



Rural Municipality of St. Laurent  
Regular Meeting  
September 20, 2023

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**MINUTES**

A Regular Meeting of Council was held on Wednesday September 20, 2023 in the Council Chambers, located at 16 St. Laurent Veterans' Memorial Road, St. Laurent, Manitoba.

Present: Reeve Richard Chartrand, Councillors Tom Johnson, Maurice Leclair, Yves Combot, Perry Gaudry and CAO, Billie Jean Oliver

**Call to Order**

Reeve Rick Chartrand called the meeting to order at 10:00 a.m.

**Adoption of Agenda**

Res #411/2023

Johnson- Leclair

**BE IT RESOLVED THAT** the Agenda for today's date be hereby adopted as amended.

....Carried

**Zoning and Subdivisions**

**Public Hearings:**

Res #412/2023

Johnson - Leclair

**BE IT RESOLVED THAT** Council adjourn into the scheduled public hearing.

...Carried

**The Chair (Reeve) read out the greetings and procedure**

Res # 413/2023

Leclerc – Gaudry

**BE IT RESOLVED THAT** the public hearing close and that Council reconvene into regular meeting agenda.

...Carried

**CUSTL-23-23-Cherie read proposal and proof of notice. No written submissions. Nobody against proposal. No one in attendance.**

Res # 414/2023                      Johnson - Gaudry

**WHEREAS** a Conditional Use application, CUSTL-23-23, was received from owner/applicant(s) Addis Bogale.

**AND WHEREAS** the said conditional use application is to allow "Travel Trailers/Recreational Vehicles on a Vacant site as a temporary use", specifically Roll 68457, 49 Pickerel Bay, Lot 30, Block 12, Block 4, Plan 15104 in the R.M. of St. Laurent, in Manitoba.

**AND WHEREAS** Council has reviewed the application in accordance with the Zoning By-Law and the RM's Conditional Use of Travel Trailers Policy and has heard the proposal and any submissions.

**THEREFORE BE IT RESOLVED THAT** Council approve said conditional use on the condition that:

- a. Payment be made to the R.M. of St. Laurent in the amount of \$400.00 for each travel trailer/recreational vehicle unit on the property, within 30 days of the date of this resolution, with such payment to cover the period of August 16, 2023 up to and including August 16, 2024. In addition to the submission of the fee for each unit, the Owner/applicant is to provide the RM with proof of lot survey staking within 30 days of the date of this resolution.
- b. The number of units reviewed under this application is one; the maximum number of units allowed on this site under this application is one.
- c. Council may impose other conditions at their discretion as needed in subsequent applications.
- d. None of the travel trailer/recreational vehicle unit(s) on the site are to be used as a primary residence and shall only be occupied on a seasonal basis from and including May 1<sup>st</sup> to October 30<sup>th</sup>.
- e. All unit(s) must comply with other requirements in the Zoning By-law and all by-laws enacted by the R.M. of St. Laurent, including but not limited to, the derelict and unsightly properties by-laws.
- f. All units must comply with Provincial Regulations for proper sewage disposal.
- g. The Owner/Applicant (s) must request a civic sign for their property, should the property not currently have a civic sign.
- h. Non-compliance with any or all conditions stipulated may result in enforcement procedures.

**AND FURTHER BE IT RESOLVED THAT** once payment of the fee set out in Condition No. 1 and No. 2 (number of units allowed) is received, arrangements will be made by RM staff to implement garbage collection at said location as scheduled by the R.M. between May 1 and October 30<sup>th</sup>, with the maximum of two bags of household garbage and two bags of recycling each week.

...Carried

**CUSTL-19-23-Cherie read proposal and proof of notice. No written submissions. No body against proposal and no one in attendance.**

Res # 415/2023                      Johnson – Gaudry

**WHEREAS** a Conditional Use application, CUSTL-19-23, was received from owner/applicant(s) Crisanto & Nancy Bilibli.

**AND WHEREAS** the said conditional use application is to allow "Travel Trailers/Recreational Vehicles on a Vacant site as a temporary use", specifically Roll 69674, 5 Mallard Road, Lot 8, Block 3, Plan 18585 in the R.M. of St. Laurent, in Manitoba.

