



Rural Municipality of St. Laurent  
Special Meeting  
October 4, 2015

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## MINUTES

A Special Meeting of Council was held on October 4, 2015 in the Council Chambers, located at 16 St. Laurent Veteran's Memorial Road, St. Laurent, Manitoba. The purpose of the meeting was to address personnel matters.

Present: Reeve Smith, Deputy Reeve Frank Bruce, Councillors Tom Johnson, Laurent Kerbrat, and Monte Carrier, and CAO Billie Jean Oliver

With Reeve Smith in the Chair the meeting was called to order at 2:00 p.m.

### Call to Order

Res #312/15 Bruce - Kerbrat

BE IT RESOLVED THAT the Agenda for today's date hereby be adopted as presented.

....Carried

Res #313/15 Carrier - Kerbrat

BE IT RESOLVED THAT Council resolve itself into a Committee of the Whole in Camera.

....Carried

Res #314/15 Carrier - Kerbrat

BE IT RESOLVED THAT this Committee rise and that Council reconvene once again.

....Carried

### RECORDED VOTE

Res #315/15 Bruce - Kerbrat

WHEREAS Billie Jean Oliver was appointed as CAO effective June 18, 2014;

AND WHEREAS a majority of the Council members has lost confidence in the CAO;

AND WHEREAS Sections 125 and 126 of *The Municipal Act* provide for the revocation of the appointment of the CAO without cause by majority vote and the payment of compensation instead of reasonable notice of such revocation;

1. **THEREFORE BE IT RESOLVED THAT** Council authorizes the revocation of the appointment of the CAO effective October 4, 2015, and the termination of the CAO's employment effective October 9, 2015, and the payment to Ms. Oliver of compensation in lieu of reasonable notice of such revocation and termination;
2. **AND FURTHER BE IT RESOLVED THAT** the Reeve is authorized to provide instructions to legal counsel to effect an agreement for payment in lieu of reasonable notice of such revocation and termination;
3. **AND FURTHER BE IT RESOLVED THAT** if the CAO elects by October 9, 2015 to resign her appointment effective October 4, 2015, and her employment effective October 9, 2015, Resolution 1 herein will have no further effect;

4. AND FURTHER BE IT RESOLVED THAT Hilda Zotter is hereby appointed Acting CAO until further resolution.

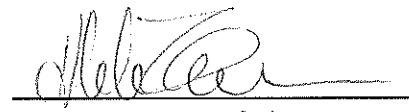
...Carried

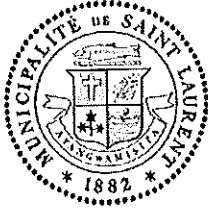
**FOR:** Frank Bruce, Monte Carrier, Laurent Kerbrat and Cheryl Smith  
**AGAINST:** Tom Johnson

Res #316/15 Bruce - Kerbrat  
BE IT RESOLVED THAT this meeting now adjourn at 2:10 p.m.

...Carried

  
Reeve (Cheryl Smith)

  
ACTING CAO (HILDA ZOTTER)



Rural Municipality of St. Laurent  
Regular Meeting  
October 7, 2015

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**MINUTES**

A Regular Meeting of Council was held on October 7, 2015 in the Council Chambers, located at 16 St. Laurent Veteran's Memorial Road, St. Laurent, Manitoba.

With Reeve Smith, Deputy Reeve Frank Bruce, and Councillors Laurent Kerbrat, Tom Johnson and Monte Carrier present and the Acting CAO, Hilda Zotter, Reeve Smith called the meeting to order at 6:00 pm.

**Call to Order**

Res #317/2015      Kerbrat - Bruce

BE IT RESOLVED THAT the Agenda for today's date hereby be adopted as amended.

....Carried

**Adoption of Minutes**

Res #318/2015      Bruce - Carrier

BE IT RESOLVED THAT the Minutes of September 2, 2015 Regular Meeting and the Minutes of the October 4, 2015, hereby be adopted as circulated.

....Carried

**Finance & Accounts Payable**

**RECORDED VOTE**

Res #319/2015      Johnson - Kerbrat

BE IT RESOLVED THAT accounts payable to October 7, 2015 written under cheque numbers 23885 to 23963 and totaling \$231,491.01 hereby be approved for payment.

