23, 2015 attended WIPD meeting (new truck purchased for the Inspector)
- Discussed WIPD DFA reimbursement
- March 30, 2015 attended meeting with concerned citizens regarding the Rec Centre; AGM is scheduled for April 15th, 2015

CAO provided a report in writing a copy of which is attached hereto and forms part of these Minutes.

Due to time the order of business was revised.

Transportation & Public Works

Res #115/15 Johnson – Kerbrat

WHEREAS the Province has announced the Growing Forward 2 beaver damage control program.

AND WHEREAS municipalities are eligible to make application for assistance.

THEREFORE BE IT RESOLVED THAT Council approve the application for same.

New & Unfinished Business

Res #116/15 Kerbrat - Johnson

WHEREAS the RM of St. Laurent has advertised for two full-time positions in the Waste Transfer Site.

AND WHEREAS interviews had been held on Friday, March 27, 2015.

THEREFORE BE IT RESOLVED THAT Council authorize Roger Leclerc and Roland Lavallee be hired to fill these two positions, as per the recommendation of the hiring committee, with a six month probationary period.

AND FURTHER THAT benefits be offered after the successful completion of the probationary period.

....Carried

Res #117/15 Johnson - Kerbrat

WHEREAS the RM of St. Laurent has advertised for a part-time Municipal Emergency Coordinator;
AND WHEREAS interviews had been held on Friday, March 27, 2015.

THEREFORE BE IT RESOLVED THAT Council authorize William (Bill) Rudy be hired to fill this position, as per the hiring committee, with a six month probationary period.

....Carried

Delegations

none

Zoning & Subdivisions

One variation application had been received.

Res #118/15 Johnson - Kerbrat

BE IT RESOLVED THAT Council adjourn into the schedule public hearing.

...Carried

The Deputy Reeve welcomed everyone and read the procedures for the conduct of a public hearing.

The Administrator from the West Interlake Planning District read out the application information and provided the proof of notice.

The applicant addressed the Council as to the reasons for his application. One question was posed to the applicant.

Res #119/15 Johnson - Kerbrat

BE IT RESOLVED THAT the public hearing close;
AND THAT Council reconvene into regular meeting agenda.

...Carried

Res #120/15 Johnson - Kerbrat

WHEREAS variation application #VSTL-01-15 from Kenneth and Dawn Barnicki, located at Lot 64, Plan 5626 on Venice Rd. South (Twin Beach South) to vary the south side yard requirement;

AND WHEREAS this variation is to allow the construction of a cottage with an attached deck to comply with the zoning by-law.

THEREFORE BE IT RESOLVED THAT Council approve said variance application.

...Carried

Correspondence from others

Correspondence:

- From Volunteer Manitoba, received March 19, 2015 re: dinner tickets
- From Red River North Basin, dated March 3, 2015 re: financial support

- From Father Guy Lavallee Michif Local Inc., re: thank you for municipal contribution
- From Interlake Municipal Recreation Association, re: 5th Annual Interlake Heart of the Community Recreation Awards;

Minutes:

- WIWCD – February 20, 2015
- Community Futures – December 10, 2014
- Prairie Rose School Division – March 9, 2015
- Interlake Municipal Recreation – March 5, 2015

Committee of the Whole in Camera

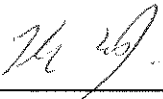
none

ADJOURNMENT

Res #121/15 Kerbrat - Johnson

BE IT RESOLVED THAT this meeting now adjourn at 7:14 pm.

...Carried



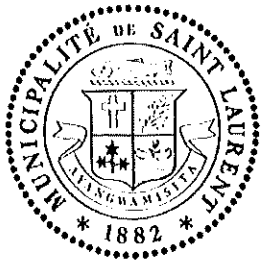
Deputy Reeve (Frank Bruce)



CAO (Billie Jean Oliver)

CAO Report
April 1, 2015

- Attended to 2014 Tax Sale (March 24, 2015)
- Attended the Public Hearings on the evening of March 24, 2015
- Prepared and submitted all required information/documentation from the Public Hearings to The Municipal Board for approval of By-laws
- Attended to holding interviews for the WTS
- Discussions with Lewis Egan
- Continued the preliminary work on the Budget
- Sent information to TAXervice for the preparation of the 2015 Tax Sale
- Telephone with Auditors to confirm and prepare for Audit (Thursday April 2, 2015)
- Met with ratepayers as requested
- Attended to numerous telephone calls/emails regarding various issues



Rural Municipality of St. Laurent
Regular Meeting

April 15, 2015

MINUTES

A Regular Meeting of Council was held on April 15, 2015 in the Council Chambers, located at #825, PTH #6 St. Laurent, Manitoba.