**AND WHEREAS** Council has reviewed the application in accordance with the Zoning By-Law and the RM's Conditional Use of Travel Trailers Policy and has heard the proposal and any submissions.

**THEREFORE BE IT RESOLVED THAT** Council approve said conditional use on the condition that:

- a. Payment be made to the R.M. of St. Laurent in the amount of \$400.00 for each travel trailer/recreational vehicle unit on the property, within 30 days of the date of this resolution, with such payment to cover the period of August 16, 2023 up to and including August 16, 2024. In addition to the submission of the fee for each unit, the Owner/applicant is to provide the RM with proof of lot survey staking within 30 days of the date of this resolution.
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...Carried

**CUSTL-21-23-Cherie read proposal and proof of notice. No written submissions. No body against proposal and no one in attendance**

**Tabled Till Road Issue Is Completed.**

**WHEREAS** a Conditional Use application, CUSTL-21-23, was received from owner/applicant(s) Filipe & Darlene Cruz.

**AND WHEREAS** the said conditional use application is to allow “Travel Trailers/Recreational Vehicles on a Vacant site as a temporary use”, specifically Roll 68895, Willow Crescent, Lot 14/15, Block 13, Plan 15104 in the R.M. of St. Laurent, in Manitoba.

**AND WHEREAS** Council has reviewed the application in accordance with the Zoning By-Law and the RM’s Conditional Use of Travel Trailers Policy and has heard the proposal and any submissions.

**THEREFORE BE IT RESOLVED THAT** Council approve said conditional use on the condition that:

- a. Payment be made to the R.M. of St. Laurent in the amount of \$400.00 for each travel trailer/recreational vehicle unit on the property, within 30 days of the date of this resolution, with such payment to cover the period of August 16, 2023 up to and including August 16, 2024. In addition to the submission of the fee for each unit, the Owner/applicant is to provide the RM with proof of lot survey staking within 30 days of the date of this resolution.
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- e. All unit(s) must comply with other requirements in the Zoning By-law and all by-laws enacted by the R.M. of St. Laurent, including but not limited to, the derelict and unsightly properties by-laws.
- f. All units must comply with Provincial Regulations for proper sewage disposal.
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## **Committee Reports**

CAO (Billie Jean Oliver)

- Very busy last few weeks. Received the signed agreement from the St. Laurent Cooperative Recreation Centre.
- Assisted at the ALC with scheduling, cooking and maintenance operators. The eaves trough is cleaned and the gutter guards have been installed and the window is to be installed next week from Stonewall Glass.
- Met with Roger Gillis and Valley Fiber.
- Preparing the Supplementary Taxes.
- Telephone conversation with legal counsel.
- Tax statements are in; getting them prepared and sent out this week.

- Worked on creating and updating the Funding Request (Grants) Policy
- Sent out emails and had discussions with the Rec Centre to resign our lease; have provided them with information that they have requested and have not heard back yet.
- Reached out to IERHA regarding our lease agreement with them at the ALC; no response yet.

#### Public Works/WTS (Foreman Report)

-See Attached.

#### Fire Department (by Melissa Buors)

-See Attached

#### EDO

- Not currently

#### By-Law Officer

- See Attached

#### Rec Commission

- See Attached

#### Councillor Maurice Leclair

- Opened up one of the walkways on Meadowlark Road.
- Spending time cleaning up at the WTS.
- Met with Gil Carriere- discussing the equipment we do not need or use.
- Security camera at public Works- wondering what is happening with that.
- Waiting to hear from Marion Fury- banners and hardware for the Legion.

#### Councillor Yves Combot

- Fall training being finalized by fire members.
- Fire department being called upon to respond often; 33 incidents to date.
- Sept. 17- held extraction training at WTS.
- Attended Community Futures meeting.
- Searching Economic Development research site for information.
- Discussed signs to go up; will follow up with PW foreman.
- Sept. 19- Toured Stoney ridge road with Perry after ratepayer complaint.
- Sept. 19-Attended AMBM session in Howden Manitoba

#### Councillor Tom Johnson

- Attended the committee meeting on Sept. 11<sup>th</sup>.
- Attended Derek Johnson's announcement on Sept. 12<sup>th</sup>.

- Attended the Planning meeting – Hueghing subdivision- completed
- Old Timers dance on Sunday again.