....Carried

For:            Monte Carrier, Frank Bruce, Laurent Kerbrat, Cheryl Smith

Against:      Tom Johnson

Res #320/2015      Kerbrat - Carrier

BE IT RESOLVED THAT Council Indemnities for September 2015 and Expenses for August 2015 be approved as follows:

	Cheryl Smith	Tom Johnson	Frank Bruce	Laurent Kerbrat	Monte Carrier
Monthly Indemnity	480.00	375.00	375.00	375.00	375.00
Meetings/ Meals	-	100.00	50.00	50.00	200.00
Hourly	-		120.00	60.00	45.00
Conferences	-				
Mileage	-	63.00	85.50	112.50	115.65
Deductions	-9.32	-6.60	-11.30	-	-11.30
Reimburse/ adjust	-	-	-	-	-
<b>Totals</b>	<b>\$470.68</b>	<b>\$531.40</b>	<b>\$619.20</b>	<b>\$597.50</b>	<b>\$724.35</b>

....Carried

Brief discussion re Elmer Gaudry's request to rent hay land. The Acting CAO required further information so this item was deferred.

Regarding tractor lease, Council directed that this item be deferred and that the CAO work with Councillor Bruce to prepare a recommendation when available.

**Res #321/2015 Kerbrat - Bruce**

**WHEREAS** the R.M. office may require the office staff to do extra hours in the foreseeable future.

**THEREFORE BE IT RESOLVED THAT** the Acting CAO be authorized to extend said hours as deemed necessary.

....Carried

**Committee Reports**

- Tom Johnson reports:

- Had handivan interviews – picked new coordinator – need a meeting first to make it official. Gave an update on doctor shortage in Eriksdale – meeting coming on October 13 which needs to be publicized highly because it is very possible that when Dr. Burnett retires Eriksdale Hospital may have to close.

- Monte Carrier

- WIPD meetings for office in Rec Centre space which was all passed by the Board . Community Future meetings in Warren where they had a financial review. Attended Hecla Island Awards night with Laurent and Maurice. Has also been dealing with 150 celebration. We still want to work with members of Community to participate

in a celebration. Economic development plans still in process and to be announced. Volunteer Day – annual would be something to look at as we have a lot of great volunteers in the community. By-law enforcement needs to be done. Prairie By-law Enforcement company is an option. We need to revamp the by-laws to include a penalty. Bill C38 will help in the enforcement process. The recommendation is to form a by-law committee.

- Frank Bruce

- Was away a bit but did some culvert work in Oak Point and had some drainage culvert repairs done and coverage of some roads with pit run gravel. Will have a more comprehensive report at next meeting.

- Laurent Kerbrat

- Asking for confirmation that Meindl Park open to fishermen. And yes, will be. On another topic, the company that did the restoration of the arena was willing to give funding towards the floor painting and this was a project for the fine options program. The floor was painted. For Minor Hockey they had their first annual golf tournament – beautiful day, but very little local support. Had support from outside communities. Had good turnout. Made between \$2600 and \$2800. On Oct 24 they are having a benefits dance (Halloween). Started the ice plant and ice will be started shortly. Floor was cleaned well, and on October 4 the canteen was cleaned well and Health Inspector came and checked. Regarding well, contacted WIWCD for a permit to cap the well.

- Cheryl Smith

- Oct 23 is tentative day for ribbon cutting for ambulance station at 11. Minister of Health and Minister Nevaakshonoff to be there and some others. Oct 13 meeting with 3 ministers at Legislature at 12:30. Good meeting with Manitoba Housing this morning – moving 3 RTM units at corner of Sandy Bar and Veterans Memorial before Christmas. No foreseeable problems. In spring moving 5 more units on Louis Riel Drive. They will be tendering out for all the house demolitions (Buffalo and Louis Riel). Next meeting with Manitoba Housing should be in February.

- CAO – report attached hereto and forming part of these Minutes.

- EDO/MEC – report attached hereto and forming part of these Minutes.

