



Rural Municipality of St. Laurent  
Regular Meeting  
November 4, 2015

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**MINUTES**

A Regular Meeting of Council was held on November 4, 2015 in the Council Chambers, located at 16 St. Laurent Veteran's Memorial Road, St. Laurent, Manitoba.

With Reeve Smith, Deputy Reeve Frank Bruce, and Councillors Laurent Kerbrat, Tom Johnson, and Monte Carrier present and the Acting CAO, Hilda Zotter, Reeve Smith called the meeting to order at 6:00 pm.

**Call to Order**

**Res # 352/2015 Johnson - Kerbrat**

**BE IT RESOLVED THAT** the Agenda for today's date hereby be adopted as amended.

....Carried

**Adoption of Minutes**

**Res # 353/2015 Johnson - Carrier**

**BE IT RESOLVED THAT** the Minutes of October 21, 2015 Regular Meeting hereby be adopted as amended.

....Carried

**Finance & Accounts Payable**

**RECORDED VOTE**

**Res # 354/2015 Bruce - Carrier**

**BE IT RESOLVED THAT** accounts payable to November 4, 2015 written under cheque numbers 24003 to 24060 and totaling \$288,214.09 hereby be approved for payment.

....Carried

**For:** Monte Carrier, Frank Bruce, Laurent Kerbrat, and Cheryl Smith

**Against:** Tom Johnson

**Abstained:**

**Res # 355/2015 Johnson - Kerbrat**

**WHEREAS** the RM has leased a John Deere 6125M tractor for a one-year term.

**AND WHEREAS** this lease is coming up for renewal;

**AND FURTHER WHEREAS** quotes have been received from Leo's Sales & Service Ltd., Enns Brothers Arborg and Mazurgroup Arborg for a comparable tractor;

**THEREFORE BE IT RESOLVED THAT** Council approve a one-year rental of a 6125M Tractor with triple hydraulics for \$11200 with 400 hours and \$28.00 per hour for any hours over 400 hours from Enns Brothers of Arborg.

....Carried

**Res # 356/2015 Kerbrat – Carrier**

**WHEREAS** the Lakeside Phantoms hockey team is requesting a sponsorship from the R.M. of St. Laurent;

**AND WHEREAS** the RM staff has completed its due diligence and provided Council with recommendations.

**THEREFORE BE IT RESOLVED THAT** Council approve the sponsorship of the amount of \$200.00 to the Lakeside Phantoms.

....Carried

**Res # 357/2015 Johnson - Kerbrat**

**WHEREAS** the R.M.'s office requires the upgrading of its telephone system with supply and installation by MTS.

**AND WHEREAS** such upgrades come at a cost of \$6,326.37 plus applicable taxes.

**THEREFORE BE IT RESOLVED THAT** Council approve the payment of same with a transfer of funds from the Office Reserve.

....Carried

**Res # 358/2015 Bruce - Carrier**

**WHEREAS** Sensus completed the 2013 audit of the St. Laurent Community Development Corporation and has submitted an invoice in the amount of \$6258.88.

**AND WHEREAS** CDC only has part of the funds to pay for the said invoice in its general corporate account.

**AND FURTHER WHEREAS** there are unused funds in the R.M.'s CDC grants and contributions budget line.

**THEREFORE BE IT RESOLVED THAT** Council approve the transfer of the amount of \$8300.00 to assist the CDC in payment of the Sensus invoice.

....Carried

### Committee Reports

- Tom Johnson reports:
  - attended the ribbon cutting ceremony.
  
- Monte Carrier reports:
  - West Interlake Planning meeting – please review minutes that are sent to our office.

- Sitting with Maurice this past month – been talking a bit about bringing forward some projects that would fit into this community. Hoping that when a meeting is called with CDC he can introduce a few projects.
  - Volunteer day – R.M. to recognize the people that volunteer in this community. Get a date for that.
- Frank Bruce reports:
- Some gravel requests from rural areas. We also need a GPS unit – we need it for drainage and culvert installs and for civic signage.
- Laurent Kerbrat reports:
- Seniors Resource wanted him to attend a meeting.
  - Regarding minor hockey – has report and has financial report and would like VLT monies. Three teams raised almost 50 grand. Think of how much work and volunteer work for that to be collected.