Councillor Perry Gaudry

- Gaudry Road, concern about the water not moving fast enough.
- Issue with Armstrong construction, not returning any calls, will be looking for quotes from other contractors.
- Attended AMBM Meeting
- Met with Jack King, issues about no culverts on Venice Rd N.
- Concern about cutting the ditches, spoke to Maurice about PW cutting the ditches a little lower. Couple of drainage ditches to be cut in Oak Point.
- Pery suggested that Hay Road and Cemetery Road to be cut lower into the ditches.

Reeve Richard Chartrand

- Attended a committee meeting on Sept. 11<sup>th</sup>.
- Attended the AMBM Meeting.

**Confirmation of Minutes**

Res #416/2023                      Johnson - Combot

**BE IT RESOLVED** that the Minutes of:

- Council Meeting – September 6, 2023
- CDC Minutes- September 6, 2023

Be hereby approved by Council as circulated.

...Carried

**Finance & Accounts**

Res #417/2023                      Gaudry – Leclair

**BE IT RESOLVED THAT** the Accounts Payable to September 15, 2023 written under cheque numbers 33533 to 33583 and totaling \$142,038.59 hereby approved for payment.

...Carried

Res #418/2023                      Johnson – Leclair

**WHEREAS** charitable donations have been received by the R.M. of St. Laurent to be paid out as follows payable to the St. Laurent Fire Department towards a new Fire Truck.

- a. From Donald & Emma Futros – \$50.00
- b. Emile & Susan Gareau-\$141.74

**AND FURTHERE WHEREAS** charitable donations have been received by the R.M. of St. Laurent to be paid out as follows payable to the Laurentia Beach Sun Shelter.

- c. From Don Scott - \$100.00
- d. From Jeff & Lorna Hildebrandt- \$200.00
- e. From Mona & Ernie Sedleski- \$20.00
- f. From Larry Pinette & Sue Lesavage-\$10.00
- g. From Emiel Velle-\$20.00
- h. From Bairn & Terri Mooney-\$50.00
- i. From Tom Dorge - \$5.00
- j. From Lorna Dorge-\$20.00
- k. From Richard Chartrand- \$20.00
- l. From Sid & Wendy Bloomfield-\$50.00
- m. From Kathleen Mico-\$5.00
- n. From Chris McCann-\$30.00
- o. From Michel Rioux-\$50.00
- p. From Chris Baril-\$40.00
- q. From Steve Gidilewich-\$250.00
- r. From Chris Veilleux-\$50.00
- s. From Robert Wickman-\$50.00
- t. From Marc Allard-\$40.00
- u. From Kelly Gregorash-\$20.00
- v. From The Colliou Families -\$500.00
- w. From Brenda Silver- \$20.00
- x. From Dayna Cyrenne-\$20.00
- y. From Billy Bien- \$335.00

THEREFORE BE IT RESOLVED THAT Council approves the above payments be made.

...Carried

Res #419/2023                      Johnson – Gaudry

**WHEREAS** on September 6, 2023 Council passed Resolution #371/2023 approving accounts payable totaling \$221,747.79. Due to a Paymate payroll error, the accounts payable report noted zero amounts has been indicated for cheque # 33466 to 33485.

**AND WHEREAS** the cheque numbers 33466 to 33485 totaled \$23, 072.99 has been corrected.

**AND THEREFORE, BE IT RESOLVED THAT** Council approve the said amount of \$23,072.99.

...Carried

## **TRANSPORTATION & PUBLIC WORKS**

Res # 420/2023                      Johnson – Gaudry

**WHEREAS** a request has been made for 30 km/hour speed signs to be placed on Echo Bay and Mallard Road.

**AND WHEREAS** Council has discussed that it would be more cost effective to have large speed signs posted at the entrance way of Sandpiper, Allard, Carp, Dumont and Bord du Lac stating 30km “Unless Otherwise Posted”.

**AND FURTHER WHEREAS** we have received quotes from Airmasters which are stated below:

- a. 60x30 cent. - \$37.55
- b. RB-1 - 60x75 cent. - \$53.00
- c. RB-7 -KMH Tab -60x30 -\$26.00

**THEREFORE BE IT RESOLVED** THAT Council approve the ordering of # of Signs and Size.

...Carried

## **FIRE DEPARTMENT**

FD- Levels of fire department Pay

A discussion with in council regarding fire department levels of pay; to receive an increase of pay from one level to the next, there needs to be a written and a practicum to be both completed; then the rate of pay may be bumped up to the next level.