- Attended Hecla awards night. Work on economic development – details to be announced. Green Manitoba grant being worked on for the Recycling Baler. Working on other grant applications like Community Places for a few more portable washrooms. Discussing with Public Works Department and Fire Department for

purchase of fabric building like one at Waste Transfer Site. Looking for funding on it. There is even a possibility of a good lease rate. Keeps equipment out of weather and for storage of portable washrooms and just general storage of R.M. property. Meeting at Welcome Centre with West Interlake Group of EMO. Attended seminar on role of elected officials in Emergency Management. We need a workshop or program to develop plan – local emergency control group. Working at updating Emergency Plan which is due in November. Spoke to company Repromap regarding E911 situation. They can create a map and do a civic address overlay and where there are numbers missing we can then assign the number ourselves. A representative of Repromap will come in to take a look and see what we have and see what we need to get project finished. Going forward we can then do the addressing and assignation of numbers ourselves. Website meeting – style – take a look at [www.ritchot.com](http://www.ritchot.com) - something like that possibly.

- Public Works – no report at this time.

### Delegations

none

### New & Unfinished Business

Tom Johnson filed a Notice of Intent to Rescind Resolution No. 315/2015.

**Res #322/2015** Bruce - Kerbrat

**BE IT RESOLVED THAT** Monte Carrier be added to the Personnel Portfolio.

....Carried

The matter of establishing the St. Laurent Business Centre has been tabled for further discussion and presentation.

**Res #323/2015** Bruce - Kerbrat

**WHEREAS** it has been determined that the Tax Sale Procedure Policy required revisions and updates.

**AND WHEREAS** the CAO has prepared a draft outline of the new proposed process and procedures.

**THEREFORE BE IT RESOLVED THAT** Council authorize the implementation of the new process and adopt it as policy.

....Carried

The topic of Tax Sale Agreements has been deferred to next meeting.

Agenda item regarding Fire Department CPR course has been deferred to next meeting for more information.

**Res #324/2015          Kerbrat - Carrier**

**WHEREAS** training for the EMR course has now been completed and there have been several graduates of the course;

**AND WHEREAS** the R.M. wishes to recognize their achievement by honoring them with a graduation ceremony and dinner on Friday, November 13, 2015, at 6:00 p.m.;

**AND WHEREAS** the staff of the R.M. office have compiled an Agenda and EMR Graduation Budget for the graduation and have presented it to council for approval;

**THEREFORE BE IT RESOLVED THAT** Council approve the Agenda and EMR Graduation Budget be approved and direct staff to proceed with the plans.

...Carried

As Public Hearing had been scheduled for 7:00 and 7:15, Council adjourned to hearing the presentations.

**Zoning & Subdivisions**

**Res #325/2015          Bruce – Kerbrat**

**BE IT RESOLVED THAT** Council adjourn into the scheduled public hearing.

...Carried

Reeve Smith read out the procedures and conduct of the public hearing and presentations were heard.

**Res #326/2015          Kerbrat - Carrier**

**BE IT RESOLVED THAT** the public hearing close;

**AND THAT** Council reconvene into regular meeting agenda.

...Carried

**RES #327/2015          Bruce - Johnson**

**WHEREAS** Variation application, VSTL-08-15, was received from James and Dorothy Schreyer.

**AND WHEREAS** the said variation application is to vary the provision of Subsection 7.6.6 “...no accessory building or structure shall be allowed to be constructed prior to the main building” to allow the construction of a garage on a lot with no main building to comply with the zoning by-law.

THEREFORE BE IT RESOLVED THAT Council approve said variation subject to Caveat being registered.

...Carried

**Res #328/2015 Johnson - Kerbrat**

**WHEREAS** a Conditional Use application, CUSTL-01-15, was received from Gary and Alice Waddell;

**AND WHEREAS** the said conditional use application is to allow a tourist campsite with related accessory buildings.

**THEREFORE BE IT RESOLVED THAT** Council approve said conditional use subject to a Development Agreement be entered into.

...Carried

Council returned to New and Unfinished Business.

**Res #329/2015 Bruce - Carrier**

**WHEREAS** Billie Jean Oliver is no longer the CAO for the R.M. of St. Laurent;

**THEREFORE BE IT RESOLVED THAT** Council revoke the signing authority of Billie Jean Oliver and instate Hilda Zotter, Acting CAO, with signing authority.