Committee reports to be continued after Public Hearing.

**Zoning & Subdivisions**

**Res #359/2015 Kerbrat - Bruce**

**BE IT RESOLVED THAT** Council adjourn into the scheduled public hearing.

...Carried

**Res #360/2015 Johnson – Kerbrat**

**BE IT RESOLVED THAT** the public hearing close;  
**AND THAT** Council reconvene into regular meeting agenda.

...Carried

**Res #361/15 Johnson - Bruce**

**WHEREAS** Variation application, VSTL-09-15, was received from Ian McLean.  
**AND WHEREAS** the said variation application is to vary the separation distance of a detached accessory building to a main building as well as vary the maximum height of an accessory building to allow the construction of a garage to comply with the zoning by-law.  
**THEREFORE BE IT RESOLVED THAT** Council approve said variation subject to installation of firewall.

...Carried

**Committee Reports, Continued**

- Laurent Kerbrat’s report continued:

- Every day all amounts were reported. Commended on management and record-keeping of this organization (Minor Hockey).
  - Capped one of the wells of the arena. Got grant from WIWCD. Bit disappointed that job was given to someone from Winnipeg – decided by Conservation District.
  - Plant broke down and all the ice had to be taken out – volunteers took 75 hours. Marko fixed the tank at no cost. Rec Centre has charged \$13000 so far and skaters only started at end of October.
- Cheryl Smith reported:
    - busy with First Responders matters and IERHA. Getting ready for grad ceremony. Ambulance sod-turning ceremony - was great to see so many people show up. Toured the Neil Gaudry Centre with Minister of Health, IERHA CEO, and Minister Nevakshonoff. Reviewed plans for the extension of the Centre, and toured the restoring of beach parks and clean up, borrow pits fenced off etc with Minister Nevakshonoff.
  - Acting CAO's report attached to and forming part of these Minutes.
  - EDO/MEC report:
    - looking for grants on community places, etc. Met with Lana Cowling Mason. Met with Ian Goodall-George.
    - Spent day driving around in some areas for placement of civic signage – Venice South, Twin Lake Road, Trailer Park, Marine and Echo Bay. Huge work in progress. Ordered the posts – suggests put post in once number is assigned/determined so people are aware that their signs are coming
    - Evaluations with Public Works employees. Probation period up now. Got excellent suggestions from them. Site staff asking if we can cut WTS hours to 5 p.m for safety reasons for winter. Need a warm up building inside Quonset.
  - Public Works Foreman report attached to and forming part of these Minutes.

### Delegations

Delegation scheduled for 7:00 p.m:

- Presented by Jack King on behalf of the Assisted Living Centre board. Also in attendance: Brenda Rudy – vice chair, Jan Presley – secretary, Harry Fredrick, Bernice Johnson – advisor, and Debbie Lavallee. Yvon Perrault unable to be here.
  - The ALC group thanked the RM for providing funding when it was much needed, that the committee was grateful for the support.

- The ALC also recognized that the RM has informed them that restructuring of the Neil Gaudry Centre facility is still in process.
- The ALC group brought up concern about not being able to be recognized as a not for profit group since it has been removed from the CDC umbrella. The ALC is also concerned about being at loss re: what their role and responsibilities are.
- The RM reminded the group that the CDC no longer has any role to play with the facility, hence why the RM needs to restructure and establish a better model for management purposes.
- RM advised the ALC group that when it met with legal that it was doubtful that the ALC was covered in any way under director's liability as it is not recognized as a legal entity. The RM is looking at their insurance policy to confirm this.
- RM advised ALC group that once a structure/model is ready to discuss, which will take approx. another 6 months due to the facilities accounts and contracts being under a variety of names, the RM will touch base with community members at that time.
- Council thanked the volunteers for all the hard work they have been doing on behalf of the centre and that council supports all volunteers in the municipality and that they are vital for communities to survive.