## **NEW AND UNFINISHED BUSINESS**

Res #421/2023                      Johnson – Gaudry

**WHEREAS** Section 184(1) of *The Municipal Act* requires that Council appoint an Auditor and Section 184(3) of *The Municipal Act* requires Council to inform the Minister of same.

**AND WHEREAS** we were advised by our current Auditor, Robert Weighell, is semi-retiring and will not be available to continue to provide this service.



**AND FURTHER WHEREAS** quotes have been requested from Reid & Miller, Talbot & Associates as well as

**THEREFORE BE IT RESOLVED THAT** Council authorize the appointment of Reid & Miller as Auditor for the 2023 year.

...Carried

Res #422/2023                      Johnson – Leclair

**WHEREAS** it has been determined that a feasibility study is required for the Oak Point Lagoon to determine appropriate steps to bring the lagoon within environmental requirements under our licensing.

**AND WHEREAS** a requirement for the assumption of the Sandy Bar lagoon is to have favorable feasibility study completed.

**AND FURTHER WHEREAS** three (3) quotes have been received.

**THEREFORE BE IT RESOLVED THAT** Council accept the quote for the amount of \$6000.00 from M.P.E.

...Carried

Res #423/2023                      Johnson – Gaudry

**WHEREAS** Age Friendly St. Laurent has applied for the New Horizons Grant for a cooking and food handling training program to complement a future plan of a Meals on Wheels type program and are asking permission from the RM to use their CRA business number 128156874RT0001 in their application.

**AND WHEREAS** Age Friendly would also like to apply for equipment from Computers for Schools who also supply community non-profits and are asking the RM's permission to use their CRA business number 128156874RT0001.

**THEREFORE BE IT RESOLVED THAT** Council hereby approves Age Friendly to use the RM's CRA business number 128156874RT0001 towards the New Horizon's Grant and Computers for Schools.

...Carried

Res # 424/2023                      Johnson – Gaudry

**AND WHEREAS** Council needs to appoint a representative from the R.M. of St. Laurent as a member on the CDEM Board of Directors for the coming year.

**THEREFOR BE IT RESOLVED** that Council approve the position of Yves Combot to represent the Municipality of St. Laurent.

...Carried

Res #425/2023                      Leclair - Combot

**WHEREAS** The Association of Manitoba Municipalities (AMM) is committed to helping Manitoba municipalities gain a better understanding of asset management and realize the benefits of this practice.

**AND WHEREAS** AMM, in partnership with the Federation of Canadian Municipalities (FCM) is offering three (3) Training workshops, specific to Manitoba, through the Municipal Asset Program (MAMP)

**AND FURTHER WHEREAS** these in person workshops are designed for municipal staff and elected officials in Manitoba. Seating is limited to 40 municipal officials, only two (2) municipal officials (elected or appointed) are invited to register for one of the workshops which will be held on

Thursday, October 20<sup>th</sup> 2023 at Victoria Inn -1808 Wellington Avenue from 10:00 am to 4:00 pm.

**BE IT RESOLVED THAT** Council approve the attendance of Richard Chartrand, Perry Gaudry the said event.

...Carried

Res # 426/2023                      Johnson- Gaudry

**WHEREAS** the RM of St. Laurent approves the use of the Municipal "Oak Point" lagoon facility for the future disposal of sludge collected from the Lake Manitoba Resort RV Campground.

**AND WHEREAS** a capacity assessment of the lagoons is based on conservative assumptions gathered from the septic trucking services.

**AND FURTHER WHEREAS** the hydraulic load of the sludge from the campground is negligible and the organic load would have an upper limit of 30 kg BOD5/day, provided that the sludge is removed once per month during the approximately 8 -month business period.

**BE IT RESOLVED THAT** Council hereby approves the use of the Municipal Oak Point lagoon facility for the future disposal of sludge collected from the Lake Manitoba Manipogo Campground.