...Carried

### Transportation & Public Works

None

### Correspondence from others

#### Correspondence:

- Prairie Rose School Division re: Library Services;
- OFC, re: Energy Efficiency for Buildings, Manitoba Building Code Amendments Regulation 52/2015;
- AMM re: regulatory changes to the Non-Essential Pesticide Use Regulation (Cosmetic Pesticide Ban)

#### Minutes:

- Community Futures West Interlake, June 24, 2015
- Prairie Rose School Division, August 31, 2015
- Prairie Rose School Division, September 8, 2015
- St. Laurent Fire Department, September 8, 2015
- WIWCD, July 16, 2015
- IERHA, June 25, 2015



Committee of the Whole in Camera

Res #330/2015 Kerbrat - Bruce

BE IT RESOLVED THAT Council resolve itself into a Committee of the Whole in Camera.

...Carried

Res #331/2015 Bruce - Carrier

BE IT RESOLVED THAT this Committee rise and that council reconvene once again.

...Carried

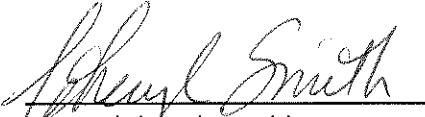
Subject will be revisited at next meetings and a motion has been tabled.

Adjournment

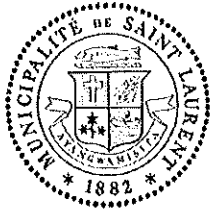
Res #332/2015 Johnson – Kerbrat

BE IT RESOLVED THAT this meeting now adjourn at 7:35 p.m.

...Carried

  
\_\_\_\_\_  
Reeve (Cheryl Smith)

  
\_\_\_\_\_  
Acting CAO (Hilda Zotter)



Rural Municipality of St. Laurent  
Regular Meeting  
October 21, 2015

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**MINUTES**

A Regular Meeting of Council was held on October 21, 2015 in the Council Chambers, located at 16 St. Laurent Veterans Memorial Road, St. Laurent, Manitoba.

With all members present and the Acting CAO, Reeve Smith called the meeting to order at 6:05 pm.

**Call to Order**

**Res #333/15 Bruce - Kerbrat**

**BE IT RESOLVED THAT** the Agenda for today's date hereby be adopted as amended.

....Carried

**Adoption of Minutes**

**Res #334/15 Johnson - Carrier**

**BE IT RESOLVED THAT** the Minutes of October 7, 2015 hereby be adopted as circulated.

....Carried

**Finance & Accounts Payable**

**RECORDED VOTE**

**Res #335/15 Johnson - Kerbrat**

**BE IT RESOLVED THAT** accounts payable to October 21, 2015 written under cheque numbers 23964 to 24002 and totaling \$58,482.67 hereby be approved for payment.

....Carried

**For: Smith, Carrier, Bruce, Kerbrat**

**Against: Johnson**

**Abstained: None**

**Res #336/15 Johnson - Kerbrat**

**BE IT RESOLVED THAT** Council Indemnities for October 2015 and expenses for September 2015 hereby be approved as follows:

	<b>Cheryl Smith</b>	<b>Tom Johnson</b>	<b>Frank Bruce</b>	<b>Laurent Kerbrat</b>	<b>Monte Carrier</b>
Monthly Indemnity	480.00	375.00	375.00	375.00	375.00
Meetings/ Meals	50.00	50.00	100.00	300.00	500.00
Hourly Conferences	60.00	-	60.00	-	120.00
Mileage	-	-	-	-	-
Deductions	40.50	31.50	54.00	90.90	334.35
Reimburse/ adjust	-13.53	-5.36	-9.57	-	-20.96
Totals	-	-	-	-	-
	<b>\$626.95</b>	<b>\$451.14</b>	<b>\$1,281.72</b>	<b>\$765.90</b>	<b>\$1,308.39</b>

....Carried

**Res #337/15 Kerbrat - Carrier**

**BE IT RESOLVED THAT** the Financial Statements dated September 31, 2015 be adopted as presented.

....Carried

The matter of the tractor lease has been deferred to next meeting to obtain further information.