With all members present and the CAO, Reeve Smith called the meeting to order at 6:00 pm.

Call to Order

Res # 122/15 Johnson - Kerbrat

BE IT RESOLVED THAT the Agenda for today's date be hereby adopted as presented.

....Carried

Adoption of Minutes

Res # 123/15 Bruce - Carrier

BE IT RESOLVED THAT the Minutes of the April 1, 2015 Regular Meeting be hereby adopted as circulated.

....Carried

Finance & Accounts Payable

Res # 124/15 Johnson – Kerbrat

BE IT RESOLVED THAT the Financial Statements dated March 21, 2015 be adopted as presented.

....Carried

Res # 125/15 Johnson - Carrier

BE IT RESOLVED THAT accounts payable to April 15, 2015, written under cheque numbers 23521 to 23565 and totaling \$63,785.72 be hereby approved for payment.

....Carried

Res # 126/15 Bruce - Kerbrat

BE IT RESOLVED THAT Council indemnities for April 2015 and expenses for March 2015 be approved as follows:

| | Cheryl Smith | Tom Johnson | Frank Bruce | Laurent Kerbrat | Monte Carrier |
|-------------------|--------------|-------------|-------------|-----------------|---------------|
| Monthly Indemnity | 480.00 | 375.00 | 375.00 | 375.00 | 375.00 |
| Meetings/ Meals | - | 50.00 | 100.00 | 100.00 | 100.00 |

| | | | | | |
|----------------------|-------------------|-----------------|-------------------|-----------------|-------------------|
| Hourly | - | - | 90.00 | 22.50 | 330.00 |
| Conferences | 600.00 | - | 450.00 | 300.00 | 300.00 |
| Mileage | 90.00 | 29.70 | 126.00 | 96.30 | 256.05 |
| Deductions | -27.14 | -5.36 | -23.93 | - | -31.35 |
| Reimburse/ adjust | 16.60 | - | - | - | - |
| Totals | \$1,159.46 | \$449.34 | \$1,117.07 | \$893.80 | \$1,329.70 |

....Carried

Res # 127/15 Johnson - Carrier

WHEREAS the Manitoba Association for Resource Recovery Corp. is offering free training for the Eco-Centre in Winnipeg on May 5, 2015.

AND WHEREAS there will be new employees in the Waste Transfer Site beginning May 1, 2015, it is a requirement for this training.

THEREFORE BE IT RESOLVED THAT Council authorize the Public Works Foreman and the two Waste Transfer Site employees to attend said training.

....Carried

Res # 128/15 Bruce - Kerbrat

WHEREAS Manitoba Emergency Measures Organization is offering a two day emergency management training course on May 19th and 20th, 2015 in Selkirk, Manitoba.

THEREFORE BE IT RESOLVED THAT Council authorize the Municipal Emergency Coordinator (MEC) and the Chief Administrative Officer (CAO) to attend said course.

....Carried

Res # 129/15 Johnson - Carrier

WHEREAS the Association of Lake Manitoba Stakeholders (ALMS) in operation since 2011 and has lobbied the Province on matters as it relates to Lake Manitoba.

AND WHEREAS the ALMS group has requested a contribution from the RM of St. Laurent.

THEREFORE BE IT RESOLVED THAT Council authorize a contribution of \$600.00.

....Carried

Agenda item: CFRY Oil Recycling Advertisement - **Tabled** until further calculations and additions can be made.

Agenda item: By-Law 3/2015 (budget) – first reading – **Tabled** until budget is completed.

Agenda item: **Tabled** until budget has passed first reading.

...Carried

Committee Reports

Councillor Tom Johnson reported:

- Handi-Van meeting was cancelled due to Easter Monday schedule.

Councillor Monte Carrier provided his report in writing and are attached herewith and form part of these minutes.