...Carried

Res # 427/2023                      Johnson – Gaudry

**WHEREAS** Manitoba has prepared an expansion proposal for the West Interlake Watershed District that supports watershed based management in Manitoba, and outlines the details of municipal participation in the West Interlake Watershed District;

**AND WHEREAS** the council of St. Laurent understands that the amendment to the Watershed Districts Regulation will include the final details of participation in the West Interlake Watershed District;

**THEREFORE BE IT RESOLVED THAT** the RM of St. Laurent supports the Rural Municipality of Portage la Prairie and the Rural Municipality of Rockwood forming part of the West Interlake Watershed District in accordance with The Watershed Districts Act and Regulations.

...Defeat

**Correspondence/Information/Minutes from Others**

**Correspondence/Information:**

- Big Interlake Mechanical – 1<sup>st</sup> Annual Night Market-Sept. 30<sup>th</sup>, 2023

**Minutes from Others:**

- None

**Committee of the Whole in Camera**

- None

**CDC MATTERS**

Res #428/2023                      Johnson – Combot

**BE IT RESOLVED THAT** Council adjourn into CDC meeting.

...Carried

Res #429/2023                      Johnson – Gaudry

**BE IT RESOLVED THAT** the CDC meeting close and that Council reconvene into regular meeting agenda

...Carried

Res #430/2023                      Johnson – Combot

**WHEREAS** the Administrator of the Assisted Living Centre, Guy Dumont, has resigned effective September 1, 2023.

**AND WHEREAS** the CDC accepts Guy's resignation and be removed as a signing authority for the shopping account at the Assisted Living Centre.

**AND WHEREAS** it has been determined that to attract qualified individuals the ALC Administrator position be increased to 20 hours per week.

**NOW THEREFORE IT IS HEREBY RESOLVED THAT:** Billie Jean Oliver, CAO and Cheryl Bruce, ALC Assistant Administrator be added as signing authority for the ALC and that the job advertisement for the position of ALC Administrator be posted immediately

...Carried

Res #431/2023                      Leclair – Combot

**WHEREAS Council** has been advised about the need and requirement for additional casual cooks/housekeeper staff at the Assisted Living Centre/Neil Gaudry Centre.

**AND FURTHER WHEREAS** it is the recommendation of the CDC to hire Emma Ducharme as a casual cook/housekeeper for the Assisted Living Centre.

**AND WHEREAS** Emma Ducharme was interviewed on the phone by the CAO and was informed that Emma Ducharme has her Food Handler's Certificate, Adult Abuse Certification and Criminal Record Check.

**THEREFORE BE IT RESOLVED THAT** Council approves Emma Ducharme as a casual cook/housekeeper for the Assisted Living Centre at \$15.00/hour with the start date effective immediately and a probation period of 6 months from that date.

...Carried

Res # 432/2023                      Johnson – Gaudry

**WHEREAS** Council has been advised about the need and requirement for additional casual cooks/housekeeper staff at the Assisted Living Centre/Neil Gaudry Centre.

**AND WHEREAS** Melissa Buors has been working at the ALC as of September 7, 2023, and applied for the Food Handler's Certificate.

**AND FURTHER WHEREAS** it is the recommendation of the CDC to hire Melissa Buors as a casual cook/housekeeper for the Assisted Living Centre, and will provide a Criminal Record Check and Adult Abuse Certification as soon as possible (which will be refunded by the CDC).

**THEREFORE BE IT RESOLVED THAT** Council approves Melissa Buors as a casual cook/housekeeper for the Assisted Living Centre at \$15.00/hour with the start date effective immediately and a probation period of 6 months from that date.

...Carried

Res # 433/2023                      Combot – Leclair

**WHEREAS** Council has been advised about the need and requirement for additional casual cooks/housekeeper staff at the Assisted Living Centre/Neil Gaudry Centre.

**AND WHEREAS** Wilma Lee Kraus was interviewed by the CAO and has applied for the Food Handler’s Certificate.

**AND FURTHER WHEREAS** it is the recommendation of the CDC to hire Wilma Lee Kraus as a casual cook/housekeeper for the Assisted Living Centre, and will provide a Criminal Record Check and Adult Abuse Certification as soon as possible (which will be refunded by the CDC).

**THEREFORE BE IT RESOLVED THAT** Council approves Wilma Lee Kraus as a casual cook/housekeeper for the Assisted Living Centre at \$15.00/hour with the start date effective immediately and a probation period of 6 months from that date.