**Res #338/15 Bruce - Kerbrat**

**WHEREAS** the St. Laurent & District Recreation Commission has requested funding be released from their budget.

**THEREFORE BE IT RESOLVED THAT** Council approve the release of \$10,000.00 to the St. Laurent Recreation Commission.

....Carried

**Res #339/15 Johnson – Kerbrat**

**BE IT RESOLVED THAT** Council approve the Council Members to attend the annual Association of Manitoba Municipalities conference being held in Brandon, Manitoba, from November 23 to November 25, 2015 inclusive.

....Carried

**Res #340/15 Kerbrat - Bruce**

**WHEREAS** the St. Laurent Parish is having a Fall Supper as an annual fundraiser on October 24, 2015, and is requesting a donation from the R.M. of St. Laurent. **AND WHEREAS** the RM staff has completed its due diligence and provided Council with recommendations.

**THEREFORE BE IT RESOLVED THAT** Council approve the donation of the amount of \$100.00 to the St. Laurent Parish Hall.

....Carried

**Res #341/15**

**BE IT RESOLVED THAT** Council authorize office staff, including the Acting CAO, Hilda Zotter, and Municipal Emergency Coordinator, Maurice Allard, to attend the EMO headquarters in Winnipeg, Manitoba, for training on submitting DFA claims; **AND FURTHER BE IT RESOLVED** that travel costs be paid by the RM for same.

....Carried

### Committee Reports

#### Councillor Tom Johnson's Report

- had Handivan meeting – coordinator Holly Stuart – 204-214-1130. Very enthusiastic. Carey Marshall is secretary treasurer; put in newsletter and website – need more drivers for alternate.
- Attended Ministers' meetings – brought forward state of PR415 reconstruction with Minister Ashton.

#### Councillor Monte Carrier's Report

- WIPD – meeting last night here. Brought up by-laws – got good feedback. Getting more feedback from other RMs re Prairie By-law who is being invited to next meeting in Ashern. Comes down to two things – money and

collaboration with other groups, and Bill 38. Contracts are as an as needed basis. Recommendations coming soon. More Councillors etc should attend this presentation by Prairie By-law.

- Community futures missed a meeting because of conflict of scheduling.

#### Councillor Frank Bruce's Report

- Attended Ministers' meeting – addressed issue of Highway 6 and plan for it. Concern of zebra mussels and discussed possible dock/cleaning station.
- Borrow pits on schedule – stock running low. Other borrow pit not DFAable but should be done by Sandpiper. Maybe tender out for first thing in the spring and budget for 2016.
- Need an inventory on culverts. Some areas needing culverts.
- Damaged driveways due to machinery will be fixed after geo-tubes and sandbags are removed.

#### Councillor Laurent Kerbrat's Report

- Very busy with arena – got ice plant going – bales to cover wells and septic field. Sent in application to seal old well. Minor hockey will be requesting VLT funding.

#### Reeve Cheryl Smith's Report

- ALC needed annual inspection/maintenance of their elevator. In prior years CDC took care of it but since the roles have changed we will take funds from the CDC budget line to pay for that invoice.
- Regarding the EMR grad ceremony – update – renting dishes versus purchase of dishes - \$600 plus versus 1050 plus. The dishes will become a donation to the Parish Hall but to use for all non-profit community events including Oak Point Hall. Possibly to use VLT funding. This increases the EMR grad budget by about \$500.00.

As it was 7:00 p.m. and time for delegations, Reeve Smith's report would be continued after Sgt. Marshall's report.

## Delegations

- Sgt. Richard Marshall provided his report on the state of the R.M. handing out a statistics sheet. Biggest issues was break and enters – more communication from community members is needed to stop these crimes. Recent fires also increased those statistics.
- Members are getting back in schools and spending more time there with presentations. Outdoor activities are planned.
- More staffing coming in with a few new members.
- Work with community – changing of civic addressing is posing some difficulty.
- Water-related incidents – the Police boat is situated in Lunder and sometimes Ashern which in an emergency is very far. RCMP is looking at local resources. Each Beach Association has been asked to provide contact with someone with an accessible boat. RCMP to work with MEC to formulate an inventory and location of boats in the various areas of the RM.
  - Councillor Johnson offered the use of 2 boats for the Oak Point area.
- Suggested school zone reduction of speed to 30 or 40 kph

## Committee/Council Reports Continued

Reeve Smith continues her report:

- CDC – looking to hosting a meeting soon.
- October 13 Ministers' meeting with Nevakshonoff, Caldwell and Ashton – touched on DFA reimbursement, community grants, recycling baler, and museum. Went through strategic plan – very positive – they will assign some civil servants to work with us.
- Ribbon cutting for ambulance station site – on October 23 at 11:00 a.m. Going to Lakeview for lunch. Hoping to speak to Minister Blady about extension of ALC. Do tour of ALC. Minister Nevakshonoff to continue tour to look at rebuilding of flood areas.
- Fire department has submitted individual time sheets – noted water rescue activities which they have no jurisdiction of and are not trained or authorized to do. Meeting required. Also require regular reporting.