### Transportation & Public Works

None

### New & Unfinished Business

#### **RECORDED VOTE**

**Res # 362/2015 Carrier - Kerbrat**

**WHEREAS** a Notice of Motion was received to rescind Resolution #303/15 which states:

"WHEREAS Section 184(1) of *The Municipal Act* requires that Council appoint an Auditor and Section 184(3) of *The Municipal Act* requires Council to inform the Minister of same. AND

WHEREAS the CAO had been directed to obtain updated quotes. THEREFORE BE IT RESOLVED THAT Council authorize the appointment of Sensus Audit Group."

**BE IT RESOLVED THAT** Council hereby rescind Resolution #303/15.

**....Carried**

**For:** Monte Carrier, Frank Bruce, Laurent Kerbrat, and Cheryl Smith

**Against:** Tom Johnson

**Abstained:**

**RECORDED VOTE**

**Res # 363/2015 Bruce – Kerbrat**

**WHEREAS** Section 184(1) of *The Municipal Act* requires that Council appoint an Auditor and Section 184(3) of *The Municipal Act* requires Council to inform the Minister of same.

**AND WHEREAS** the CAO had been directed to obtain updated quotes and has received quotes from Sensus and Robert W. Weighell.

**THEREFORE BE IT RESOLVED THAT** Council authorize the appointment of Robert W. Weighell as Auditor.

....Carried

**For:** Monte Carrier, Frank Bruce, Laurent Kerbrat, and Cheryl Smith

**Against:** Tom Johnson

**Abstained:**

**Res # 364/2015 Johnson - Carrier**

**BE IT RESOLVED THAT** Council appoint the following Committees:

- Legislative and finance Committee: Chair Cheryl Smith
- Personnel and Policy Committee: Chair Cheryl Smith and Monte Carrier (added to personnel portfolio on October 7, 2015)
- Protective Services and Health Services Committee: Chair Cheryl Smith
- Transportation Services Committee: Chair Frank Bruce
- Water, Sewer and Drainage Committee: Chair Laurent Kerbrat
- Economic Development Services Committee: Chair Monte Carrier
- Recreation and Culture Committee: Chair Laurent Kerbrat
- Planning, Zoning, Subdivision, Animal and Weed Control Committee: Chair Monte Carrier and Tom Johnson

**AND FURTHER BE IT RESOLVED THAT** Council appoint representatives to the following Boards:

- Board of Revision: All of Council
- Western Interlake Handivan Association: Tom Johnson & Laurent Kerbrat
- Lundar and District Veterinary Board: Tom Johnson & Monte Carrier
- West Interlake Conservation District – Lake Francis sub-committee, Laurent Kerbrat and Rudy Kitsch, and the Shoal Lakes sub-committee, Tom Johnson and George Hamilton
- Community Futures West Interlake: Monte Carrier and Maurice Leclair
- The St. Laurent Community Development Corporation: Cheryl Smith and Monte Carrier
- Assisted Living Centre Management Committee: Cheryl Smith

....Carried

**Res # 365/2015 Bruce – Carrier**

**WHEREAS** Loretta Sigurdson is organizing the 2015 Christmas Hamper collection and distribution and the R.M. of St. Laurent is supportive of such.

**AND WHEREAS** the R.M. of St. Laurent has a registered charity number.

**THEREFORE BE IT RESOLVED THAT** Council approve that monetary donations for the purchase of food for the Christmas Hampers be accepted by the R.M. with donation receipts issued to the donor.

**AND FURTHER BE IT RESOLVED THAT** Council authorize the payment of these funds to Loretta Sigurdson for purchases towards the Christmas Hampers.

....Carried

**Res # 366/2015 Carrier - Kerbrat**

**WHEREAS** a group of individuals in the R.M. of St. Laurent are looking to become licensed Medical First Responders.

**AND WHEREAS** the said group would require an application for MFR status with the Province of Manitoba, therefore requiring a signed Agreement between the R.M. of St. Laurent and the IERHA.