...Carried

**Adjourn**

Res #434/2023

Johnson - Leclair

**BE IT RESOLVED THAT** this meeting now adjourn at 2:55 p. m.

.....Carried

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
CAO

## Fire Department Report to Council for September 20, 2023

Welcome Ron Colliou to the fire department. He has attended his first meeting on September 11, 2023. We are waiting for his criminal record check, and interview to be completed.

### Dispatched Calls

As of September 16, 2023, the FD is at call # 33 of this year.

Incident # 33-23 Grass Fire, 33 Sandpiper Bay W. 3 members attended with the help of Peter Desrocher

Incident # 32-23 MVC, 241 Twin Beach Rd. 8 members attended

Incident # 31-23 MVC, Highway 6 and 415. 5 members attended with mutual aid

Incident # 30-23 Wildland Fire, 98N and 15W. 3 members attended

Incident # 29-23 Camper Fire, 194 Portuguese Park. 7 members attended

Incident # 28-23 Tree on Hydro Line/Hydro Line down, Parish Lane and Pioneer Dr. 3 members attended

### Operating Guideline

3.03 Apparatus Deployment has been changed to remove snuffer and replaced with 2015 Chevy 15-01.

### Drill Night

Went over vehicle extrication techniques.

Thank you to Public Works for fixing the floor drain. Tested drain in fire hall floor, working great.

Checked oil in Pumper, and Dodge

Hand out accountability tags to individuals that had no tags

Real and Roger Gillis repaired Hydraulic pump

Pressure washer has been repaired 50/50 in the amount of \$1200.00 shared by the fire department and public workers.

### 976 Governor Rd

Roger Gillis spoke with the owners at 976 Governor Rd, in regards to the damage to their garage siding on August 27, 2023 during the controlled burn at 984 Governor Rd. They don't believe there is any need to proceed with the siding repairs. They were very understanding and thankful for our efforts in burning the adjacent building.

### Tanker

Added a tool box, and brackets to hold the generator to the outside of tanker. Work done by Jerry Combot and paid in the amount of \$650.00 by the fire departments association bank account.

### 2015 Chey (Black Beauty)

Has been sent to Jerry Combot to have a rack, slide out tray installed, still in the process of being completed. All work will be paid out of the association bank account. Work estimated at \$1500.00

A pump has been ordered from Sea Hawk, estimated \$2300.00. Will be paid by the association bank account.

### Inspection

114 Alloway (Oak Point)- an inspection order is to be writing.

Shallow Point Campground - Sophie to follow up.

MMF - An inspection has been requested for new daycare ASAP.

Mamaway - still ongoing.

### Training day (Waste Transfer Site)

On September 17, 2023 three vehicle's have been donated by B&B Auto. We trained for vehicle extrication. Lunch was proved by the association, left overs from open house.

### Lac Du Bonnet

Cindy Kellendonk councillor for the RM of Lac Du Bonnet sent a request to Yves Combot, regarding dry hydrants. Roger Gillis will reply in writing.



## By-Law Report

September 20, 2023

By-Law	Number of active files
Zoning By-Law	8
Unnecessary and Harmful Noise By-Law	0
Domestic Animal By-law	1
Parks and Beaches	1
Unsightly Property By-Law	9
Derelict Building By-Law	2

- 1) Zoning By-law: All files revolve around properties with buildings or structures that have not obtained required permits to be in compliance with the Zoning By-law. All active files are on hold pending the updating of the Zoning By-law to reflect the recent amendments.
- 2) Domestic Animal By-Law: The active file relates to four dogs apprehended. Claim of ownership was due by end of day September 15, 2023. Per the Domestic Animal Kennel Policy, we will advertise any/all dogs until September 22, 2023 for adoption.
- 3) The active file has had a Penalty Notice reviewed by the Screening Office and payment is due by September 26, 2023.
- 4) Unsightly Property By-law: The first file has a Notice of Contravention inspection scheduled for September 19, 2023. The second file has a Municipal Enforcement Order, which is due on September 21, 2023. The third file has a Municipal Enforcement Order, which is due on September 28, 2023. The fourth and fifth file have Notices of Contravention inspections scheduled for DATE TBD. The fifth file will have a new notice of contravention issued as they are working on compliance. The sixth file has a Municipal Enforcement Order, which will move forward with compliance on September 22, 2023. The seventh file has a Notice of Contravention inspection scheduled for October 18, 2023. The eighth file has a Municipal Enforcement Order due October 4, 2023. The ninth file has Notice of Contravention scheduled for DATE TBD.
- 5) Derelict Building By-law: The first has a secondary preliminary derelict building order on hold pending Land Titles review of a caveat registration. The second file's property owner has been working on rectifying the infractions and has been provided an October 24, 2023 extension to comply.