Acting CAO Hilda Zotter's report:

- Attached hereto and forming part of these Minutes.

EDO/MEC Maurice Allard's report:

- Thanksgiving morning – bad wind – checked sandbags. Water spray across road in some areas. Some trees down.
- Emergency Management Conference – very good – focused on lessons learned and who is depended on in an emergency depending on type of emergency. Theme is no longer “if” its “when” a disaster happens.
- Attended to fire site on Venice Road. Two residences burnt to the ground. Meeting with Claude Vincent to learn how to use GPS to get mapping done. Getting atlas and help also from Repromap.
- Have three quotes for fabric building – ranging from 80k to 110k. Trying to find grants etc. Leasing also an option. Size about 60 x 100.

Public Works Foreman Dean Appleyard's report:

- Attached hereto and forming part of these Minutes.

### Zoning & Subdivisions

Notice of Public Hearing – R.M. of West Interlake By-Law 12/2015 – Amend R.M. Siglunes Zoning By-Law No. 6/05

### Transportation & Public Works

None

### New & Unfinished Business

Councillor Monte Carrier filed a Notice of Intent to Rescind Resolution No. 303/15.

Councillor Tom Johnson made a Motion to Rescind Resolution No. 315/15, however no seconder was forthcoming. The Motion was declared Out of Order and failed.

Council members have the opportunity of meeting with Ministers at the AMM Convention in Brandon in November. A list of Ministers and concerns to address with each one was provided to the Acting CAO who was directed to forward same in the anticipation that some meetings could be scheduled.

**RECORDED VOTE**

**Res #342/15 Kerbrat – Bruce**

**WHEREAS** the previous Council of the RM contracted with Q Collaborations to handle all aspects of emergency management including submission of claims to DFA regarding the Heavy Rain Event of 2014;

**AND WHEREAS** Q Collaborations guarantees and assures its clients that “It is important to note that all of our Consulting Fees are eligible expenses for inclusion on your Disaster Financial Assistance Claim”

**AND FURTHER WHEREAS** the sum of \$45,276.18 of QMEC/Q Collaborations invoicing to the RM, which are for expenses directly related to the costs of Q Collaboration and its services, has been disallowed by DFA;

**THEREFORE BE IT RESOLVED THAT** Council approve the issuing of an invoice to Q Collaborations for the amount that DFA has disallowed in order to recover these costs;

**AND FURTHER BE IT RESOLVED THAT** Council authorize the Reeve to seek legal advice should Q Collaborations refuse to pay the RM’s invoice.

...Carried

For: Carrier, Bruce, Kerbrat, Smith

Against: Johnson

Abstained:

**Res #343/15 Carrier - Bruce**

**WHEREAS** the St. Laurent Assisted Living Centre required maintenance of the Assisted Living Centre elevator and an invoice was received by them from Freedom Lift in the amount of \$1,806.80 dated September 22, 2015;

**AND WHEREAS** elevator maintenance is required for the safety of the residents and staff of the ALC;

**AND FURTHER WHEREAS** the ALC advised council that in the past the CDC would provide payment for these types of costs and further that the ALC is currently unable to fund such expenses on its own;



**THEREFORE BE IT RESOLVED THAT** Council approve the payment of the invoice from Freedom Lift and that said funds be taken out of the RM - CDC budget line.