Councillor Frank Bruce reported:

- Looked at different areas re: drainage
- Met with Monte (DFA) to inspect sites from 2011 and 2014; will meet again in 2 weeks; some areas require re-inspection; General clean-up (trees and debris) be part of when we have to clean up sandbags and geo-tubes; Reeve Smith forwarded follow-up meeting to reinforce the clean-up of dead trees and public areas. CAO is to forward letter/list of areas with the clean-up requirements; Twin Beach South falls under the raised road program.

Council Laurent Kerbrat reported:

- Removed the ice out of the arena;
- Had garbage clean-up done;
- May have reports from the Rec Centre after the meeting.

Reeve Cheryl Smith reported:

- Met with AMBM in the city; conducted interviews;
- Meet with the RM staff to go over items and provide direction;
- Attended Municipal Officials Seminar; Mayor/Reeves and CAO meeting; completed another interview with CBC TV.
- At MOS, attended a variety of workshops; discussed DFA changes resulting in a download on Manitoba RM's.; Attended workshops on the Building Canada Fund – hoping to have a one-stop shop where all programs can be accessed; workshop on PST rebate program; discussions in potentially selling an insurance program for flooding; MPI rates reimbursed to RMs when fire department goes to rollovers; Discussions of By-laws and be able to enforce.; met with Norma Spence, President of CANDO – this organization started a federal program where an RM is chosen to partner with a First Nations (Monte will follow-up with this)
- Signing LTA
- Attended meeting with the AMM this morning; discussed the PST rebate; AMM is seeking a potential program where the Province will not charge the PST on items that have to be rebuilt;
- June district meeting will be in Warren this year; RM of Woodlands is the host;
- Attended the CORE certificate workshop;
- Met with Dean regarding some flooding in certain areas;
- Completed interviews;
- Met with DFA in March will at the MOS
- Attended meeting with Deputy Minister Doug McNeil and discussed the option of seconding retired.

CAO provided a report in writing and are attached herewith and form part of these minutes.

The instructor from SMART and Fire Chief Real Fontaine attended to interviewing the candidates for the First Responders Program; we have 19 people registered to take the course.

Delegations

None

Zoning & Subdivisions

The West Interlake Planning District has provided a Notice of Public Hearing regarding Development Plan By-Law No. 2/04. The Hearing will be held at the RM of West Interlake Council Chambers in Eriksdale on April 21, 2015. The general intent is to re-designate land within the RM of St. Laurent from "Agricultural Restricted Area" to "Parks and Recreation Area".

Transportation & Public Works

None

New & Unfinished Business

As the restructuring of the CDC has taken place, the Executive Board will be holding a community meeting on April 26th, 2015 at 2:00 pm at the St. Laurent Legion.

Correspondence from others

Correspondence from the following organization(s) were reviewed:

- St. Laurent School re: graduation
- Ecole communautaire re: graduation
- Fieldstone Ventures re: renting office space at Welcome Centre
- Prairie Rose School Division re: Library Services
- Farmers of North America re: establishment of Genesis Grain and Fertilizer.

Minutes received from the following organization(s) were reviewed:

- Community Futures West Interlake, March 11, 2015

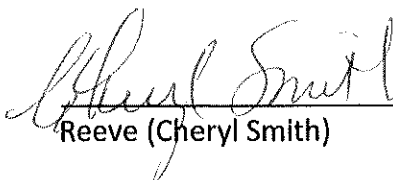
Committee of the Whole in Camera

None

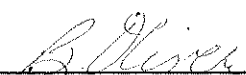
Res # 130/15 Johnson - Kerbrat

BE IT RESOLVED THAT this meeting now adjourn at 6:35 pm.

....Carried



 Reeve (Cheryl Smith)



 CAO (Billie Jean Oliver)

*April 15, 2015
Portfolio Report to Council
Monte Carrier*

Community Futures

I did not attend last meeting.

Planning, Zoning, Animal and Weed Control

Currently reviewing By-laws for follow up recommendations.

West Interlake Planning District

No significant activity, next meeting on April 21, 2015.

Non portfolio

Was part of the selection and interview Committee to hire Municipal Emergency Coordinator on March 27, 2015.

Attended Committee meetings to work on and complete the RM budget.