Current by-laws we are working on reviewing and revising are the following:

1. The Western Interlake Planning District has (hopefully) all required documentation for the province to approve updating of the Zoning By-Law. We are currently awaiting the updated version of the By-Law, in order to mail out notices to all property owners that appear to be in contravention of the RV section of the By-Law and to move forward with enforcement related to various infractions of the By-Law.
2. Burial/Cemetery By-Law: Early stages, discussions will need to be had in a committee meeting; however, a request has been drafted to clarify the expectation related to the burial of persons within the Municipality.

3. Policies: The Municipality is in the process of updating certain policies and creating new policies to better guide employees to expectations as it relates to matters such as licence refunds, the tendering and procurement process, etc..

**fin.rmstlaur@mymts.net**

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**From:** Tammy Hiebert <sld.recdirector@mymts.net>  
**Sent:** Monday, September 18, 2023 8:14 AM  
**To:** fin.rmstlaur@mymts.net  
**Cc:** Hilda Zotter - CAO  
**Subject:** timesheet & Report  
**Attachments:** Sept 03-16, 2023.xlsx

Report

Arena renovations due to be completed end of October. Meeting with Greg Morden who is representing the St. Laurent Recreation Centre on Wednesday Sept 20<sup>th</sup> and Jennifer Ducharme who represents the St. Laurent Sports Club. We will discuss replacing contents.

Pickle Ball is starting Thursday Sept 21<sup>st</sup>.

Organizing Youth Nights –using Legion as a venue

Organizing Free Community movie nights – first movie scheduled in October

Yoga starting in October

Organizing Community Craft Sale. Collecting vendor registrations. Laurentia Beach Association will run Silent auction to help them fundraise for the LBA picnic shelter.

Organizing community Christmas toy drive

Organizing Community Book Donation evening

Hoping to provide an exercise program in the near future. Reaching out to instructors.

Sent from Mail for Windows

MEC report

Sept 20, 2023

Space has been provided and cleared up for the FD and **Municipal Emergency Co-ordinators equipment in the Municipal Public works cold storage building**. The equipment will be stored once the FD shelves are up. At the next opportunity or drill night the shelving from the old fire hall will be relocated to the cold storage building. Signage shall be installed denoting the areas Fire Department and MEC supplies and storage. Thanks to Gilbert Carrier the working relationship between the FD, Public works and the MEC is professional and enjoyable.

A notice was sent from Provincial Emergency Measures Organization requesting the **Municipal Emergency plans to be submitted before Dec 31**. I have started to review and edit the entire binder, many hours shall be devoted to this project.

We are waiting for the **MOU approval from the Parish of St Laurent**, they meet later in the month and will discuss the written document

On Tuesday Sept **19 a meeting with Valley Fiber** to review communications needs in the event of an emergency. Our CAO and I met with the team. I took them to the Parish hall, (alternate EOC) the Welcome stop, the Fire hall and P/W building, and the WTS to review the communication and internet needs. We are waiting for a response and estimate of the costs to install internet, land lines and fiber cable to the RM office, the primary EOC and parish Hall as an alternate EOC and the other buildings. We are currently paying for 4 sky link subscriptions, many telephone lines? They believe they can do a cost saving system for us in the long run.

A letter was received from **Cindy Kellendonk councillor from the RM of Lac Du Bonnet** regarding a request for information on dry hydrants, I drafted a letter and provided information

Planning and thoughts are being organized towards a **full scale disaster training exercise** for the late fall of 2023 (end of November?)

The work with the FD continues, we are focusing on the level one students and getting started on the mandated inspections. The Black truck has consumed a lot of time to get set up. The association has agreed to put in over \$4500. toward truck and tanker improvements. That is money from their fund raising efforts. They are looking at procuring uniforms for the members.

Regards Roger Gillis