**BE IT RESOLVED THAT** Council hereby authorize Cheryl Smith to sign the Medical First Response Memorandum of Agreement.

....Carried

#### Correspondence/Minutes from Others

##### Correspondence:

- Community Futures – email of October 27, 2015 regarding Professional Development of EDO
- October 19, 2015, Letter from Conservation and Water Stewardship re monitoring wells

##### Minutes:

- IERHA – Board of Directors Meeting – September 24, 2015
- WIPD – Regular Board Meeting – October 20, 2015
- St. Laurent Fire Department – October 26, 2015

#### Committee of the Whole in Camera

**Res # 367/2015 Johnson – Kerbrat**

**BE IT RESOLVED THAT** Council resolve itself into a Committee of the Whole in Camera.

....Carried

**Res # 368/2015 Johnson - Kerbrat**

**BE IT RESOLVED THAT** this Committee rise and that council reconvene once again.

....Carried

**Res # 369/2015 Johnson - Bruce**

**WHEREAS** the R.M. of St. Laurent requires the services of a law firm with extensive experience in areas of law associated with all functions of a Municipality.

**THEREFORE BE IT RESOLVED THAT** Christianson TDS be engaged on a General Retainer basis as solicitors for the R.M. of St. Laurent.

....Carried


**Adjournment**

**Res # 370/2015      Kerbrat - Bruce**

**BE IT RESOLVED THAT** this meeting now adjourn at 8:35 p.m.

....Carried

  
\_\_\_\_\_  
Reeve (Cheryl Smith)

  
\_\_\_\_\_  
Acting CAO (Hilda Zotter)



ACTING CAO REPORT

Meeting of November 4, 2015

Attended the ribbon cutting event for the new Ambulance base. Was nice to have so many people involved to make this a memorable event. Thank you to all.

Property taxes due at the end of October. Very busy at the front desk but all three ladies handled it very smoothly.

Board of Revision earlier today – also very smooth. Orders should be written up, signed and mailed out by end of next week, hoping earlier.

Only one property now listed in tax sale but one of the owners called me and is making large payments to bring 2013 property taxes and costs up to date before that date, so the sale may yet be cancelled but will not know until the beginning of December.

DFA training on November 5 – Maurice, Andrea and I will be attending at the DFA office in Winnipeg.

MEC EDO Report Nov 4, 2015

Last two weeks has been mostly administrative duties.

Met with Monte and Lana Cowling-Mason from Community Futures regarding potential funding proposals

Met with Lana and three other EDO's from other municipalities in Eriksdale

Attended a legal meeting in Portage la Prairie

Met with Community Places to discuss funding issues and proposals already submitted

Spent one day mapping and assigning civic addresses to missed properties.

Other duties as assigned as they came up.

Two suggestions came up from personnel evaluations with WTS staff.

We need a heated room within the Quonset where the guys can warm up and yet see community members entering the facility. We can get an insulated 5X12 "fishing shack" on skids. We would locate it just inside the door where the baler is now located.

The WTS should go to Winter hours, closing at 5:00 PM. The staff is concerned about the darkness, especially in the back and on the hill. This is for the safety of the community members.



Rural Municipality of St. Laurent  
Regular Meeting  
November 18, 2015

**MINUTES**

A Regular Meeting of Council was held on November 18, 2015 in the Council Chambers, located at 16 St. Laurent Veterans Memorial Road, St. Laurent, Manitoba.

With all members and Acting CAO present, Reeve Smith called the meeting to order at 6:00 p.m.

**Call to Order**

**Res #371/2015 Johnson - Kerbrat**

**BE IT RESOLVED THAT** the Agenda for today's date hereby be adopted as presented.

**...Carried**

**Adoption of Minutes**

**Res #372/2015 Johnson - Kerbrat**

**BE IT RESOLVED THAT** the Minutes of November 4, 2015 hereby be adopted as circulated.

**...Carried**

**Finance & Accounts Payable**

**Res #373/2015 Johnson - Kerbrat**

**BE IT RESOLVED THAT** accounts payable to October 21, 2015 written under cheque numbers 24061 to 24100 and totaling \$86,991.35 hereby be approved for payment with the exception of Cheque No. 24073.