....Carried

**Correspondence/Minutes from Others**

**Correspondence:**

- Letter from the Assisted Living Centre Board, dated September 9, 2015
- Letter from Kidsport Manitoba dated October 1, 2015
- Letter from Pioneer Resort Beach Association dated October 9, 2015
- Letter from St. Laurent Assisted Living Centre dated October 13, 2015

**Minutes:**

- Minutes of Meeting No. 80-15 – Sept. 17/15 – WIWCD
- Minutes of Meeting – Sept. 21/15 – Prairie Rose School Division
- Interlake Tourism Association – BOD Minutes – Sept. 24/15
- St. Laurent Fire Department Meeting Minutes – Sept. 28/15
- St. Laurent Working Group Meeting – Manitoba Housing – Oct. 7/15

**Committee of the Whole in Camera**

**Res #344/15 Johnson - Kerbrat**

**BE IT RESOLVED THAT** Council resolve itself into a Committee of the Whole in Camera.

....Carried

**Res #345/15 Kerbrat - Bruce**

**BE IT RESOLVED THAT** this Committee rise and that council reconvene once again.

....Carried

An Agreement and a Release have been signed between the R.M. and the former CAO, Billie Jean Oliver, which among other things, stipulates that neither party is to disparage the other in any way. Should any council member or staff do so, they will not be speaking as a representative of council or its staff but as an individual. The Acting CAO has been directed to advise staff of same and implications of breaching such agreement as a representative/employee of the R.M.

**Res #346/15          Johnson - Kerbrat**

**WHEREAS** the designation of a FIPPA Officer and/or Coordinator for the RM of St. Laurent will require updating due to changes in staffing;

**THEREFORE BE IT RESOLVED THAT** Council approve the signing of the designation form assigning the duties, powers and responsibilities as specified in *The Freedom of Information and Protection of Privacy Act* to the Acting Chief Administrative Officer, Hilda Zotter, with alternate being Andrea McKay.

....Carried

**Res #347/15          Johnson - Kerbrat**

**WHEREAS** the RM has received an Application for Access under *The Freedom of Information and Protection of Privacy Act*, dated October 16, 2015;

**AND WHEREAS** the RM has many other deadlines to meet in its annual administration at this time of year;

**AND FURTHER WHEREAS** certain third-party data holders have to be contacted in the collection of requested information;

**THEREFORE BE IT RESOLVED** that the Acting CAO be directed to send a letter requesting an extension of one month to meet the deadlines outlined in the Act.

....Carried

**Res #348/15          Johnson – Bruce**

**WHEREAS** each year municipalities are mandated to enter into the Tax Sale process as required under Se. 365(1)(a)(b) of *The Municipal Act*

**AND WHEREAS** Tax Sale Agreements are provided as an option under S. 369(1)(b) of *The Municipal Act*.

**AND FURTHER WHEREAS** a draft Tax Sale Agreement has been prepared and provided to Council for their review.

**THEREFORE BE IT RESOLVED THAT** Council approve the use of the Tax Sale Agreement as provided.

**AND FURTHER BE IT RESOLVED THAT** Council authorize the Acting CAO to enter into these Tax Sale Agreements as required.

....Carried

**Res #349/15        Bruce – Carrier**

**WHEREAS** Hilda Zotter has been appointed Acting CAO, under Resolution No. 315/2015 on October 4, 2015;

**BE IT RESOLVED THAT** Council authorize payment of Acting Pay to Hilda Zotter at the same rate as the previous CAO commencing October 4, 2015 for the duration of such appointment.

....Carried

**Res #350/15        Johnson - Kerbrat**

**WHEREAS** the RM office staff is encouraged to take courses offered by the University of Manitoba in the Certificate of Municipal Management program to meet the demands of office administration;

**AND WHEREAS** such courses cost approximately \$525 to \$595 each, not including books, plus registration fees;

**AND FURTHER WHEREAS** some courses require some attendance at the University of Manitoba for tutorials and exams;

**THEREFORE BE IT RESOLVED** that Council approve payment of all costs associated with CMMA courses at the time of registration of such courses;

**AND FURTHER BE IT RESOLVED** that the staff member who does not attain the course-required passing mark shall reimburse the RM for all costs paid for said course.

**AND FURTHER BE IT RESOLVED** that staff taking these course be allowed a maximum of four hours per week to work on said courses during work hours.