CAO Report
April 15, 2015

- Forward information to TAXervice to commence the 2015 Tax Sale proceedings;
- Various emails/telephone calls
- Auditors were in to complete the 2014 final Audit
- Worked on budget
- Drafted the by-law for the Financial Plan
- Forwarding contracts (MEC and Letter of Understanding) for review
- Attended committee meetings for budget
- Attending to complaints regarding unsightly properties



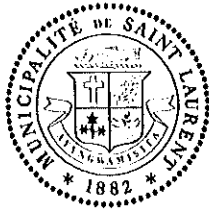
Rural Municipality of St. Laurent

Special Meeting

April 17, 2015

AGENDA

1. Call to Order
2. Adoption of the Agenda
3. New & Unfinished Business
 - By-Law #3/2015 – first reading
 - Notice of Public Hearing (Financial Plan)
4. Adjourn



Rural Municipality of St. Laurent
Special Meeting
April 17, 2015

MINUTES

A Special Meeting of Council was held on DATE in the Council Chambers, located at #825, PTH #6 St. Laurent, Manitoba.

With all members present and the CAO, Reeve Smith called the meeting to order at 6:00 pm.

Call to Order

Res #131 Johnson - Kerbrat

BE IT RESOLVED THAT the Agenda for today's date hereby be adopted as presented.

....Carried

New & Unfinished Business

Res #132 Carrier - Bruce

BE IT RESOLVED THAT By-Law #3/2015 being a by-law to provide for the 2015 Financial Plan and Tax Levy be hereby given first reading.

....Carried

Res #133 Johnson - Bruce

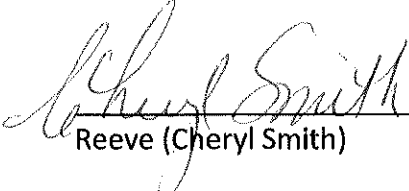
BE IT RESOLVED THAT Council schedule the Public Hearing to present the Annual Budget being, Thursday, May 7th at 7:00 pm.

....Carried

Res #134 Carrier - Kerbrat

BE IT RESOLVED THAT this meeting now adjourn at 6:05 pm

....Carried



Reeve (Cheryl Smith)



CAO (Billie Jean Oliver)



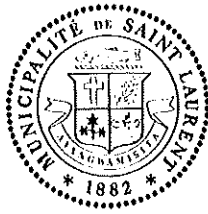
Rural Municipality of St. Laurent

Special Meeting

April 24, 2015

AGENDA

1. Call to Order
2. Adoption of the Agenda
3. New & Unfinished Business
 - Municipal Road and Bridges Program
4. Adjourn



Rural Municipality of St. Laurent
Special Meeting
April 24, 2015

MINUTES

A Special Meeting of Council was held on April 24, 2015 in the Council Chambers, located at #825, PTH #6 St. Laurent, Manitoba.

Present: Reeve Smith, Deputy Reeve Frank Bruce and Councillors Monte Carrier and Laurent Kerbrat and CAO, Billie Jean Oliver

Absent: Councillor Tom Johnson

With Reeve Smith in the Chair the meeting was called to order at 6:00 pm.

Call to Order

Res #135/15 Bruce - Carrier

BE IT RESOLVED THAT the Agenda for today's date hereby be adopted as presented.

....Carried

New & Unfinished Business

Res #136/15 Kerbrat - Carrier

WHEREAS the Province of Manitoba has announced the new Municipal Road and Bridge Program.

AND WHEREAS this grant is a 50/50 cost share.

AND FURTHER WHEREAS Council has identified Leighton Road (Oak Point), Wagon Wheel Rd and Governor Rd (St. Laurent) as roads to be completed under this program

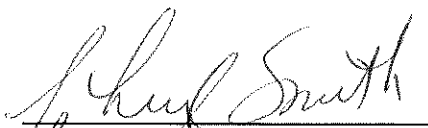
THEREFORE BE IT RESOLVED THAT Council authorize the CAO to apply for funding under the new Municipal Road and Bridge Program.

....Carried

Res #137/15 Bruce - Kerbrat

BE IT RESOLVED THAT this meeting now adjourn at 6:11 pm.

....Carried



Reeve (Cheryl Smith)



CAO (Billie Jean Oliver)