**...Carried**

**Res #374/2015 Johnson - Kerbrat**

**BE IT RESOLVED THAT** Council Indemnities for November 2015 and expenses for October 2015 hereby be approved as follows:

	<b>Cheryl Smith</b>	<b>Tom Johnson</b>	<b>Frank Bruce</b>	<b>Laurent Kerbrat</b>	<b>Monte Carrier</b>
Monthly Indemnity	480.00	375.00	375.00	375.00	375.00
Meetings/ Meals	600.00	200.00	550.00	300.00	300.00
Hourly	15.00	-	90.00	52.50	90.00
Conferences	-	-	-	-	-
Mileage	273.15	139.05	268.20	11.25	243.00
Deductions	-22.94	-9.08	-20.21	-	-15.02
Reimburse/ adjust	35.95	-	25.26	20.00	46.11
Totals	<b>\$1,381.16</b>	<b>\$704.97</b>	<b>\$1,288.25</b>	<b>\$758.75</b>	<b>\$1,039.09</b>

...Carried

**Res #375/2015 Johnson - Carrier**

**BE IT RESOLVED THAT** the Financial Statements dated October 31, 2015 be adopted as presented.

...Carried

**Res #376/2015 Johnson - Kerbrat**

**BE IT RESOLVED THAT** Council approve a Christmas Dinner for Council and Staff at MTT Restaurant on Friday, December 4, 2015, at 6:00 p.m.

...Carried

**Res #377/2015 Bruce - Carrier**

**BE IT RESOLVED THAT** Council approve a Christmas Dinner, not including alcoholic beverages, for members of the Fire Department at Lakeview Garden Restaurant on Friday, December 11, 2015, at 6:00 p.m.

...Carried

**Res #378/2015 Carrier - Bruce**

**WHEREAS** the R.M. of St. Laurent requires a GPS unit to determine the placement and location of civic signage, drainage ditches and culverts.

**THEREFORE BE IT RESOLVED THAT** Council authorize the purchase of a GPS unit at a maximum cost of \$800.00, not including applicable taxes.

...Carried

**Res #379/2015 Bruce - Carrier**

**WHEREAS** the Site report from DFA for the Sandpiper Park has approved the replacement of picnic tables.

**AND WHEREAS** the quote received was only for picnic tables, not including benches.

**AND FURTHER WHEREAS** quotes have been received for benches from Appleseed Homes Garden Party Greenhouse and Ben Allard.

**THEREFORE BE IT RESOLVED THAT** Council authorize the purchase of benches from Ben Allard for a total cost of \$2,400.00 plus applicable taxes.

...Carried

**Committee Reports**

Councillor Tom Johnson's Report

- Attended Planning meeting with Laurent. Prairie By-law Enforcement was there again. Would be good to look into placing their services in the budget for 2016.

Councillor Monte Carrier's Report

- Was invited to attend Rec Centre meeting. Issues related to how Rec Centre would operate in the future. Discussion on marketing etc and how to satisfy loans.

- EMR grad excellent.
- CDC meeting on Monday night – November 16 was inaugural meeting. Elected new executives: Louise McKay as president, Edgar Bruce as vice president, and treasurer is Maryanne Bruce and secretary is Maurice Allard. Now structure is formalized. Good ideas are being pursued in the future.

#### Councillor Frank Bruce's Report

- Borrow Pits are finally done. Signs and locks to be put up yet.
- Inventory on all the signage lost due to flooding needed.
- A lot of calls for clearing driveways with grader – won't be done now - can't even keep up with our own roads right now. Once caught up this matter will be revisited.