....Carried

**Res #351/15        Kerbrat – Bruce**

**WHEREAS** the R.M. of St. Laurent has no jurisdiction to conduct water safety rescue on Lake Manitoba or other bodies of water;

**BE IT RESOLVED THAT** the St. Laurent Fire Department be advised of this and that any further expense claims associated to such activities will not be paid out by the RM;

AND FURTHER BE IT RESOLVED THAT a letter be sent to the Fire Chief to advise of same.

....Carried

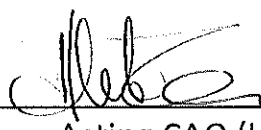
Adjourn

Res #296-15 Johnson - Kerbrat

BE IT RESOLVED THAT this meeting now adjourn at 9:45 p.m.

....Carried

  
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Reeve (Cheryl Smith)

  
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Acting CAO (Hilda Zotter)

## Foreman Report

Roadside cutting is complete, I would have liked to do more ditches but there is too much water.

We still have a few new signs to be put up I am just waiting on some brackets, there was also a good chunk of Roadside brushing that has been done.

Public washrooms have been picked up from the beaches and put away, however we are using one at the WTS for the winter.

I know that our roads are always the main concern in the rm, they are getting into shape and I think they are better now than I have seen them, we have graveled a fair amount of them and hope to do the rest next spring. It makes a difference when the operation has gravel to play with on the road.

I have been getting calls saying that the grader has not been out in 3 months, that is not true, when you have a road that is dust controlled it doesn't get graded. People need to understand that.

Eco Centre Inspection was done and we have some small things to do, last time it was inspected was 2013, when we took over the WTS the centre was not the way it should be, Phone calls were made and it is getting cleaned up, I will fill you in at my next report, we also looked into getting a trailer to haul the Recycle's but have no updates yet.

Garbage pickup seems to be going good, I have noticed that we have very little garbage in our ditches, and that is great.

It would be a good idea to have one more Part time Person at the WTS to have as a spare, and maybe that person can do the odd job with public works.

I have been getting some prices on a skid steer for the WTS with rubber tracks, it would save on our tire repair bill, but <sup>I am</sup> still working on it.

I would just like to add that I am very happy with my employees that I am looking after, and you will hear from me on my next report, any questions or concerns feel free to call me 739-8163

*Don Spitz*

ACTING CAO Report for Meeting of October 21, 2015

Office Staff – We have found this year that people are paying earlier with a bigger spread throughout October instead of leaving payment to the last day. Our post-dated cheques envelope is not nearly as thick as last year and we have been depositing steady this past week. A very busy day on October 19 with people coming in to vote and also being the Board of Revision Appeal deadline day. Tiffany has been coming in and both Andrea and Karen have been putting in extra time to keep up with the office demands.

Board of Revision coming up on November 4, 2015. There are quite a lot of appeals, and we are either looking at a very long day on November 4<sup>th</sup> (regular council meeting that day too)! I have to touch base Bob Tilk from assessment office will be in touch with me on Friday to go over all the appeals and to schedule everyone in. Notice has to go out that day as well.

MEC & EDO Report October 21, 2015

Spent time on Thanksgiving morning in the community checking sandbags and removing a couple of fallen trees on Twin S.

Attended the meeting at the Manitoba Legislature on October 13 with Council members and 3 Cabinet Ministers.

Attended 3 day Emergency Management Conference in Winnipeg from Wednesday Oct 14 to Friday Oct 16.

The conference focussed on lessons learned in various disaster, incident command, communication, volunteerism. The theme was generally when it comes to a disaster, it's no longer IF, it's WHEN.

Visited the site of the two burned cottages at 142 and 146 Twin Lakes Beach S

Meeting on Thursday with Claude Vincent from Water Stewardship. He's a former EMO staffer who is bringing out his GPS and will teach me how to generate the addresses that were missed by Datalink.

We are also going to visit some beach front properties to see if the Province can do something about the deteriorating sand bags which are causing concerns to some residents.

I have 3 quotes for the fabric building for the public works and fire department. I will now look to see if I am able to get some grant money to pay for it. I have also obtained quotes for leasing the building for 5 years with a \$10.00 pay out at the end.



Notice of Motion

I hereby give notice to rescind resolution number 315 – 2015 in R M St Laurent

Councillor Tom Johnson

October 7, 2015

A handwritten signature in black ink, appearing to read "Tom Johnson", with a long horizontal flourish extending to the right.