#### Councillor Laurent Kerbrat's Report

- On November 6<sup>th</sup> spoke to Cheryl about Green Team applications which have to be in by mid-December – Marion representing the Rec Centre will be applying.
- On November 7<sup>th</sup> had first meeting with Seniors Resources. They are having a lot of financial problems. They cut down to four days a week to work. Fundraiser BBQ brought over 200 people but only brought about \$300.00. Funding is through IERHA for wages. Board is Marion, Lionel, Darlene, Christiane, and Janine, and Brian Place.
- A good seminar to go to is the insurance coverage one coming up – check into that.
- Drainage portfolio – Laurentia Beach beaver problem taken care of.

#### Reeve Cheryl Smith's Report

- Rec Centre meeting – November 11, 2015. Monte, Laurent, Cheryl in attendance. Green Brush invoice still looming - \$40K invoice. They are contemplating changes in how things are operated. They want RM council to be present especially where Rec Centre and Arena are concerned. Rec Centre is planning a New Years Eve dance – talked about "Operation Red Nose" being organized. Doing a prize bingo. Looking for prizes donated.
- Minor hockey requested VLT funds.

- DFA deadline approaching – December 1, 2015
- Attended the grad – great turnout. Tom Nevakshonoff present. Good representation by IERHA
- Meeting with IERHA regarding transfer of functions on December 1. Have to apply to Manitoba Health for our licence.
- Concept package needs to be put together for meeting with Minister at AMM Conference.

Acting CAO Hilda Zotter's report:

- Attached hereto and forming part of these Minutes.

EDO/MEC Maurice Allard's report:

- Attached hereto and forming part of these Minutes.

Public Works Foreman Dean Appleyard's report:

- Attached hereto and forming part of these Minutes.

### **Zoning & Subdivisions**

**Res #380/2015 Johnson - Kerbrat**

**BE IT RESOLVED THAT** Council adjourn into the scheduled public hearing.

**...Carried**

**Res #381/2015 Johnson – Kerbrat**

**BE IT RESOLVED THAT** the public hearing close;

**AND THAT** Council reconvene into regular meeting agenda.

**...Carried**

**Res #382/2015 Carrier – Bruce**

**WHEREAS** a Conditional Use application, CUSTL-02-15, was received from The Manitoba Housing and Renewal Corporation/Adule Chris.

**AND WHEREAS** the said conditional use application is to allow a "Planned Unit Development" at the corner of Louis Riel Drive, Sandy Bar and St. Laurent Veterans Memorial Road, Lot 16, Plan 11790.

**THEREFORE BE IT RESOLVED THAT** Council approve said conditional use.

**...Carried**

**Delegations**

None

**Transportation & Public Works**

None

**New & Unfinished Business**

**Res #383/15      Bruce - Carrier**

**WHEREAS** the RM of St. Laurent is required to have a certified person to perform the maintenance duties, including but not limited to, taking the water samples, discharge of the wastewater at the lagoon.

**AND WHEREAS** Red River College is offering the required Wastewater Treatment Certificate Course on June 6 to 9, 2016, inclusive at a cost of \$780.00.

**AND FURTHER WHEREAS** the College is also offering a Foundations Course, which would help prepare for the Certificate Course, from May 2 to May 6, 2016 inclusive, at a cost of \$975.00.

**THEREFORE BE IT RESOLVED THAT** Council authorize Roger Leclerc to take said Certificate Course and also the Foundations Course if necessary.

**...Carried**

**Res #384/15      Carrier - Kerbrat**

**WHEREAS** Council passed Resolution No. 364/2015 on November 4, 2015, appointing committees and representatives to various Boards.

**AND WHEREAS** Council wishes to amend the said Resolution as follows:

"Planning, Zoning, Subdivision, Animal and Weed Control Committee: Chair ~~Monte Carrier~~ Laurent Kerbrat and Tom Johnson".

**AND FURTHER WHEREAS** Council wishes to amend the said Resolution as follows:

"Lundar and District Veterinary Board: Tom Johnson & ~~Monte Carrier~~"



**THEREFORE BE IT RESOLVED THAT** Council authorize said amendments.

...Carried

**Res #385/15 Johnson - Kerbrat**

**WHEREAS** the St. Laurent Minor Hockey Committee has requested coverage from liability under the municipal blanket insurance at a Breakfast with Santa hayride event to be held on December 5, 2015, at 9:00 a.m. to noon at the St. Laurent Recreation Centre.

**THEREFORE BE IT RESOLVED THAT** Council authorize the CAO to forward correspondence requesting that the event be covered from liability under the municipal insurance.

...Carried

**Res #386/15 Johnson - Kerbrat**

**WHEREAS** Council authorized the appointment of Robert W. Weighell as Auditor under Resolution 363/2015.

**THEREFORE BE IT RESOLVED THAT** Council authorize that the 2015 audit be done by Robert W. Weighell.

...Carried

### Correspondence/Minutes from Others

#### Correspondence:

- Invitation to EMO/AMM conference on "Creating the Vision for a Resilient Future – Manitoba Emergency Management 2020 and Beyond" January 14, 2016 at Canad Inns, Portage La Prairie, Manitoba.
- Email from AMM dated November 13, 2015 – AMM to host Provincial Leaders' Debate on November 25, 2015 in Brandon, MB
- Letter from R.M. of Woodlands dated November 12, 2015

#### Minutes:

None

**Committee of the Whole in Camera**

**Res #387/15 Johnson - Kerbrat**

**BE IT RESOLVED THAT** Council resolve itself into a Committee of the Whole in Camera.

**...Carried**

**Res #388/15 Kerbrat - Bruce**

**BE IT RESOLVED THAT** this Committee rise and that council reconvene once again.

**...Carried**

**Res #389/2015 Carrier - Kerbrat**

**WHEREAS** Council wishes to address uncertainty with discrepancies in the 2014 budget year.

**THEREFORE BE IT RESOLVED THAT** Council hire Robert Weighell, Certified General Accountant, to conduct a forensic audit for the 2014 fiscal year.

**...Carried**

**Adjourn**

**Res #390/2015 Kerbrat - Bruce**

**BE IT RESOLVED THAT** this meeting now adjourn at 8:20 p.m.

**...Carried**

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Reeve (Cheryl Smith)



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Acting CAO (Hilda Zotter)

Acting CAO Report – November 18, 2015

Meeting with DFA – November 5, 2015

Attended with Maurice and Andrea – meeting in Winnipeg at 405 Broadway with Lewis Egan.

He explained how DFA submissions are processed and gave us a rundown as to what information is required on submissions.

We gave some examples on invoices (namely borrow pit invoices) and he gave us some help on what was need to make the invoice pass. He indicated that we could write in the details needed ourselves – no need to hunt down the contractor to change the invoice.

He made reference to the Stantec reports and those are to be followed when making submissions for 2011 event.

From now until December 1<sup>st</sup>, there will have to be total attention given to DFA submissions only. Andrea and I will be primarily working on these. There are several incomplete submissions which will have to be reviewed.

Extension of program for sandbag removal is to April 30, 2016. However as of today I still need to confirm what other projects need extensions. I will require help with this.

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FIPPA - staff attended an on-line training session from 9 to noon today (November 18).

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Attended the Emergency Responders Grad on November 13. Very well done. Andrea, Karen, Maurice – all did a fantastic job. And I highly recommend Juliette's catering!

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MEC-EDO Report

November 18, 2015

A call for tenders has been issued for the renovations to the Welcome Centre. Closing Date is December 20, 2015

Funding applications for 2 more portable washrooms for the beaches have been prepared and will be submitted under the CDC to Community Places.

Two funding requests have been prepared for planning and feasibility studies for the museum are being submitted under the CDC to Aboriginal and Northern Affairs and the Recreation Feasibility Study Grant.

Mapping of the E911/civic address continues with close to 50% of the missing numbers being assigned. Number signs and posts are on order. 50 or so posts were installed this week on Twin Lake, Venice N., Echo Bay, Cloverleaf, Wagon Wheel. As the civic addressing is being done, I'm also identifying the public access points on the lake. Based on what I've seen so far, our estimate of missing numbers is low. We have ordered 94 signs and anticipate easily that many again when I get through Venice S, Allard, Laurentia, Oak Point and the rural area to the East.

A fabric Quonset like we have at the WTS has been located and is for sale by a community member. I is NEW and he has just decided that his needs have changed and he can't use it. It is 38 X 100 and would easily meet our needs for this type of building. I have priced out 60 X 100 buildings ranging from \$85,000-\$115,000. The seller just wants his money back out of it and will sell it to us for \$12888.75.

We are still awaiting final approval on our request for a recycling baler. In speaking with Tom Nevakshonoff, he tells me it looks very favorable for approval.

I was also happy to be invited and acted as Emcee at the EMR graduation. It was a fun evening.



Rural Municipality of St. Laurent  
Special Meeting  
November 27, 2015

**MINUTES**

A Special Meeting of Council was held on November 27, 2015 in the Council Chambers, located at 16 St. Laurent Veterans' Memorial Road, St. Laurent, Manitoba. The meeting was in regards to DFA payables, the Welcome Centre tender, and the ALC.

Present: Reeve Smith, Deputy Reeve Frank Bruce, Councillors Monte Carrier and Laurent Kerbrat, and Acting CAO Hilda Zotter

Absent: Councillor Tom Johnson

With Reeve Smith in the Chair the meeting was called to order at 6:00 p.m.

**Call to Order**

**Res #391/2015** Kerbrat - Carrier

**BE IT RESOLVED THAT** the Agenda for today's date hereby be adopted as presented.

....Carried

**Res #392/2015** Carrier - Kerbrat

**BE IT RESOLVED THAT** the Accounts Payable to November 27, 2015, written under Cheque No. 24101 to 24119 and totaling \$477,122.19 be hereby approved for payment, including Cheque No. 24073 in the amount of \$22,421.70 which cheque was previously excepted in Resolution No. 373/2015.

....Carried

**Res #393/2015** Kerbrat - Carrier

**WHEREAS** the RM of St. Laurent has received funds from the 2014 Accessibility Grant for renovations to the Welcome Centre.

**AND WHEREAS** a quote of \$25,000 has been received for this project from Woodpecker Construction Inc. in response to a call for tender.

**THEREFORE BE IT RESOLVED THAT** Council accept the tender received from Woodpecker Construction Inc.

....Carried

**Res #394/2015** Bruce - Carrier

**BE IT RESOLVED THAT** Council resolve itself into a Committee of the Whole in Camera.

....Carried

**Res #395/2015**                      **Kerbrat - Bruce**

**BE IT RESOLVED THAT** this Committee rise and that Council reconvene once again.

...Carried

**Res #396/2015**                      **Bruce - Carrier**

**WHEREAS** the volunteer board which identified itself as the "Assisted Living Centre" (ALC) announced its resignation to the R.M. on November 26, 2015.

**AND WHEREAS** the Neil Gaudry Centre falls under the authority of the R.M. of St. Laurent, and is currently under the process of legal restructuring.

**AND FURTHER WHEREAS** the resignation of the volunteer members has resulted in a disruption of financial administration.

**AND FURTHER WHEREAS** the Neil Gaudry Centre must continue operations for the well-being of all tenants and staff.

**THEREFORE BE IT RESOLVED THAT** Council authorize signing authority be granted to Marion Furey (Administrator of the Neil Gaudry Centre), Maurice Allard (Economic Development Officer for the R.M.) and Acting CAO, Hilda Zotter.


**AND FURTHER BE IT RESOLVED THAT** all cheques require two signatures at all times.

...Carried

**Res #397/2015**                      **Carrier - Bruce**

**BE IT RESOLVED THAT** this meeting now adjourn at 6:50 p.m.

...Carried

  
\_\_\_\_\_  
Reeve (Cheryl Smith)

  
\_\_\_\_\_  
Acting CAO (Hilda Zotter)